

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: December 9, 2019
SUBJECT: Election of Officers

BACKGROUND INFORMATION:

The Governing Board elects officers annually at its organizational meeting. In accordance with Board Bylaws and Education Code Sections 35022 and 35038, the Board shall elect a President and a Vice President/Clerk. The required notification of the annual organizational meeting has been given to the Board of Education.

POLICY/ISSUE:

Education Code Section 35022 - President of Board
Education Code Section 35038- Clerk; Board Member
Bylaw 9120 - Officers and Auxiliary Personnel
Bylaw 9121 - President
Bylaw 9122 - Vice President/Clerk

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Elect a President and a Vice President/Clerk for the Board Year 2019-20 (December 1, 2019 through November 30, 2020).

PREPARED BY:

Ruth Pérez, Superintendent

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement
- Goal 4: Establish and maintain meaningful, regular, and open two-way communication with all stakeholders

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: December 9, 2019
SUBJECT: Secretary to the Board of Education

BACKGROUND INFORMATION:

Members of the Governing Board of each unified school district may select the Superintendent of Schools, who is the executive officer, as secretary to said Governing Board. This designation takes place at the annual organizational meeting.

POLICY/ISSUE:

Education Code Section 35025 - Secretary
Bylaw 9123 - Secretary

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Designate the Superintendent of Schools, Dr. Ruth Pérez, as Secretary to the Board of Education in accordance with Education Code Section 35025.

PREPARED BY:

Ruth Pérez, Superintendent

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement
- Goal 4: Establish and maintain meaningful, regular, and open two-way communication with all stakeholders

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: December 9, 2019
SUBJECT: Representative to County Committee on School District Organization

BACKGROUND INFORMATION:

Education Code Section 35023 stipulates that the Governing Board of each school district at its annual organizational meeting select one of its members as District representative to vote for members to be elected to the County Committee on School District Organization.

POLICY/ISSUE:

Education Code Section 35023 - Election of Representative for County Committee Board Bylaw 9142 – Representatives to Other Agencies or Organizations

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Select a District School Board representative to elect members of the County Committee on School District Organization in accordance with Education Code Section 35023.

PREPARED BY:

Ruth Pérez, Superintendent

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement
- Goal 4: Establish and maintain meaningful, regular, and open two-way communication with all stakeholders

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: December 9, 2019
SUBJECT: Representative to the Los Angeles County School Trustees Association for Board Year 2019-20

BACKGROUND INFORMATION:

The Governing Board annually approves membership in the Los Angeles County School Trustees Association (LACSTA). At its annual reorganization meeting, the Board selects the District's School Board representative to the association. The representative will communicate between the Association/LACSTA Executive Board and Paramount Unified School District Board, vote on association matters, and serve on the legislative committee.

POLICY/ISSUE:

Board Bylaw 9142 - Representatives to Other Agencies or Organizations

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Select a District School Board representative to the Los Angeles County School Trustees Association for 2019-20 Board Year.

PREPARED BY:

Ruth Pérez, Superintendent

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement
- Goal 4: Establish and maintain meaningful, regular, and open two-way communication with all stakeholders

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: December 9, 2019
SUBJECT: Day, Time and Place of Regular Board Meetings for Board Year 2019-20

BACKGROUND INFORMATION:

Education Code Section 35140 and Board Bylaw 9321 require the Board of Education to establish the day, time and place of its Regular Board meetings. It is proposed that the Board meet at 6:00 p.m. on the second Monday of each month in the Boardroom of the District Office, 15110 California Avenue, Paramount, California. The following Mondays and one Tuesday (due to the second Monday being a holiday) for the 2019-20 Board Year are proposed for consideration and adoption:

January 13, 2020	July 13, 2020
February 11, 2020	August 10, 2020
March 9, 2020	September 14, 2020
April 6, 2020	October 12, 2020
May 11, 2020	November 9, 2020
June 8, 2020	December 14, 2020
June 22, 2020	

POLICY/ISSUE:

Education Code Section 35140 – Time and Place of Meetings
Board Bylaw 9121 – Time and Place of Meetings

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Establish the day, time, and place of Regular Board of Education meetings for the 2019-20 Board Year.

PREPARED BY:

Ruth Pérez, Superintendent

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement
- Goal 4: Establish and maintain meaningful, regular, and open two-way communication with all stakeholders

Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

CARMEN GOMEZ
President
YESENIA CUARENTA
Vice President
SONIA DE LEON
Member
LINDA GARCIA
Member
VIVIAN HANSEN
Member
RUTH PÉREZ
District Superintendent

SPECIAL MEETING OF BOARD OF EDUCATION

MINUTES November 6, 2019

The meeting was called to order at 6:06 p.m. by President Carmen Gomez in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Roll Call	Carmen Gomez Yesenia Cuarenta Sonia De Leon	Linda Garcia Vivian Hansen
Administrators Present	Ruth Pérez, Superintendent Ruben Frutos, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Ryan Smith, Assistant Superintendent-Secondary Educational Services Debbie Stark, Assistant Superintendent-Educational Services	
Approve Special Meeting Agenda November 6, 2019 1.330	Board Member Garcia moved, Vice President Cuarenta seconded and the motion carried 5-0 to approve the agenda of the Special Meeting of November 6, 2019. Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez	

HEARING SECTION

There were no speakers during the hearing section.

CLOSED SESSION

The Board adjourned into Closed Session at 6:09 p.m. with Superintendent Pérez and Executive staff to participate in a retreat to include discussion on Board of Education goals.

OPEN SESSION

The Board reconvened to Regular Session at 8:48 p.m. Board President Gomez reported that the Board participated in discussion on Board of Education goals.

There was no action taken in Closed Session.

ADJOURNMENT

Board Member Hansen moved, Board Member Garcia seconded, and the motion carried 5-0 to adjourn the Special Meeting of the Board of Education held on November 6, 2019 at 8:48 p.m.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President
Cuarenta, President Gomez

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District



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BOARD OF EDUCATION

CARMEN GOMEZ
President
YESENIA CUARENTA
Vice President
SONIA DE LEON
Member
LINDA GARCIA
Member
VIVIAN HANSEN
Member
RUTH PÉREZ
District Superintendent

REGULAR MEETING OF BOARD OF EDUCATION

MINUTES November 12, 2019

The meeting was called to order at 6:00 p.m. by President Carmen Gomez in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Renee Jeffrey, Director-K-5 School Support & Innovative Programs led the Pledge of Allegiance.
Roll Call	Carmen Gomez Yesenia Cuarenta Sonia De Leon Linda Garcia Vivian Hansen
Administrators Present	Ruth Pérez, Superintendent Ruben Frutos, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Ryan Smith, Assistant Superintendent-Secondary Educational Services Debbie Stark, Assistant Superintendent-Educational Services Lucy Albera, Director-Nutrition Services Jessie Flores, Interim Director-Safety & Security Greg Francois, Director-Secondary Education Elida Garcia, Director-Special Education Renee Jeffrey, Director-K-5 Instructional Support & Innovative Programs Margarita Rodriguez, Director-Research & Evaluation Manuel San Miguel, Director-Student Services Beatriz Spelker-Levi, Director-Personnel Christiana Kraus, Principal-Paramount High School Yvonne Rodriguez, Principal-Paramount Adult School Elizabeth Salcido, Principal-Paramount High School-West Hector Lujan, Assistant Principal-Paramount Adult School Becky Perez, Odyssey STEM Academy-Dean of Students
Approve Agenda November 12, 2019 1.331	Board Member De Leon moved, Board Member Hansen seconded and the motion carried 5-0 to approve the agenda of the November 12, 2019 Regular Meeting. Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Approve Study Session Meeting Minutes September 16, 2019
1.332

Board Member De Leon moved, Board Member Hansen seconded and the motion carried 4-1 to approve the minutes of the Study Session Meeting held on September 16, 2019.

Ayes: 4 – Board Members De Leon, Hansen, Vice President Cuarenta, President Gomez
Abstain: 1 – Board Member Garcia

Approve Regular Meeting Minutes October 14, 2019
1.333

Board Member De Leon moved, Board Member Garcia seconded and the motion carried 4-1 to approve the minutes of the Regular Meeting held on October 14, 2019.

Ayes: 4 – Board Members De Leon, Garcia, Hansen, President Gomez
Abstain: 1 – Vice President Cuarenta

Board Meeting Minutes Format
1.334

Board Member Hansen moved, Board Member Garcia seconded the motion to approve a format for minutes of Board meetings. The vote was as follows:

Summary Minutes:

Ayes: 2 - Board Member De Leon, President Gomez
Nays: 3 - Board Members Garcia, Hansen, Vice President Cuarenta

Decision/Action Minutes

Ayes: 3 – Board Members Garcia, Hansen, Vice President Cuarenta
Nays: 2 - Board Member De Leon, President Gomez

The motion carried with a 3-2 vote for Decision/Action Minutes format for Board meeting minutes.

REPORTS

Student Board Representatives

Jaime Lopez-Paramount High School, Morgan Clay-Paramount High School-West, Andres Salcedo-Odyssey STEM Academy and Carlos Gonzalez Paramount Adult School reported on various activities that have been taking place at their school sites.

Employee Representative Reports

Ms. Kim Goforth, TAP President commented that they have had a great and exhausting month since last she saw them. October is always a very tiring month for teachers but they survived and yesterday's day off was definitely needed. TAPs bargaining team has met many times and they are appreciative of the support of the Board. We look forward to working together for the best for the students and teachers of Paramount. When we have a strong and competitive contract, we will get and retain the best teachers. Over the last month, she has been lucky enough to be able to visit several schools and she got to see and hear all the amazing things that we're here. Finally on the 11th CTA has a School Board dinner and she hopes they all can attend. Her favorite holiday is around the corner and that is Thanksgiving. She is grateful to be here in Paramount every day.

There was no CSEA representative.

Board Member Reports

Board Member Garcia visited Adult Ed. She attended the Veteran's Memorial Dinner that the City of Paramount hosted, she went to the Pizza Press to have pizza and support a school and she attended the football game. She also went to Emmanuel in support of the Annual Toy Drive.

Board Member De Leon visited Paramount Adult Center and was a guest speaker. She attended the MESA event and the Dia de los Muertos event at Paramount Park. She attended a parent workshop on Special Education, a safety meeting and the Autism and Evidence Based Practices conference by the Los Angeles County Office of Education (LACOE).

Board Member Hansen attended most same events as other Board members. She attended with Dr. Pérez the Annual Cerritos College K-12 Update meeting on the California Promise Program, the Halloween Carnival and she also visited the District Boardroom on October 31 for a Halloween Festivity.

Vice President Cuarenta attended the Long Beach Veterans Day parade and was an honor to see our JROTC students there. She attended the Dia de los Muertos event and she thanked Ms. Bates the counselor from the high school for her leadership and for putting together the Mental Health Awareness night.

President Gomez attended some events already said. She attended the Parenting Children with Special Needs workshop. She completed the Masters In Governance courses. She also attended the Town Hall Meeting on Security and added that she is hoping that we have another in January.

Superintendent's Report

Superintendent Dr. Pérez highlighted the following:

- Superintendent Pérez provided reminders to the Board on the upcoming LCAP Community Forum and BoardDocs training.
- Dr. Pérez visited Benito Juarez Academy in the ABC Unified School District to observe the K-5 Engineering Program.
- Superintendent Pérez attended the ACSA Leadership Summit conference that focused on Parent Involvement and Engagement.
- She attended the Paramount Meet the New Leaders event.
- Dr. Pérez shared that the District hired a Webmaster that will enhance the website.

6th Annual Marukan Cup of Excellence Winner – Jerardo Valle

Superintendent Pérez and the Board of Education recognized Paramount High School student Jerardo Valle for his recent participation in the 6th Annual Marukan Cup of Excellence Cooking Competition at Cerritos College. Jerardo took third place in the high school category and was awarded a \$250 award.

National Merit Scholars

Superintendent Pérez and the Board of Education recognized Paramount High School students for being recognized as National Merit Scholars:

Rebecca Mejia – National Merit Commended Scholar

Edward Quezada – National Hispanic Recognition Program

Jocelyn Urena – National Hispanic Recognition Program

PHS Green Club

Superintendent Pérez and the Board of Education recognized the Paramount High School Green Club for receiving the Yosemite Youth Volunteer Group of the Year award.

Security Presentation

Mr. Steven Wilmes provided the Board with information on Listen, Learn, Live Security Program.

Mr. Wilmes is the current trainer and consultant for safety and security for the District and shared that the District is one of his favorites because it is commitment to student and staff safety and is one of the best he has seen. He has 22 years of security, human resources, work comp and safety and risk management experience. He is working with 200+ districts in the state of California and is currently working with three of the largest school JPAs in California and two of the largest city JPAs. He worked in house for largest school JPA in America, has been an expert witness on legal cases and is trusted by every school JPA and insurance company and even competitors.

Why –

- threats have always been there
- tools have become more serious
- incidents have greater severity
- cell phones everywhere
- levels of fitness declining
- levels of training overall are poor
- police and security are not doing their jobs

The Program –

- Simple focus – student safety is primary
- Rule: violence is never the answer
- Process
 - fitness
 - posture and presence
 - verbal judo
 - physical restraints

Liability –

- Goal: maximum reduction of liability
- How
 - Policies and procedures
 - high caliber training
 - high training frequency
 - skills are perishable

There was discussion/questions on the following: what kind of interaction does Mr. Wilmes have with local officers and has he worked with them (Hansen), the process of fitness and security staff running from one side to the campus to the other side and is that before hiring or after hiring do they have to be fit (Gomez), the high caliber of training, how long and how often are the trainings (Gomez), is there a District that can be looked at that Mr. Wilmes could recommend we can learn from (Cuarenta), what happens during their employment if they, let's just say a security guard gains weight because some do and they can't run from one side of the campus to the other, then what happens (Gomez), does Mr. Wilmes have different policies for the different districts he works with or are they all the same (Garcia).

BOARD MEETING
CALENDAR
0.335

Board Member Hansen moved, Board Member De Leon seconded, and the motion carried 5-0 to schedule a Study Session Meeting on November 18, 2019 at 5:30 p.m. on enrollment forecasting and budget impacts.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

HEARING SECTION

During the public hearing section the following speakers addressed the Board and provided public comment: Teresa Cerda, Maria Lopez & Trenise

Spurling, Carmen Vela, Monica Rodriguez, Reno Redula, Jose De Leon, Shannel Pittman, Gerald Cerda, and Gabriela Herrera.

Speaker Maria Teresa Cerda addressed the Board regarding the process to request at translator, the involvement of the Spanish community and the use of cell phones by students during a school day and her ability to be able to communicate with her child during the day.

Speakers Maria Lopez and Trenise Spurling addressed the Board and highlighted key instructional strategies begin implemented at Hollydale School in closing the achievement gap by differentiated instruction, use of Moby Macks, implementing five dementions of teaching and learning to set goals, and instilling the love to read in students.

Speaker Carmen Vela addressed the Board on the Parenting Children with Special Needs Workshop, concerns on its location, not enough adequate signage, no PowerPoint, time spent in translating and the length of time that parents not being able to be away from their children.

Speaker Monica Rodriguez addressed the Board regarding her son who has an Individualized Education Plan, an injury he sustained while being transported in the taxi, lack of communication by the District, lack of an aide for her son during transportation, the inclusion of special needs students in general education, her son obtaining a high school diploma and be independent to go on to college and her request for the focus on Special Education.

Speaker Reno Redula addressed the Board regarding Measure I Bond, review of the proper expenditures by the Oversight Committee of taxpayer money, and his request for an Oversight Committee to maintain the establishment of freedom and democracy.

Speaker Jose De Leon addressed the Board regarding the air filters, the reading of air monitor 23 near Jackson School and status of the air filtration system grant that was approved.

Speaker Shannel Pittman addressed the Board regarding her concerns on the air filters and toxins that may be affecting her family members that attend Gaines and PHS and implementing necessary safety measures relating to air.

Speaker Gerald Cerda addressed the Board and thanked the JROTC and staff who participated in the Military Ball, the teachers for their hard work, students for their achievements, he spoke regarding safety and the incident of September 20, town hall meetings, the Special Education meeting and transportation concerns and need for accountability.

Speaker Gabriela Herrera addressed the Board regarding her concerns on the new curriculum adopted LGBTQ/Teen Talk on sex education and informing parents about the curriculum.

Responses to Speaker Questions

The following are questions and answers from speakers at a previous Board meeting where contact information was not provided by the speaker(s). The Board of Education still wishes to provide answers for the benefit of the public.

How do you prepare our students that have special needs for an emergency when they in turn require assistance and only one teacher is in the classroom? How will students in wheelchairs be protected? And other students that have physical limitations or unique challenges? *Students with special needs go through the same emergency practice drills as the rest of the school sites. Students placed in self-contained classes have at least one*

teacher and an instructional assistant. The school staff assesses if students require additional assistance during emergency drills and make arrangements for additional assistance as needed.

Students with special needs are typically assigned to ground level classrooms, to facilitate the egress in case of an emergency. Students with severe mobility challenges are typically assigned a one-to-one aide to assist with regular and emergency tasks. During emergencies, administrative personnel are assigned to cover certain areas of the campus, further providing support for those students that need assistance. Schools have evacuation plans that consider the best routes for all students, including those with mobility concerns.

Speaker commented that during Alondra Middle School orientation for sixth grade, parents noticed that information was guided specifically towards general education students and speaker asked "What about students with special needs?" *Students with disabilities participated in the sixth grade orientation along with their age peers. Specific questions or needs for individual students with disabilities are addressed through the IEP process in order to outline transition activities.*

Speaker commented that 504's are generated for classroom accommodations, specific curriculum learning assistance, co-taught classes and other plans to better meet the students with needs and asked "Why not provide this information?" *Parents whose students receive accommodations through a 504 plan meet with school staff annually to review the plan, the accommodations, and the effectiveness of both.*

Speaker commented that other school districts organize and have workshops to inform parents on special needs services. For example, regional center, social security benefits, Los Angeles County Office of Education and Special Education local plan areas. Speaker asked "Then why is Paramount Unified School District not informing parents of such events?" and "Are parents of special needs students and special needs students being segregated and are services being provided in the least restrictive environment, if these students are not being considered?" *The District already held one workshop specially for parents of students with special needs in October. A parent workshop on the conservatorship process is scheduled for December 5, 2019. Additional parent workshops will be scheduled for the remainder of the school year. Workshop flyers are sent home with students. Parent meetings through the district and the Mid-Cities SELPA are also posted on the district website under the Special Education webpage.*

Speaker shared that on August 8, 2019 during the enrollment process, there was an emergency that a parent went through and there was no principal at the time to help with that emergency, and asked if an emergency arises during this process, who is in charge if the principal is not on campus?" *If a principal is off campus they have a point person who is responsible for the campus; this may be a TOSA, coach or counselor. Middle and high schools have assistant principals who serve in lieu of the principal. Each school has a chain of command structure, where the Principal designates other administrative personnel to manage the campus when the Principal is absent. Additionally, other District staff assist in cases of emergency at the school sites.*

CONSENT ITEMS

0.336

Board Member Hansen motioned, Board Member Garcia seconded and the motion carried 5-0 to approve the consent items.

There were questions/discussion on the following: pages 65-70, are the

Saturday school teachers listed rotated Saturdays and how are they chosen (Gomez), this new systemic program we can compare in one to two years to what we had (Gomez) are they held in a different class (Garcia), how many students are needed to host (Gomez), if 10 students sign up and only half show up, will they continue with the class (Garcia). Page 81 Edgenuity – how is success measured and what are the qualities indicators for the success (Gomez), Autism Spectrum Therapies – there was a request for a breakdown of how the money is spent and how many students are being served (Gomez).

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Human Resources

Personnel Report 19-05
2.336 Accepted Personnel Report 19-05 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2019-20 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.336 Approved the consultant and contract services request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.

Business Services

Purchase Order Report,
19-05
4.336 Approved Purchase Order Report 19-05 authorizing the purchase of supplies, equipment, and services for the District.

Acceptance of Donations
4.336 Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Warrants for the Month of
October 2019
4.336 Approved warrants for all funds through October with a total of \$18,073,974.37.

ACTION ITEMS

Employment Agreement
Extension between
Paramount Unified School
District and
Superintendent Dr. Ruth
Pérez
1.337 Board Member Garcia moved, Vice President Cuarenta seconded, and the motion carried 4-1 to approve the extension to employment agreement between Paramount Unified School District and Superintendent Dr. Ruth Pérez to reflect a new expiration date of June 30, 2022.

Ayes: 4 – Board Members Garcia, Hansen, Vice President Cuarenta,
President Gomez

Naye: 1 – Board Member De Leon

Resolution 19-15,
Education Practices for
Students with
Individualized Education
Plans
1.338 Board Member De Leon moved, Vice President Cuarenta seconded, and the motion carried 5-0 to adopt Resolution 19-15 Education for Students with Individualized Education Plans with a change to add the classified staff to the training.

There were questions/discussion regarding an email sent from Board Member Hansen to President Gomez, Board Member De Leon and Superintendent Pérez suggesting changes to the resolution language. Vice President Cuarenta provided a comment to parents that this resolution demonstrates to

parents that the District is serious about servicing the students.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Resolution 19-16,
LGBTQ+ Support,
Empowerment and
Resources
1.339

Board Member De Leon moved, Board Member Cuarenta seconded, and the motion carried 5-0 to adopt Resolution 19-16, LGBTQ+ Support, Empowerment and Resources with a noted change of adding classified employees.

There was a question/discussion on adding classified staff to receive training to the resolution (Hansen), if training should be offered annually or every two years (Hansen), if there is a cost for the training offering annually (Cuarenta), what would the cost be if offered to all staff and do we have the financial means to do it annually (De Leon), will this begin in 2021 (Gomez), is there any data on how our LGBTQ students feel (Cuarenta), can an amendment be done to the resolution (De Leon), can a quote/analyses be provided to see how much it will cost before the resolution is approved (Gomez), if the training is mandatory (Cuarenta), if it says annually and staff does not come, it won't affect us anyway (De Leon).

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Human Resources

Hourly Rate Increase for
Non-Classified and
Classified Positions
2.340

Board Member Hansen moved, Board Member De Leon seconded, and the motion carried 5-0 to approve an increase to the hourly rate for non-classified and classified positions effective January 1, 2020.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Student Teaching
Agreement with Western
Governors University
2.341

Board Member Garcia moved, Vice President Cuarenta seconded, and the motion carried 5-0 to approve the agreement with Western Governors University for participation in the student teaching program.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Revision to the Substitute
Administrator's Substitute
Daily Rate
2.342

Board Member Hansen moved, Board Member Garcia seconded, and the motion carried 5-0 to approve the revision to the substitute administrators' daily rate.

There was a question/discussion on how many retired administrators do we have in the substitute role (Garcia).

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Employment Authorization
for Three Campus
Security, Two at
Paramount High School
and One for Patrol, Three
Positions at 8 hours per
day, 10.5-months
2.343

Board Member Hansen moved, Board Member Garcia seconded, and the motion carried 5-0 to approve the employment authorization for three Campus Security, at 8 hours per day, 10.5-months.

There were questions/discussion on how many are currently on staff there (Garcia) and if included the three it would now be 13 (Gomez).

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Educational Services

Attorney Fees and
Settlement Agreement for
a Special Education
Student
3.344

Board Member Garcia moved, President Gomez seconded, and the motion carried 5-0 to approve and authorize payment for attorney fees and settlement agreement for a special education student.

There was a question/discussion on how much is the attorney fees as it is all lumped together and for transparency a request for future ones on cases such as these to have what attorneys' are getting (Gomez).

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Nonpublic School
Placement for Special
Education Students for
2019-20
3.345

Board Member Garcia moved, Vice President Cuarenta seconded the motion carried 5-0 to the placement for a special education students in nonpublic schools as determined by the student's Individual Education Plan for the 2019-20 school year.

There were questions/discussion on what is the criteria for sending schools to NPA and have we done BI (De Leon), the feeling that students are not being served (De Leon), doing everything possible to include them and not segregated (De Leon), what is a threshold (Gomez), on performance indicators is it calendar year or school year (Gomez), if parents don't agree that their student attend an NPS they have options (Hansen), why do parents feel the district is not doing enough and what can be done (Cuarenta).

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Residential, Nonsectarian
School/Agency Services
Master Contracts for a
Special Education
Student, 2019-20 School
Year
3.346

Board Member Garcia moved, Board Member Hansen seconded, and the motion carried 5-0 to approve the Nonpublic, Nonsectarian School/Agency Services Annual Master Contract for the placement of a Special Education student in a residential treatment center, as determined by the students' Individual Education Plan for the 2019-20 school year.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Amended Contract
Amount for the California
State Preschool Program,
2019-20
3.347

Vice President Cuarenta, Board Member De Leon seconded, and the motion carried 5-0 to approve the amended amount for the California State Preschool Contract, CSPP-9241.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

K-12 School Plans for
Student Achievement
3.348

Board Member Hansen moved, Board Member De Leon seconded, and the motion carried 5-0 to approve the K-12 School Plans for Student Achievement which are updated to authorize expenditures of the 2019-20 budget.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Defined Learning, LLC
License Agreement
3.349

Board Member Garcia moved, Board Member Hansen seconded, and the motion carried 5-0 to a one-year *Defined STEM* license for identified Paramount Unified School District students attending St. Pancratius School during the 2019-20 school year.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Turnaround Arts
Integration Plan and
Award for Zamboni Middle
School
3.350

Board Member Garcia moved, Vice President Cuarenta seconded, and the motion carried 5-0 to ratify the submission of the Turnaround Arts Integration Plan and accept the award for Zamboni Middle School to support Visual and Performing Arts.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Carlos A. Flores, Psy.D.
Consultant
3.351

Board Member De Leon moved, Vice President Cuarenta seconded, and the motion carried 5-0 to approve *Carlos A. Flores, Psy.D.* consultant to provide an Independent Educational Evaluation in the area psycho-education for a student.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

SchoolMint Online
Registration addition of K-
5 Schools
3.352

Board Member Hansen moved, Board Member Garcia seconded, and the motion carried 5-0 to approve the SchoolMint Online Registration agreement. The contract will be in effect November 12, 2019 through June 04, 2020 for all schools in Paramount Unified School District.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Memorandum of
Understanding with Los
Angeles Department of
Children and Family
Services, Los Angeles
County Office of
Workforce Development,
Aging and Community
Services, Los Angeles
County Office of
Education for Long-Term
transportation plan to
Ensure School Stability
for Foster Care Youth
3.353

Board Member Hansen moved, Board Member Garcia seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Los Angeles Department of Children and Family Services, Los Angeles County Office of Workforce Development, Aging and Community Services, Los Angeles County Office of Education for Long-Term transportation plan to Ensure School Stability for Foster Care Youth.

There were questions/discussion on the services of the program (Hansen) any student who belongs to our district or has moved out but wishes to still be a part of the District can receive services (Hansen).

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Memorandum of
Understanding with
Paramount Family Dental
Center
3.354

Board Member De Leon moved, Board Member Garcia seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Paramount Family Dental Center effective on November 19, 2019 through August 31, 2022.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

California Career
Technical Education
Incentive Grant
Application
3.355

Board Member Garcia moved, Vice President Cuarenta seconded, and the motion carried 5-0 to approve the submission of the application for the California Career Technical Education Incentive Grant for the 2019-20 school year.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Memorandum of
Understanding with
SHIELDS for Families

Board Member De Leon moved, Vice President Cuarenta seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with SHIELDS for Families to provide youth development, child welfare, mental

There were questions/discussion on whether the District still works with the Community Family Guidance Center in Cerritos (Hansen) did they move or have a new office (Garcia) and were they still offering the sexual abuse program offered before (Hansen), comment provided that the program is a no cost to District (Gomez) a no cost to the families (Hansen) and a thank you to Dr. San Miguel for proactively addressing the concerns on the long wait times (Cuarenta).

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Business Services

Notices of Completion –
Field Service Contracts
4.357

Board Member De Leon moved, Vice President Cuarenta seconded, and the motion carried 5-0 to accept as completed the Field Service Contracts as listed above and authorize the Superintendent or designee to file the Notice of Completions and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

2019-20 Budget
Adjustments as of
September 30, 2019
4.358

Board Member Garcia moved, Board Member Hansen seconded, and the motion carried 5-0 to the 2019-20 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Cafeteria Fund, Deferred Maintenance Fund and Measure I Fund.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

2019 National School
Lunch Program (NSLP)
Equipment Assistance
Grant (EAG)
4.359

Board Member Garcia moved, Vice President Cuarenta seconded, and the motion carried 5-0 ratify and approve the submission for the 2019 National School Lunch Program Equipment Assistant Grant.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Young@Part Materials
and Royalty Fees for the
Production of “We Will
Rock You” for Paramount
High School
4.360

Board Member Hansen moved, Vice President Cuarenta seconded, and the motion carried 5-0 to Approve payment of royalty fees and agreement with Young@Park for the amateur production of the play “We Will Rock You”.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

CONFERENCE ITEMS

General Services

Revised Board Bylaw
9270 – Conflict of Interest
Code

The Board accepted for first reading revised Board Bylaw 9270 - Conflict of Interest Code revised in compliance with a request from the Los Angeles County Board of Supervisors and changes needed for title changes and addition of a designated position as requested by the District.

INFORMATION ITEMS

Educational Services

Water Awareness Art Contest for K-6 Students

The Board received as information on the Water Replenishment District's water awareness art contest.

Business Services

Average Daily Attendance Summary Report Through September 14, 2019 and the First Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2019-20

Average Daily Attendance Summary Report Through October 11, 2019 and the Second Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2019-20.

ANNOUNCEMENTS

Board President Gomez announced that the next Regular Meeting would be on Monday, December 9, 2019 at 6:00 p.m. in the Boardroom of the District Office.

Staff Employee Comments Per Government Code 54957

There were no staff employee comments.

CLOSED SESSION

The Board of Education adjourned to Closed Session at 9:33 p.m. to discuss Conference with Labor Negotiator, Conference with Legal Counsel-Anticipated Litigation (1 case), Public Employee Discipline/Dismissal/Release and Student Discipline.

OPEN SESSION

The Board of reconvened from Closed Session at 10:26 p.m. President Gomez reported that the Board discussed Conference with Labor Negotiator, Conference with Legal Counsel-Anticipated Litigation (1 case), Public Employee Discipline/Dismissal/Release and Student Discipline

The Board took action on the following:

Student Discipline 3.361

Board Member Hansen moved, Board Member Garcia seconded, and the motion carried 5-0 to expel student E-1 for one calendar year.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

ADJOURNMENT

Board Member Hansen moved, Board Member De Leon seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on November 12, 2019 at 10:28 p.m.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

CARMEN GOMEZ
President
YESENIA CUARENTA
Vice President
SONIA DE LEON
Member
LINDA GARCIA
Member
VIVIAN HANSEN
Member
RUTH PÉREZ
District Superintendent

STUDY SESSION MEETING OF BOARD OF EDUCATION

MINUTES November 18, 2019

The meeting was called to order at 5:31 p.m. by President Carmen Gomez in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Roll Call	Carmen Gomez Yesenia Cuarenta – 5:35p.m. Sonia De Leon	Linda Garcia Vivian Hansen
Administrators Present	Ruth Pérez, Superintendent Ruben Frutos, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Ryan Smith, Assistant Superintendent-Secondary Educational Services Debbie Stark, Assistant Superintendent-Educational Services Jessie Flores, Interim Director-Safety & Security Jim Wolff, Director-Technology	
Pledge of Allegiance	Ruben Frutos, Assistant Superintendent-Business Services	
Approve Study Session Meeting Agenda November 18, 2019 1.362	Board Member Garcia moved, Board Member Hansen seconded and the motion carried 4-0 to approve the agenda of the Study Session Meeting of November 18, 2019. Ayes: 4 – Board Member Cuarenta, De Leon, Hansen, President Gomez Absent: 1 – Vice President Cuarenta	

HEARING SECTION

There were no speakers during the public hearing section.

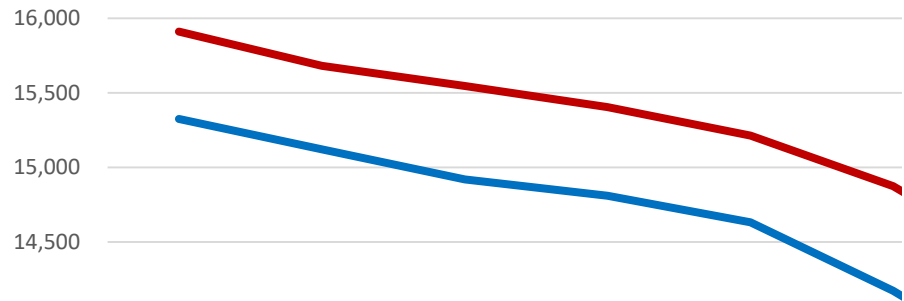
INFORMATION ITEMS

General Services

2019-20 Enrollment and Financial Update

Mr. Ruben Frutos, Assistant Superintendent-Business Services presented the Board with information on enrollment and budget implications.

Enrollment vs Attendance



- **Enrollment and Attendance decline** – PUSD annual decline average is increasing
- **Past years' one time State funding**
- **District fiscal stability**
 - District reserves
 - Cost savings

Presentation Goals

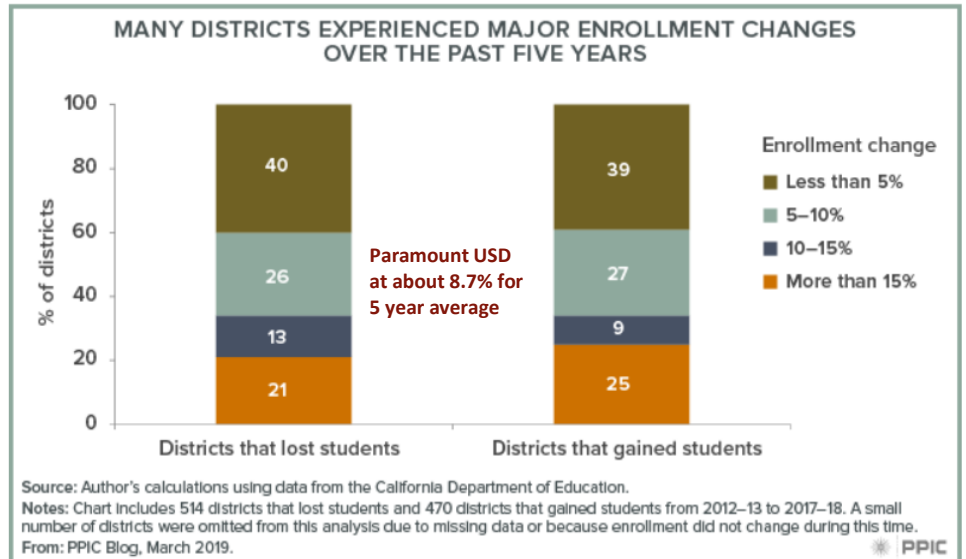
- Multi-year enrollment decline analysis
- Impact of enrollment decline
- District financial condition – balance and deficit analysis
- Forecasting and planning

Grades decline over 5 years

Grade	5 Yr
K	-20.71%
4	-18.50%
5	-13.22%
1	-13.02%
6	-10.31%
10	-8.28%
Total	-7.94%
2	-7.37%
7	-6.37%
11	-6.15%
3	-1.70%
9	-0.72%
12	0.00%
8	2.81%

Grades decline over 10 years

Grade	10 Yr
1	-23.91%
10	-15.23%
2	-14.71%
5	-14.54%
K	-11.20%
Total	-9.33%
3	-9.33%
4	-8.77%
11	-8.23%
7	-7.07%
6	-7.06%
9	-4.23%
12	-0.61%
8	1.83%



- Possible reasons for migration
- Housing availability and affordability (construction)
- Employment opportunities
- Cost of living

Table 9. California Counties with the Greatest Enrollment Change from 2003 to 2018

County	Enrollment Change 2003-2018	% Enrollment Change	Median Housing Value 2018	Median Household Income 2018	Median Gross Rent 2018	Hourly Living Wage 2018	Living Wage to Income (a)	Housing Value to Income (b)	Rent to Income (c)
Los Angeles ↓	-250,221	-14%	\$465,000	\$57,952	\$1,264	\$19	0.66	8.0	26%
Solano ↓	-8,256	-12%	\$305,900	\$69,227	\$1,337	\$18	0.52	4.4	23%
Orange ↓	-29,629	-6%	\$584,200	\$78,145	\$1,608	\$20	0.51	7.5	25%
Ventura ↓	-7,558	-5%	\$481,400	\$78,593	\$1,572	\$20	0.51	6.1	24%
San Bernardino ↓	-15,947	-4%	\$256,000	\$54,469	\$1,144	\$18	0.66	4.7	25%
Santa Clara ↑	20,934	8%	\$752,400	\$101,173	\$1,813	\$21	0.42	7.4	22%
San Joaquin ↑	17,179	13%	\$246,900	\$55,045	\$1,057	\$17	0.62	4.5	23%
Tulare ↑	3,819	15%	\$169,600	\$42,789	\$847	\$17	0.80	4.0	24%
Riverside ↑	64,135	18%	\$276,300	\$57,972	\$1,212	\$18	0.62	4.8	25%
Kern ↑	29,792	19%	\$175,600	\$49,788	\$905	\$17	0.68	3.5	22%

Source: For enrollment change: California Department of Education Enrollment by School, 2003-2018; for median housing value (median value of owner-occupied housing units 2012-2016), median household income, median gross rent: U.S. Census Bureau, American Community Survey (ACS), 5-Year Estimates. For hourly living wage: Living Wage Calculator (livingwage.mit.edu), two-parent, two-child households.

Table 3. L.A. County and L.A. Unified Boundary Area Estimated Births and Birthrate Change, 2003-2021

School Year	Births in County Lagged 5 Years	Est. Births in District Lagged 5 Years	# Change	% Change
2003-2004	158,604	70,000		
2004-2005	156,153	69,000	-1,000	-1.43%
2005-2006	157,391	68,000	-1,000	-1.45%
2006-2007	153,523	65,000	-3,000	-4.41%
2007-2008	151,167	63,000	-2,000	-3.08%
2008-2009	152,192	63,000	0	0.00%
2009-2010	151,504	63,000	0	0.00%
2010-2011	150,377	63,000	0	0.00%
2011-2012	151,837	64,000	1,000	1.59%
2012-2013	151,813	65,000	1,000	1.56%
2013-2014	147,684	67,000	2,000	3.08%
2014-2015	139,679	67,000	0	0.00%
2015-2016	133,160	68,000	1,000	1.49%
2016-2017	130,312	66,000	-2,000	-2.94%
2017-2018	131,697	64,000	-2,000	-3.03%
2018-2019	128,523	63,000	-1,000	-1.56%
2019-2020	130,150	61,000	-2,000	-3.17%
2020-2021	124,438	58,000	-3,000	-4.92%
Total	2,600,204	1,167,000	-12,000	-17.14%
Average			-706	-1.01%

Source: L.A. Superintendent's Final Budget 2012-13 and 2018-19

Table A. Los Angeles County School Districts by % Enrollment Change, 2003-2018

District	Enroll 2003-04	Enroll 2017-18	# Enroll Change	% Enroll Change	Grad Rate 2016-17	% EL 2017-18	% FRL 2017-18
Acton-Agua Dulce Unified	1,994	14,855	12,861	645%	94%	7%	48%
Wesburn Unified	2,008	4,485	2,487	124%	-	8%	37%
Alhambra Unified	11,163	16,855	5,692	51%	94%	24%	67%
Gorman Joint	1,995	2,604	609	31%	-	3%	41%
Hermosa Beach City Elementary	1,044	1,361	317	30%	-	2%	5%
Westside Union Elementary	7,433	9,134	2,001	27%	-	7%	48%
Eastside Union Elementary	2,720	3,402	682	25%	-	24%	89%
Redondo Beach Unified	8,057	9,937	1,880	23%	96%	5%	17%
West Covina Unified	10,518	12,754	2,236	21%	92%	8%	66%
William S. Hart Union High	21,122	25,080	3,958	19%	94%	7%	31%
San Gabriel Unified	6,265	7,244	979	16%	88%	23%	64%
South Pasadena Unified	4,199	4,794	595	14%	92%	6%	19%
El Segundo Unified	3,196	3,474	278	9%	96%	4%	17%
Claremont Unified	6,846	7,075	229	3%	94%	6%	38%
Manhattan Beach Unified	6,441	6,647	206	3%	97%	1%	5%
Culver City Unified	6,950	7,048	98	1%	96%	11%	34%
Antelope Valley Union High	22,148	22,726	578	3%	83%	10%	71%
Temple City Unified	5,702	5,831	129	2%	96%	20%	44%
Palmdale Elementary	22,736	22,777	41	0%	-	24%	85%
Cerritos Valley Union High	7,565	7,501	-64	-1%	85%	18%	75%
Bonita Unified	10,203	10,088	-115	-1%	94%	6%	38%
Newhall	6,672	6,537	-135	-2%	-	24%	42%
Palos Verdes Peninsula	11,605	11,346	-259	-2%	98%	8%	7%
Saugus Union	10,204	9,960	-244	-2%	-	12%	24%
Downey Unified	22,523	21,962	-561	-2%	95%	15%	69%
Sulphur Springs Union	5,573	5,385	-178	-3%	-	24%	64%
Lancaster Elementary	15,799	15,212	-587	-4%	-	17%	85%
La Canada Unified	4,343	4,167	-176	-4%	98%	5%	5%
Lowell Joint	3,305	3,147	-158	-5%	-	8%	40%
Arcadia Unified	9,992	9,460	-532	-5%	98%	13%	26%
Whittier Union High	12,557	11,851	-706	-6%	89%	6%	37%
Lennox	7,696	7,244	-452	-6%	-	41%	93%
San Marino Unified	3,266	3,072	-194	-6%	95%	10%	7%
Glendora Unified	7,924	7,444	-480	-6%	97%	6%	30%
Torrance Unified	25,229	23,496	-1,733	-7%	96%	16%	30%
Las Virgenes Unified	12,170	11,323	-847	-7%	92%	6%	13%
East Whittier City Elementary	9,332	8,650	-682	-7%	-	12%	53%
Walnut Valley Unified	15,458	14,310	-1,148	-7%	97%	12%	22%
ABC Unified	22,226	20,550	-1,676	-8%	91%	19%	52%
Duarte Unified	4,692	4,318	-374	-8%	90%	15%	67%
Lawndale Elementary	6,484	5,953	-531	-8%	-	33%	83%
Keppel Union Elementary	2,976	2,718	-258	-9%	-	34%	83%
Paramount Unified	17,013	15,213	-1,800	-11%	87%	34%	92%
Burbank Unified	17,066	15,173	-1,893	-11%	93%	11%	37%
Glendale Unified	29,433	26,071	-3,362	-11%	89%	22%	50%
El Monte Union High	10,254	8,880	-1,374	-13%	84%	20%	88%
Baldwin Park Unified	19,287	16,695	-2,592	-13%	92%	19%	87%
Little Lake City Elementary	5,220	4,475	-745	-14%	-	15%	71%
Hawthorne	9,875	8,364	-1,511	-15%	-	30%	88%
Monrovia Unified	6,578	5,583	-1,015	-15%	89%	13%	60%
Whittier City Elementary	7,232	6,104	-1,128	-16%	-	17%	75%
Santa Monica-Malibu Unified	12,842	10,806	-2,036	-16%	93%	9%	24%
Los Angeles Unified	747,009	621,414	-125,595	-17%	76%	23%	81%
Pasadena Unified	22,669	18,164	-4,505	-20%	85%	15%	59%
Covina-Valley Unified	15,035	13,032	-3,173	-21%	95%	9%	68%
Bellflower Unified	15,522	11,946	-3,576	-23%	91%	19%	69%

Grade Level	Actual Enrollment (CDE)				Unaudited	Projected		
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
K	1,198	1,260	1,197	1,167	1,051	999	1,052	1,042
1	1,087	1,006	1,056	1,052	980	875	918	878
2	1,060	1,058	1,005	1,047	1,054	980	855	906
3	1,249	1,058	1,076	994	1,031	1,040	972	838
4	1,182	1,276	1,069	1,102	1,018	1,040	1,035	961
5	1,177	1,165	1,280	1,089	1,078	1,011	1,032	1,014
6	1,184	1,203	1,224	1,305	1,162	1,079	1,031	1,050
7	1,233	1,194	1,240	1,267	1,297	1,118	1,116	1,027
8	1,212	1,244	1,204	1,243	1,255	1,279	1,103	1,111
9	1,287	1,254	1,266	1,232	1,214	1,245	1,250	1,105
10	1,242	1,293	1,256	1,238	1,209	1,186	1,245	1,231
11	1,251	1,236	1,265	1,198	1,248	1,160	1,159	1,202
12	1,319	1,300	1,267	1,279	1,278	1,300	1,100	1,125
Total	15,681	15,547	15,405	15,213	14,875	14,312	13,868	13,490
	(230)	(134)	(142)	(192)	(338)	(563)	(444)	(378)
% Change	-1.45%	-0.85%	-0.91%	-1.25%	-2.22%	-3.78%	-3.10%	-2.73%
P-2 ADA	15,121.25	14,920.52	14,809.37	14,632.73	14,173	13,596	13,175	12,816
ADA-to-Attendance Ratio	96.43%	95.97%	96.13%	96.19%	95.28%	95.00%	95.00%	95.00%
	-1.33%	-1.33%	-0.74%	-1.19%	-3.14%	-4.07%	-3.10%	-2.73%

What is the projected decline impact on PUSD?

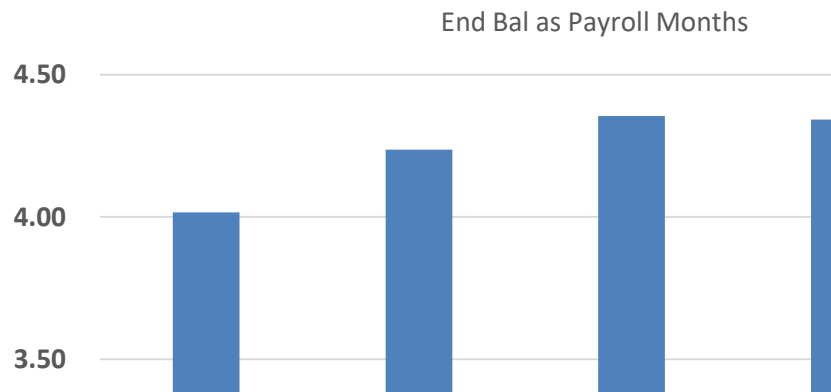
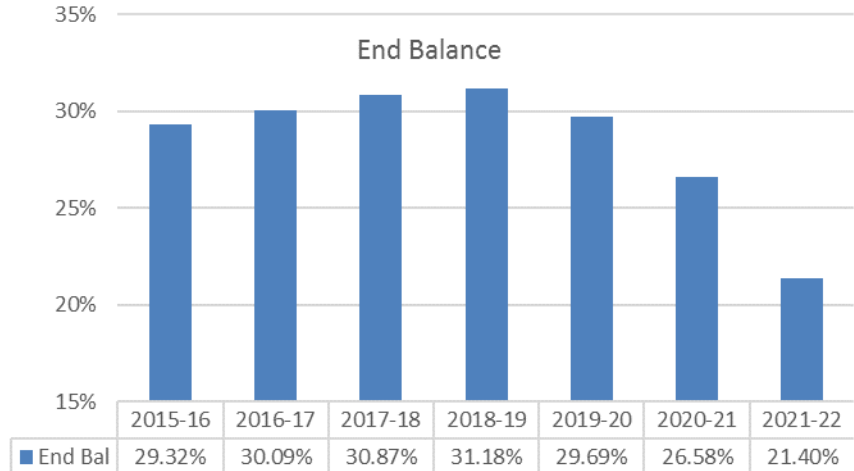
- The District is projected to receive \$12,087.31 per student attendance
- The district has the ability to waive 1 year attendance and use the prior year, allowing for the use of a higher attendance.
- The waiver option will reduce the district cut by more than \$5.2 Million

2019-20 and beyond – Budget Efficiencies

- **How we have saved:**
- Energy Efficiency Projects – Lighting and Air systems
- Bridge Financing – Restructure and repayment
- Worker’s Compensation – Case closures and restructuring

- **Savings: Estimated at \$700,000 annually** - to help sustain district programs.
- The District is also evaluating and planning initiatives that:
 - Can maintain and increase enrollment
 - Can save funding by re-aligning resources and staffing
 - Develop partnerships to maximize resources

District Reserves - * District reserves stable as % of budget



- Board guidelines for payroll as compared to district reserves
- 5 year average of about 4 months of payroll as district reserves

Analysis of School District Budget Deficits

- REVENUES
 - Decreases in Revenue
 - Enrollment decline
- COSTS
 - Personnel Costs
 - Benefits costs
- LIABILITIES
 - Capital Projects
 - Obligations and Liabilities
 - Non-Public Costs
- PROCESS ISSUES
 - Budget vs Actual Expenses
 - Over/Under spending

Multi-year budgeting – AREAS OF INTEREST

- Enrollment declining at a faster rate
 - Last 8 yrs. – 150-190 loss per year
 - Last 2 yrs. – 338 loss per year estimate
 - Current yr. – 563 loss estimate
- Rising STRS & PERS benefits costs
 - One time 1% reprieve from Governor’s funding
 - District and employee contributions
- Staffing needs
 - **Reduce staff proportionate to enrollment**
- Resource management and most restricted fund utilization

Multi-Year Planning

- District location includes varied surrounding communities
- Potential geographic opportunities and challenges
- Location realities:
 - Built-out communities
 - Employment, industry, birth rate and economic factors

There were questions/discussion on the following: will there be an increase or decline in 2021 (Garcia), declining in K-1 and will continue to lose students at K-1 as we go (Gomez), Paramount being one of the highest with free & reduced lunch, and is there a report that can show by year (Gomez), how is the growth explained in 17-18 to unaudited (Garcia), finding a solution for the dip in K-1, factors for the drop in K-1 (Cuarenta), recruitment of students (Garcia), neighboring district programs (Hansen), looking at Emmanuel Preschool’s numbers and see what they are doing to maintain their students and if they are or are not growing (Gomez).

ADJOURNMENT

Vice President Cuarenta moved, Board Member Garcia seconded, and the motion carried 5-0 to adjourn the Study Session meeting of the Board of Education held on November 18, 2019 at 6:32 p.m.

Ayes: 5 – Board Members De Leon, Garcia, Hansen, Vice President Cuarenta, President Gomez

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: December 9, 2019
SUBJECT: Personnel Report 19-06

BACKGROUND INFORMATION:

Following is Personnel Report 19-06, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 19-06 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2019-20 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards.

CONSENT ITEM: 2.1-C

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u> *Dibia, Khadijah	Teacher Temporary	Odyssey	A-1	<u>ANNUAL</u> \$55,659 Special Education	11-19-19	06-30-20
<u>EMPLOYMENT</u> *Argumedo, Joseph *Dollar, Shannon *Gallegos, Neri *Garcia, Cinthya *Garibay, Ana *Leon, Rachel *Miller, Aaron *Payan, Elizabeth	Substitute Teacher On-call, as needed	District		<u>DAILY</u> \$150 General Fund	10-23-19 11-04-19 11-12-19 10-30-19 10-24-19 10-23-19 11-18-19 11-06-19	
<u>Adult Education Fall Session</u> *Niebres-Orbita, Norma	ESL**	Adult Education		<u>Hourly per contract</u> \$49.79 Adult Education	10-01-19	02-21-20
*Castillo, Nora	Substitute Teacher	Adult Education		\$42.97 General Fund	10-01-19	02-21-20
<u>ADDITIONAL ASSIGNMENT</u> *Diaz, Desaree *Santos, Carol *Stepter, Daphanie	Support for EL Testing NTE 7 hrs. each	K-5 Schools & Innovative Programs		<u>HOURLY per contract</u> \$38.00 LCAP***	10-21-19	10-29-19
*Cervantes, Fernando	Compensatory Time NTE 45 hrs.	Special Education		\$38.00 Special Education	08-21-19	12-13-19
*Calero-Hill, Tamara	Home Hospital Teacher	Special Education		\$38.00 Special Education	10-24-19	06-11-20
*Genchi, Selest *Haywood, Tonika	Home Hospital Teacher	Special Education		\$38.00 Special Education	08-22-19 09-16-19	06-11-20 06-11-20

*Ratification

** English as a Second Language

***Local Control Accountability Plan

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT continued</u>				<u>HOURLY per contract</u>		
*Gamez, Maria	Home Hospital Teacher	Student Services		\$38.00 General Fund	09-02-19	06-11-20
*Thomas, Katherine	Assist Students with Edgenuity Courses NTE 50 hrs.	Buena Vista		\$38.00 ESSA**	08-21-19	01-31-20
*Altier, Autumn *Brennan, Marguerite *Carroll, Caitlin *Cordoza, Cindy *Cortez Alvarado, Magdalena *Delgadillo, Annette *Diaz, Ligia *Hagood, Michaela *Houston, Larry *Hughes, Jamie *Jimenez, Liliana *Ketelsleger, Danielle *Lee, Katie *Mendoza, Flavia *Nguyen, Jennifer *Ortiz, Emily *Peck, Holly *Podlovits, Amy *Pogue, Melody *Robinson, Marques *Rutherford, Ashley *Schoonover, Michelle *Stiles, Sarah *Thomas, Allison *Thrasher, Jamica *Vasquez, Jennifer *Velasco, Jazmin	Saturday Academic Intervention NTE 14 hrs. each	Collins		\$38.00 LCAP	10-12-19	05-16-20

*Ratification

**Every Student Succeeds Act

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT continued</u>				<u>HOURLY per contract</u>		
*Whittenbury, Beverly *York, Liane	Saturday Academic Intervention NTE 14 hrs. each	Collins		\$38.00 LCAP	10-12-19	05-16-20
*Aparicio, Michelle *Ramos, Claudia	GATE** Super Saturday Activities NTE 5.5 hrs. each	Hollydale		\$38.00 LCAP	10-18-19	11-22-19
Aparicio, Michelle Ramos, Claudia	GATE Super Saturday Assembly Supervision NTE 5.5 hrs. each	Hollydale		\$38.00 LCAP	01-06-20	05-31-20
*Garcia, Luis *Harter, Tammy *Hyun, Alexander *Juarez, Maria *Lam, Dung *Tague, Mark *Vasquez, Anna *Wuchner, Charles	Academic Intervention NTE 1.5 hrs. per day each	Paramount High-Senior		\$38.00 LCAP	10-28-19	01-16-20
*Andalon, Marisol *Baltierrez, Maria *Gomez, Maria *Jennings, Jessica *Manglicmot, Monika *Varela, Eric	Academic Intervention NTE 40 hrs. each	Roosevelt		\$38.00 LCAP	09-09-19	12-13-19

*Ratification

**Gifted and Talented Education

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>STIPEND</u>				<u>STIPEND</u>		
*Diaz, Vicente	Girls Volleyball	Hollydale		<u>per contract</u> \$177.16 LCAP	08-27-19	10-31-19
*Gonzalez, Javier	Flag Football	Hollydale		\$177.16 LCAP	08-27-19	10-31-19
*Diaz, Vicente	Sports Cordinator for 2019-2020 school year	Hollydale		\$712.76 LCAP	08-26-19	05-29-20
*Lara, Luis	Boys Volleyball	Paramount Park		\$177.16 LCAP	10-14-19	12-11-19
*Lozano, Christopher	Boys Volleyball	Paramount Park		\$177.16 LCAP	10-14-19	12-11-19
*Banks, Jason	Football	Zamboni		\$177.16 LCAP	10-01-19	10-31-19
*Campana, Catherine	Volleyball	Zamboni		\$177.16 LCAP	10-01-19	10-31-19
*Rios, Jason	Volleyball	Zamboni		\$177.16 LCAP	10-01-19	10-31-19

*Ratification

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE WITH PAY</u> Chipman, Ashley	Teacher	Hollydale	Parental Leave	11-11-19	02-28-19

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Flores, Eddie	Custodian 3 hrs. per day/12 mo.	Operations	117-I	Monthly 37.5% of \$3,205 General Fund	10-28-19	
*Siphengphone, Denian	Student Information Systems Specialist 8 hrs. per day/12 mo.	Research & Evaluation	135-I	\$4,998 General Fund	11-12-19	
*Mesa, Irma	Noon Duty Aide 2.5 hrs. per day/ 10 mo.	Collins	100-I	31.25% of \$2,112 General Fund	10-21-19	
*Ceja Acevedo, Sayra	Noon Duty Aide 2 hrs. per day/10 mo.	Odyssey	105-I	25% of \$2,388 General Fund	10-29-19	
*Rincon, Janttey	School Office Assistant 8 hrs. per day/11 mo.	Odyssey	116-I	\$3,126 LCAP**	11-04-19	
*Flores, Irvin	Technology Support Assistant 3 hrs. per day/10 mo.	Paramount High School	120-I	37.5% of \$3,453 LCAP	11-12-19	
<u>Promotion</u>						
*Villalta Cruz, Henry	Multi-Media Technician	Educational Services Secondary Education	128-III	\$4,204 LCAP	11-12-19	
*Beltran Felix, Luis	Maintenance Worker 8 hrs. per day/12 mo.	Operations	126-IV	\$4,641 General Fund	11-06-19	
*Renteria Ruiz, Julio	Maintenance Worker 8 hrs. per day/12 mo.	Operations	126-I	\$4,002 General Fund	11-13-19	

* Ratification

** Local Accountability Plan

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
PROMOTION						
<u>continued</u>						
*Olmos-Sanchez, Silvina	Adult Education Counseling Technician 8 hrs. per day/11 mo.	Adult Education	426-III	\$4,539 Adult Education Block Grant	10-28-19	
Short Term						
*Diaz Carrillo, Diana	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Special Education	112-I	\$16.33 Special Education	11-06-19	12-13-19
*Mendoza, Moises					10-28-19	12-13-19
*Mora, Sandra					10-30-19	12-13-19
*Pedroza, Leslie					11-08-19	12-13-19
*Pirir-Pulido, Stephanie					10-23-19	12-13-19
*Weaver, Vivica					10-29-19	12-13-19
*Becerra-Larioz, Berenize	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Special Education	115-I	\$17.60 Special Education	11-07-19	12-13-19
*Brown, Regina					10-30-19	12-13-19
*Henao Arenas, Paula					11-06-19	12-13-19
*Magallanes, Evadne	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Student Services	112-I	\$16.33 Student Services	10-24-19	12-13-19
*Vega, Annell					10-22-19	12-13-19
*Gutierrez-Ortega, Stephanie	Instructional Assistant – SE/SH NTE 3 hrs. per day each	Student Services	112-I	\$16.33 Student Services	10-21-19	12-13-19
*Ortiz, Karena	Instructional Tutor/ Mentor NTE 17.5 hrs. per week	Student Services	111-I	\$15.94 LCAP	11-05-19	12-13-19
*Armendariz, Jonathan	Instructional Assistant – SE/SH NTE 3 hrs. per day	Adult Transition	115-I	\$17.60 Special Education	11-06-19	12-13-19
*Rosas, Guadalupe	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Alondra	112-I	\$16.33 Special Education	10-30-19	12-13-19

* Ratification

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Short Term						
<u>continued</u>						
*Barton, Sarah	Instructional Assistant – SE/SH NTE 3 hrs. per day	Alondra	115-I	\$17.60 Special Education	11-04-19	12-13-19
*Alcala, Elena	Office Assistant NTE 3 hrs.	Buena Vista	116-I	\$18.03 Per-Pupil	10-14-19 only	
*Valencia, Maribel	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Collins	112-I	\$16.33 Special Education	10-23-19	12-13-19
*Perez, Maria	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Jefferson	112-I	\$16.33 Special Education	10-22-19	12-13-19
*Abarca, Stephanie	Instructional Assistant – SE/SH NTE 3 hrs. per day	Lincoln	115-I	\$17.60 Special Education	10-22-19	12-13-19
*Del Toro, Alex					10-30-19	12-13-19
*Farias, Yesenia					10-30-19	12-13-19
*McGuire, Clarica					11-04-19	12-13-19
*Pineda, Elizabeth					10-22-19	12-13-19
*Rosas, Esmeralda					11-06-19	12-13-19
*Cuacuil, Esmeralda	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Odyssey	112-I	\$16.33 Special Education	10-23-19	12-13-19
*Stallings, Vilma	Office Assistant NTE 18 hrs.	Odyssey	116-III	\$19.92 Per-Pupil	10-10-19	10-31-19
*Tizcareno Alatorre, Carolina	Instructional Assistant NTE 3.5 hrs. per day	Odyssey	111-I	\$15.94 Title I	11-12-19	12-13-19
*Alejandre Solorio, Brittany	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Paramount High School	112-I	\$16.33 Special Education	11-01-19	12-13-19
*Hernandez, Carmen					10-22-19	12-13-19
*Martinez, Anthony					11-01-19	12-13-19
*Thompson, Stephanie	Office Assistant NTE 80 hrs.	Paramount High-West	116-I	\$18.03 Title I	10-21-19	11-01-19

* Ratification

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Short Term</u> <u>continued</u> *Soto, Griselda	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day each	Zamboni	112-I	<u>Hourly</u> \$16.33 Student Services	10-23-19	12-13-19
<u>STUDENT WORKER</u> *Cardenas Galindo, Irene	Student Worker NTE 40 hrs. per week	Adult Education		<u>Hourly</u> \$12.00 General Fund	09-03-19	02-21-20
*Escobedo, Cindy	Student Worker NTE 16 hrs. per week	Adult Education		\$12.00 General Fund	09-03-19	02-21-20
*Collazo, Brenda *Lozano, Azusena *Meza Ramirez, Diana *Saavedra, Amanda	Student Worker NTE 5.5 hrs. per day	Paramount High-School		\$12.00 Workability	10-28-19	12-31-19
<u>Summer Assignment</u> *Avila-Diaz, Martha *Flores, Ernestina *Flores-Romero, Guadalupe *Garcia, Maria De La Luz *Hernandez, Nathan *Ibarra, Maria E. *Landeros, Melissa *Lucero, Rosalina *Martinez, Aurora *Martinez De Nuno, Sasha *Ortiz, Daniel *Ortiz, Maria F. *Perez, Isabel *Rios, Silvia *Roberts-Leon, Patsy *Rodriguez Sandoval, Maria G. *Vega, Martha	Noon Duty Aide NTE 2 hrs. each	Business Services	100-I	<u>Hourly</u> \$12.18 General Fund	08-13-19 only	
* Ratification						

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Summer Assignment</u> <u>continued</u> *Aguirre, Gloria *Ayala, Rocio *Baker, Jennifer *Barboza Garcia, Daniela *Belloso, Angelica *Bernabe, Jessica *Bojorquez, Julie *Cardenas De Ruiz, Laura *Carstens, Sandra *Collazo, Marivel *Diaz, Judy *Flores, Veronica *Galaviz, Elias *Garcia, Pedro De Jesus *Garcia, Rebecca *Gonzalez, Lydia *Gutierrez, Maria R. *King, Jayne *Lara, Maria G. *Luna, Brianna *Martinez, Maria G. *Munoz, Maria L. *Munoz, Cindy *Negrete, Erma *Oropeza, Valeria *Ortiz, Sandra *Ponce, Atllexa *Ramirez, Carmen *Ramirez, Maria Lourdes *Ramos, Maria *Ramos, Veronica *Reyes, Veronica *Rivera, Casimir *Robinson, Rosalind *Romero Pimentel, Mirella *Rosales, Angelica	Noon Duty Aide NTE 2 hrs. each	Business Services	100-II	<u>Hourly</u> \$12.80 General Fund	08-13-19 only	
<hr/> * Ratification						

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
Summer Assignment <u>continued</u>						
*Sanchez, Ruth *Sandoval, Sonia *Seals, Diana *Segovia, Pilar *Tapia, Graciela *Torres Galvan, Guadalupe *Valle, Minerva *Vasquez, Rosa *Velazquez, Elsy *Villela De Dios, Santa *Zarinana, Valerie *Zepeda, Maria *Zong, Karmen	Noon Duty Aide NTE 2 hrs. each	Business Services	100-II	<u>Hourly</u> \$12.80 General Fund	08-13-19 only	
*Osorio, Sara *Rivas, Marta *Shryock, Catarina	Noon Duty Aide- Secondary NTE 2 hrs. each	Business Services	105-I	\$13.78 General Fund	08-13-19 only	
*Lewis, Jeffrey *Salazar, Maria	Noon Duty Aide- Secondary NTE 2 hrs. each	Business Services	105-II	\$14.45 General Fund	08-13-19 only	
*Maravilla, Ana	Noon Duty Aide NTE 6 hrs.	K-5 School Support & Innovative Programs	100-II	\$12.80 LCAP	08-14-19 only	
*Gonzalez, Lydia *Carstens, Sandra *Ramos, Veronica	Noon Duty Aide NTE 40 hrs. each	Alondra	100-II	\$12.80 LCAP	08-06-19	08-20-19
*Flores, Ernestina	Noon Duty Aide NTE 30 hrs.	Alondra	100-I	\$12.18 LCAP	08-06-19	08-15-19
*Sanchez, Ruth	Noon Duty Aide NTE 7.5 hrs.	Wirtz	100-II	\$12.80 LCAP	07-10-19	07-11-19

* Ratification

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENT</u>						
<u>Short Term</u>						
*Vidal, Maria	College Tutor NTE 4 hrs. per week	Hollydale		<u>Hourly</u> \$13.50 LCAP	11-05-19	12-13-19
*Soto, Edith	Instructional Assistant – Sp. Ed. NTE 2 hrs. per day	Jackson		\$20.27 Special Education	10-23-19	12-13-19
<u>WORKING OUT OF CLASSIFICATION</u>						
*Diaz, Claudia	Senior Accounting Assistant NTE 8 hrs. per day	K-5 School Support & Innovative Programs	124-III	<u>Monthly</u> \$4,204 General Fund/ Title I	10-14-19	11-11-19
*Vega, Javier	Maintenance Worker NTE 8 hrs. per day	Operations	226-VI	\$5,040 General Fund	10-01-19	10-31-19
*Maya Covarrubias, Rodolfo	Senior Custodian NTE 8 hrs. per day	Alondra	122-I	\$3,626 General Fund	10-24-19	10-31-19
*Miranda, Noe	Senior Custodian NTE 8 hrs. per day	Alondra	122-I	\$3,626 General Fund	10-14-19	10-23-19
*Blanco, Leticia	Senior Library Technician NTE 5 hrs. per day	Paramount High School	123-I	\$3,715 General Fund	09-30-19	10-31-19
*Duran, J. Trinidad	Lead Campus Security NTE 8 hrs. per day	Paramount High School	121-V	\$4,310 General Fund	10-30-19	11-18-19
<u>ASSIGNMENT CHANGE</u>						
*Galvez, Maria	Special Education Data Specialist	Special Education	235-IV	<u>Monthly</u> \$5,875 Special Education	09-30-19	

* Ratification

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>TEMPORARY</u> <u>ATHLETIC TEAM</u> <u>COACH</u> <u>continued</u>						
*Soto, Edith	Middle School Intermural Sports Volleyball	Jackson		<u>Stipend</u> <u>per</u> <u>Contract</u> \$177.16 LCAP	09-02-19	10-31-19
*Garcia, David	Middle School Intermural Sports Football	Zamboni		\$177.16 LCAP	10-01-19	10-31-19

* Ratification

**PERSONNEL REPORT 19-06
DECEMBER 09, 2019
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>LEAVE OF ABSENCE</u>					
Carnalla, Yasmin	Instructional Assistant – SE/SH	Paramount High School	Parental	11-04-19	01-13-20
Sanchez, Jessica	Instructional Assistant – Sp. Ed.	Paramount High-West	Parental	12-03-19	03-13-20
Mota, Arnaldo	Technology Instructional Assistant	Zamboni	Parental	10-14-19	11-13-19
Vidal, Valeria	School Health Office Technician	Zamboni	Parental	11-14-19	11-27-19
<u>RESIGNATION</u>					
Garcia, Pedro	Custodian	Operations	Personal	11-06-19	
Robles, Garcia, Macario	College Tutor	Hollydale	Personal	10-21-19	
Santamaria, Darlene	College Tutor	Hollydale	Personal	11-08-19	
Galaviz, Elias	Noon Duty Aide	Jackson	Personal	10-18-19	
Roche, Dean	PE/Locker Room Assistant	Jackson	Personal	11-12-19	
Estrada, Jessica	Instructional Assistant – SE/SH	Lincoln	Personal	10-25-19	
Silva Hernandez, Angela	Instructional Assistant – Sp. Ed.	Mokler	Personal	11-01-19	
Cuacuil, Esmeralda	Instructional Assistant – Sp. Ed.	Odyssey	Personal	10-25-19	
Zimmerman, Vincent	Instructional Assistant – Sp. Ed.	Paramount Park	Personal	11-07-19	
Alvarez, Denise	Instructional Assistant – Sp. Ed.	Roosevelt	Personal	10-25-19	
<u>TERMINATION</u>					
Simmons, Nickalas	Noon Duty Aide	Jackson	Cause	10-07-19	
Garcia, Maria	Noon Duty Aide	Paramount Park	Cause	10-14-19	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: December 9, 2019
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	STAR Education PC19-20127	Consultant to continue providing workshops to Gifted and Talented Education students. 120 students grades 3-5	Wirtz School Requested by: Roxanne Allessandro	March 7, 2020	Not to exceed \$3,200 from LCAP site funds
2	Mad Science of Los Angeles PC19-20128	Consultant to continue providing interactive assemblies that supports the Science curriculum. Students will learn about snow making, anti-gravity, iceskaters spinning and rocket sled. 286 students grades 3-5	Roosevelt School Requested by: Margie Domino	December 11, 2019	Not to exceed \$510 from LCAP site funds

CONSENT ITEM: 3.1-C

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
3	Viatron Systems Company PC19-20130	A contract with Viatron Systems Company was Board approved May, 13, 2019 for the purpose of digitizing student records, out of the office of Student Services. Adult Education is seeking to contract with Viatron to streamline its processes for storing and retrieving student records.	Paramount Adult School Requested by: Yvonne Rodriguez	January 1, 2020 through June 30, 2020	Not to exceed \$2,350 from Adult Ed funds
4	KDEE, Inc. Kids Events & Entertainment PC19-20131	Consultant to provide educational assemblies that promote good attendance through character development. 500 students in grades Transitional Kindergarten-5	Tanner School Requested by: Holly Hennessy	December 12, 2019	Not to exceed \$425 from Special site account funds
5	Camfel Productions, Inc. PC19-20132	Consultant to continue providing interactive assemblies addressing the importance of education, making good choices and setting goals. 500 students in grades Transitional Kindergarten-5	Tanner School Requested by: Holly Hennessy	January 28, 2020	Not to exceed \$1,020 from LCAP site funds
6	Behavior and Education PC19-2017	On May 13, 2019, a contract for Behavior and Education to provide applied behavior analysis assessment, and behavioral support was Board approved. Services may include behavioral assistants for individual students, functional behavioral assessment and clinical supervision. Due to an increase of five additional students who require support through 504 services and IEP team recommendations, it is necessary to request an additional \$200,000. Contracts for limited term services are requested to assure the District is in compliance with students' IEPs and 504's.	Student Services/ Special Education Requested by: Manuel San Miguel/Elida Garcia	July 1, 2019 through June 30, 2020	\$200,000 additional funds for a total of \$325,000 from Special Education funds and 504 Plan funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
7	Endtest Pro Psychology by Mandy Stern PC19-20120	On November 12, 2019 Endtest Pro Psychology by Mandy Stern was approved to provide an Independent Educational Evaluation. An addendum to the contract is requested for an additional \$2,000 to conduct a functional behavior assessment. The contract is requested to assure the compliance with services required by a settlement agreement (Office of Administrative Hearings Case No. 2019080859) .	Special Education Requested by: Elida Garcia	December 10, 2019 through June 30, 2020	Not to exceed \$2,000 from Special Education funds
8	Dr. Robin L. Morris PC19-20133	Consultant to provide additional observations and participate in an Individual Education Plan meeting as a result of a settlement agreement. The contract is requested to assure the compliance with services required by a settlement agreement (Office of Administrative Hearings Case No. 2019020382)	Special Education Requested by: Elida Garcia	December 10, 2019 through June 30, 2020	Not to exceed \$700 from Special Education funds
9	Paramount Pet Entertainment PC19-20134	Consultant to provide Collins, Gaines, Hollydale, Keppel, Mokler, Tanner and Wirtz preschool students the opportunity to learn about different species of reptiles. 370 students	Early Childhood Education Requested by: Rita Cruz	December 2-13, 2019	Not to exceed \$2,400 from California State Preschool Program funds

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
10	Laureen Starkenberg PC19-20135	Consultant to provide CPR training for Early Childhood Education staff as required by child care licensing. 25 staff members	Early Childhood Education Requested by: Rita Cruz	December 16, 2019	\$1,750 from California State Preschool Program funds

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership
- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: December 9, 2019
SUBJECT: Overnight and/or Out-of-County Study Trips

BACKGROUND INFORMATION:

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Fresno, CA	Ratify Paramount High School Cross Country team travel to Fresno to participate in the Clovis Cross Country Invitational to prepare for CIF playoffs and provide quality team building skills. 1 student, and 2 male and 1 female chaperones	Paramount High School Requested by: Christiana Kraus	November 29-30, 2019	Not to exceed \$720 paid from Club funds

POLICY/ISSUE:

Education Code, Section 35330 - Excursions and Field Trips
Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

PREPARED BY:

Manuel San Miguel, Director - Student Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous

CONSENT ITEM: 3.2-C

Itinerary for Paramount High School Cross Country Team Overnight Trip
Clovis Invitational
November 29-30, 2019

Friday, November 29, 2019

- 7:00 a.m. Depart Paramount High School
- 12:00 p.m. Arrive at hotel in Fresno
- 1:00 p.m. Lunch
- 2:00 p.m. Run/practice the course for race
- 7:00 p.m. Dinner
- 9:30 p.m. Lights out

Saturday, November 30, 2019

- 6:00 a.m. Breakfast
- 7:00 a.m. Drive to Woodward Park – Fresno for the Clovis Cross Country
- 8:45 a.m. Athletes run race at Woodward Park
- 11:00 a.m. Drive back to the hotel for checkout
- 12:00 p.m. Lunch
- 2:00 p.m. Depart to Paramount High School
- 6:00 p.m. Drop off student at home

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: December 9, 2019
SUBJECT: Contract with California State University, Long Beach and the Mathematics, Engineering, Science Achievement Program

BACKGROUND INFORMATION:

Mathematics, Engineering, Science Achievement (MESA) is a pre-college program sponsored by the College of Engineering at California State University, Long Beach to increase the number of students who pursue degrees in math, science and engineering. MESA provides college and career counseling, hands-on science projects and competitions to approximately 265 middle and high school students from Paramount Unified School District in 2019-20. Costs associated with this program include stipends for MESA site advisors and transportation to regional events.

POLICY/ISSUE:

Board Policy 3322 – Contracts

Board Policy 6141 – Curriculum Development

Board Policy 6145 – Extracurricular and Co-Curricular Activities

FISCAL IMPACT:

Approximately \$25,000 from LCAP funds

STAFF RECOMMENDATION:

Ratify the contract with California State University, Long Beach for the MESA Program during the 2019-20 school year.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized and rigorous.
- Goal 4: Technology will be used as a tool for enhancing, personalizing and improving learning.

Focus Area 4: Parent and Community Partnerships

- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries.

CONSENT ITEM: 3.3-C

SUB-CONTRACT

**Paramount Unified School District
And
California State University, Long Beach Research Foundation**

Paramount Unified School District MESA Schools Program

This document serves as a subcontract between Paramount Unified School District ("PUSD") with its principal offices located at 15110 California Avenue, Paramount, California 90723 and California State University Long Beach Research Foundation ("Subcontractor"), with its principal offices located at 6300 State University Drive, Suite 332, Long Beach, CA 90815, in support of the Mathematics, Science, Engineering Achievement Academy in the Paramount Unified School District to provide supplementary education in math and science for middle and high school students in the Paramount Unified School District.

ARTICLE I. SCOPE OF WORK

The Subcontractor agrees to undertake, carry out and complete for PUSD, in a satisfactory and competent manner, all of the work and services set forth in Exhibit A, which is attached hereto and made part hereof.

In addition to the specific services and formal reports required hereunder, Subcontractor agrees that it will at all times during the performance of this agreement maintain a close liaison with PUSD's project director in order to assure a well-integrated effort.

ARTICLE II. STATUS OF PARTIES

Subcontractor will function solely as an independent contractor under this Agreement and not as an agent, servant, employee, associate, joint venturer or partner of PUSD, and nothing in this Agreement shall be deemed or construed to create the relationship of partnership or joint venture.

ARTICLE III. KEY PERSONNEL

Key personnel for this project shall include:

Gregoire Francois, Ed. D., serving as PUSD program director
Saba Yohannes-Reda, Ed. D., serving as CSULBRF's project director

Subcontractor shall not replace or substitute another individual as its project director without the expressed written prior approval of PUSD.

ARTICLE IV. PERIOD OF PERFORMANCE

The period of performance of this subcontract shall be from July 1, 2019 through June 30, 2020.

ARTICLE V. COMPENSATION, MAXIMUM COST AND PAYMENT

In full and complete consideration of Subcontractor's satisfactory performance under this agreement, Subcontractor shall be paid for services performed in accordance with the Pricing

Summary and Payment Schedule in Exhibit A up to a maximum of \$25,000. Payment to Subcontractor shall be made within thirty (30) days upon receipt and approval by the PUSD of an invoice showing the dates covered by the invoice and cumulative amount invoiced to date.

Invoices will be submitted quarterly, in accordance with the schedule. All payments made under this subcontract shall be considered provisional and subject to audit under Article VI. Final invoices must be received by PUSD no later than August 31, 2020. On receipt and approval of the invoice or voucher designated by the Subcontractor as the "final invoice" or "final voucher" and upon compliance by the Subcontractor with all provisions of this agreement, the PUSD shall promptly pay to the Subcontractor any balance due.

ARTICLE VI. RECORDS RETENTION AND AUDIT

The PUSD, California State Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this agreement. Subcontractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated. Subcontractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.

ARTICLE VII. PROGRESS REPORTS

Subcontractor shall submit two (2) progress reports to the Project Director during the project by the following dates: January 31, 2020, and August 31, 2020. These reports should provide operational results at given points in time, briefly document the work accomplished and should be cumulative.

These reports must be sent electronically to the PUSD project director by the due dates listed above.

ARTICLE VIII. TERMINATION

Subcontractor shall use its best efforts to provide the services herein contained at the time and in the manner herein provided. This subcontract may be terminated by PUSD or by the Subcontractor at any time upon the giving of the thirty (30) days prior written notice to the other party. Said notice shall be given to the person executing this subcontract. In the event of termination, the Subcontractor shall be entitled to payment for acceptable and allowable work performed under this subcontract, and for all uncancellable obligations made in connection with such work, through the date of termination. Any prepaid but unearned funds shall be promptly returned to PUSD.

Early termination of this subcontract does not release Subcontractor from compliance with appropriate provisions of this subcontract, i.e. Article VI Records Retention and Audit.

ARTICLE IX. RIGHTS IN DATA

Subcontractor grants to the PUSD the right to publish, translate, reproduce, deliver, use and dispose of; and to authorize others to do so, all data, including reports, drawings and technical information resulting from the performance of work under this subcontract.

ARTICLE X. ASSIGNMENT

This subcontract is not assignable by Subcontractor either in whole or in part, nor shall the Subcontractor further subcontract for the performance of any of its obligations hereunder, without the prior written consent of the PUSD.

ARTICLE XI. LAWS GOVERNING

This subcontract shall be governed by and construed in accordance with the laws of the State of California.

ARTICLE XII. ENTIRE AGREEMENT

This subcontract and the attachments hereto contain the entire agreement of the parties, and no representation, provision, warranty, term, condition, promise, duty or liability, expressed or implied, shall be binding upon or applied to either party, except as herein stated. No amendment or modification of any term, provision or condition of this subcontract shall be binding or enforceable unless in writing and signed by each of the parties.

ARTICLE XIII. NOTICES

All notices to any party hereunder shall be in writing, signed by the party giving it, and shall be sufficiently given or served, if sent by registered mail addressed the parties at their addresses indicated on the face sheet hereto.

ARTICLE XIV. FUNDING

Subcontractor understands that the source of funds for the payment of Subcontractor's services hereunder is an award between the PUSD and the MESA Schools Program for the benefit of the Paramount Unified School District.

ARTICLE XV. WARRANTY OF ORIGINALITY

Subcontractor warrants that all material produced by the Subcontractor and delivered to the PUSD hereunder shall be original, except for such portion as is included with permission of the copyright owners thereof, that it shall contain no libelous or unlawful statements or materials, and will not infringe upon any copyright, trademark, patent, statutory or other proprietary rights of others and that it will hold harmless to the PUSD from any costs, expenses and damages resulting from any breach of this warranty.

ARTICLE XVI. INDEMNIFICATION

PUSD shall indemnify, hold harmless and defend the State of California, Trustees of the California State University, California State University, Long Beach, the CSULB Research Foundation, and all officers, employees, volunteers and agents of each of them from any and all

liability, loss, damage, expense, costs of every nature, and causes of action arising out of or in connection with this Agreement. Subcontractor shall indemnify, hold harmless and defend PUSD from and against any and all liability, loss, damage, expense and cost of every nature and causes of action arising out of or in connection with the Agreement.

IN WITNESS WHEREOF, the parties have executed this subcontract as of the date hereof.

Paramount Unified School District

By: _____

Date: _____

**California State University
Long Beach Research Foundation**

By: Maria Reyes

Maria Reyes
Director, Research & Sponsored Programs

Date: 11/4/2019

Exhibit A

California State University, Long Beach

Mathematics, Engineering, Science, Achievement Schools Program (MSP)

Scope of Work

for

Paramount Unified School District

Summary/Abstract Guidelines

There will be approximately 400 students who will comprise the Mathematics, Engineering, Science, Achievement Schools Program (MSP) participants for Paramount Unified School District (PUSD).

Motivation or Statement of Problem:

The Mathematics, Engineering, Science Achievement (MESA) program is a year-long program that prepares students for college and STEM (Science, Technology, Engineering and Mathematics) careers. Acknowledging the importance of improving STEM outcomes among California's underrepresented students, the MESA Schools Program is designed to narrow the achievement gaps of underrepresented students in STEM careers.

Methods or Approach:

The PUSD students will receive the benefit of tutorial support through the instructional program and to engage in the hands-on mathematics, science, and engineering activities; academic counseling coordinated by the CSULB MSP Director, Academic Coordinator and CSULB students/tutors will be an additional benefit provided to the students.

Services will be provided at CSULB for four Saturday Academies and afterschool at the following PUSD school sites: Leona Jackson, Hollydale, Alondra, Zamboni, Paramount Park, middle schools, Paramount High School – West Campus, and Paramount High School – Senior Campus.

Results or Product: Low income students could use additional support to be exposed to opportunities in math, science and technology based professions. Therefore, the program is enhanced by having tutors and this strategy to assist students at PUSD Schools to increase their interest in STEM preparatory classes such as mathematics and science.

Conclusions or Implications:

Historically, the schools MESA serves have students with large numbers of low-income students who rely on Academic Preparation programs like MESA to fill critical gaps in tutoring, mentoring, college counseling and curriculum development.

CSULB MSP Pricing Summary & Payment Schedule for PUSD:

Invoice#	Itemized Costs	Total Cost
<p>1</p>	<p>July 1 - August 30, 2019</p> <ul style="list-style-type: none"> • Begin preparations for academic year; meet with district administration to plan program schedule, identify teacher advisors • MESA teachers attend Math, Physics, Technology Institute USC • MESA teachers attend statewide MESA Summer Development conference AT&T regional headquarters San Ramon, CA <p>September 1 - September 30, 2019</p> <ul style="list-style-type: none"> • Begin Individual Academic Planning meetings and tutoring • Saturday academies hosted at CSULB • Teachers attend professional development workshop to learn hands-on-projects for preliminary and final MESA Day competition events 	<p>Not-to-Exceed \$6,250</p>
<p>2</p>	<p>October 1 - December 31, 2019</p> <ul style="list-style-type: none"> • Saturday academies hosted at CSULB • Teachers attend professional development workshop to learn hands-on-projects for preliminary and final MESA Day competition events • Begin Individual Academic Planning meetings and tutoring • Saturday academies hosted at CSULB 	<p>Not-to-Exceed \$6,250</p>

	<ul style="list-style-type: none"> Students begin to prepare hands-on-projects for preliminary and final MESA Day competition events 	
3	<p>January 1 - March 31, 2020</p> <ul style="list-style-type: none"> Tutoring and professional development with MESA teachers continues Individual Academic Planning meetings continue Students participate in preliminary MESA day competition events 	<p>Not-to-Exceed \$6,250</p>
4	<p>April 1 - June 30, 2020</p> <ul style="list-style-type: none"> Continue tutoring, training and preparing advisors and tutors. Tutors salaries Individual academic planning meetings scheduled and conducted with students/parents Students participate in regional MESA day competition events <p>May 1 - June 30, 2020</p> <ul style="list-style-type: none"> Individual Academic Planning meetings and tutoring continue Students prepare hands-on-projects for preliminary and statewide MESA day competition events Students prepare hands-on-projects for preliminary and statewide MESA day competition events Students attend field trip to L.A. County Science Museum Students attend annual MESA Awards banquet 	<p>Not-to-Exceed \$6,250</p>

Invoice Schedule

CSULBRF shall submit invoices to the Paramount Unified School District (PUSD) according to the following schedule:

Invoice#	Billin2 Period	Invoice Date	INVOICE Not-to-Exceed
1	July 1 - September 30, 2019	October 20, 2019	\$6,250

2	October 1 - December 31, 2019	December 20, 2019	\$6,250
3	January 1 - March 31, 2020	April 20, 2020	\$6,250
4	April 1 - June 30, 2020	June 20, 2020	\$6,250

Invoice Policy

No payment shall be made unless and until Paramount Unified School District verifies that all services for which payment is requested have been fully and satisfactorily performed. The total cost of this contract shall not exceed \$25,000.00 exclusive of transportation costs to be assumed by the Paramount Unified School District. The Paramount Unified School District will provide a payment within 45 days of receipt of CSULB Research Foundation invoice(s).

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent - Business Services
DATE: December 9, 2019
SUBJECT: Purchase Order Report, 19-06

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2019/2020

1. Authorized Orders – Adult Education	14,000.00
2. Ratified Orders – Building Fund Measure I	1,800.00
3. Authorized Orders – Building Fund Measure I	67,390.68
4. Ratified Orders – General Fund	59,806.32
5. Authorized Orders – General Fund	168,691.90
6. Ratified Orders – LCAP	83,560.80
7. Authorized Orders – LCAP	52,990.19
8. Ratified Orders – Worker's Comp	7,000.00
	Sub Total \$ 455,239.89
9. Ratified Orders (Under \$1,500)	50,977.29
TOTAL OF ALL ORDERS	\$ <u>506,217.18</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases
Board Policy/Administrative Regulation 3320 - Purchasing Procedures

FISCAL IMPACT:

As indicated above.

STAFF RECOMMENDATION:

Approve Purchase Order Report 19-06 authorizing the purchase of supplies, equipment, and services for the District.

PREPARED BY:

Ruben Frutos, Assistant Superintendent - Business Services
Cindy DiPaola, Director - Operations

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

Paramount Unified School District

2019/2020

Purchase Orders To Be Ratified and Authorized

December 09, 2019

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
20-00239	STAPLES	K-5 Schools & Innovative Programs	Annual: online ordering (increase purchase order from \$4,900 to \$9,800)	\$4,900.00
20-00282	STAPLES	Hollydale K-8 School	Annual: online ordering (increase purchase order from \$4,900 to \$8,400)	\$3,500.00
20-01048	DILIGENT CORPORATION BOARD DOCS	Business Services	Agenda tracking software (Board approved: 8/12/19)	\$13,000.00 *
20-01050	AUDIOVISION INC.	Paramount High School	Purchase and installation of tv monitors (4)	\$3,528.75
20-01062	DOCUSIGN, INC.	Fiscal Services	Electronic signature software	\$4,299.00
20-01078	db MEDIA GROUP	Maintenance & Operations	Replacement speaker system	\$3,500.00
20-01079	APPERSON PRINT MANAGEMENT SERVICES	Maintenance & Operations	Warehouse stock	\$4,270.50
20-01080	RANCHO JANITORIAL	Maintenance & Operations	Warehouse stock	\$9,016.23 *
20-01082	PIONEER CHEMICAL COMPANY	Maintenance & Operations	Warehouse stock	\$7,956.27 *
20-01085	ACT ENVIRONMENTAL SERVICES	Maintenance & Operations	Science & construction materials removal	\$8,132.50 *
20-01093	AMAZON CAPITAL SERVICES INC.	Maintenance & Operations	Annual: online ordering	\$4,000.00
20-01094	AMAZON CAPITAL SERVICES INC.	K-5 Schools & Innovative Programs	Annual: online ordering	\$4,999.00
20-01107	SOUTHWEST SCHOOL & OFFICE SUPPLY	Special Education	Modular furniture	\$1,655.24
20-01108	CI SOLUTIONS	Paramount High School	Id card supplies	\$1,569.95
20-01118	ORGANIZED SPORTSWEAR	Hollydale K-8 School	Banners (2)	\$1,997.28
20-01125	RENAISSANCE LEARNING, INC.	Tanner Elementary School	Accelerated Reader subscription (425)	\$3,725.00
20-01126	READ NATURALLY	Tanner Elementary School	Software licenses (130)	\$2,470.00
20-01136	ALLWOOD	Maintenance & Operations	Annual: cabinetry hardware service & repair	\$4,000.00
20-01150	B&H PHOTO VIDEO	Paramount High School	Cameras (9) & accessories	\$16,340.72 *
20-01161	STAPLES BUSINESS ADVANTAGE	Lincoln Elementary School	Annual: online ordering	\$4,800.00
20-01164	PRECISION AERIAL SERVICES, INC.	Maintenance & Operations	Annual: boom lift repairs	\$4,000.00
20-01173	APPLE, INC.	Paramount High School	iPad pros (10)	\$8,196.80 *
20-01174	NANO'S SCREEN PRINTING	Maintenance & Operations	Gaines: fence screen	\$2,591.60
20-01180	IQAIR	Maintenance & Operations	Air filters (35)	\$6,198.50 *
20-01182	ANDERSON'S YEARBOOKS	Zamboni Middle School	Yearbooks (200)	\$6,239.31 *
20-01192	HEINEMANN PROFESSIONAL DEVELOPMENT	Gaines Elementary School	Literacy intervention materials	\$5,865.75 *
20-01196	SPICERS PAPER INC.	Maintenance & Operations	Warehouse stock	\$23,896.40 *
20-01198	RIFTON EQUIPMENT	Special Education	Student adaptive equipment (2)	\$5,773.39 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2019/2020

Purchase Orders To Be Ratified and Authorized

December 09, 2019

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
20-01199	SPICERS PAPER INC.	Print Shop	Paper supplies	\$15,528.83 *
20-01200	UNLIMITED ENVIRONMENTAL, INC.	Maintenance & Operations	Mokler/Paramount High School: asbestos abatement (6) rooms (Bid 11-18-19)	\$42,547.20 *
010 - General Fund - LCAP				
20-00371	SOFTCHOICE, CORPPRATION	Technology	Annual: Microsoft software licenses (68,269) (increase purchase order from \$79,368 to \$81,403)	\$2,035.00
20-00416	TROXELL COMMUNICATIONS	District Warehouse	Student desks: Alondra (216), Jackson (204) (increase purchase order from \$102,236 to \$111,093)	\$8,857.80 *
20-01035	U. S. BANK	Alondra Middle School	Discountmugs.com: Laptop sleeves (200)	\$2,712.32
20-01039	GOPHER SPORTS EQUIPMENT	Hollydale K-8 School	P.E. supplies	\$1,939.23
20-01052	U. S. BANK	Secondary Ed	Cinemark: student incentives (400)	\$3,815.00
20-01070	BELLFLOWER MUSIC CENTER	Paramount High School West	Music instruments (6)	\$2,417.76
20-01084	MCGRAW-HILL/CONTEMPORARY	Ed Services - K-8	Instructional materials (Board adopted: 4/27/16)	\$2,430.21
20-01086	STEM CENTER USA	Jackson Middle School	Instructional materials	\$4,352.63
20-01092	AMAZON CAPITAL SERVICES INC.	Paramount High School West	Annual: online ordering	\$4,900.00
20-01095	AMAZON CAPITAL SERVICES INC.	Technology	Annual: online ordering	\$4,999.00
20-01098	U. S. BANK	Paramount Park Middle School	Amazon.com: instructional materials	\$3,898.00
20-01105	U. S. BANK	Jackson Middle School	Amazon.com: instructional supplies	\$2,398.08
20-01112	U. S. BANK	Alondra Middle School	Amazon.com: instructional materials	\$3,738.32
20-01114	KIS COMPUTER CENTER	Jefferson Elementary School	Printers (2) & supplies	\$1,592.13
20-01117	REMO MUSIC CENTER	Zamboni Middle School	Combo drum package	\$4,236.68
20-01128	SOUTHWEST SCHOOL & OFFICE SUPPLY	Lincoln Elementary School	Annual: online ordering	\$4,800.00
20-01131	COMMITTEE FOR CHILDREN	Ed Services - K-8	SEL curriculum software licenses (12)	\$2,628.00
20-01132	TURNITIN	Paramount High School	Anti-plagiarism software renewal	\$8,639.00 *
20-01137	KIS COMPUTER CENTER	Paramount High School West	Printers (2) computer, surface pro & supplies	\$4,150.05
20-01138	KIS COMPUTER CENTER	Zamboni Middle School	Ink cartridges (52)	\$4,001.13
20-01153	HUGES DESIGN	Jefferson Elementary School	AVID Shirts (228)	\$2,056.00
20-01157	STAPLES BUSINESS ADVANTAGE	Collins Elementary School	Annual: online ordering	\$4,998.00
20-01158	RENAISSANCE LEARNING, INC.	Keppel Elementary School	Accelerated Reader & Star Reader subscription renewal (780)	\$5,371.50 *
20-01159	TEXTBOOK WAREHOUSE	Paramount High School	Medical Assistant textbooks (80) (Board adopted: 5/8/17)	\$7,082.46 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2019/2020

Purchase Orders To Be Ratified and Authorized

December 09, 2019

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund - LCAP				
20-01160	RENAISSANCE LEARNING, INC.	Roosevelt Elementary School	Accelerated Reader, Math Facts, Star Reading subscription renewal (1800)	\$11,220.00 *
20-01162	SOUTHWEST SCHOOL & OFFICE SUPPLY	Tanner Elementary School	Annual: online ordering	\$4,700.00
20-01163	SOUTHWEST SCHOOL & OFFICE SUPPLY	Collins Elementary School	Annual: online ordering	\$4,565.00
20-01170	STAPLES BUSINESS ADVANTAGE	Alondra Middle School	Office supplies	\$1,617.36
20-01190	U. S. BANK	Paramount High School	Costco: student incentives (600)	\$11,819.43 *
20-01191	LAKESHORE LEARNING MATERIALS	Tanner Elementary School	Instructional materials	\$4,580.90
110 - Adult Education Fund				
20-01156	NEPRIS, INC	Adult Education	Tri-City Consortium subscription fees	\$14,000.00 *
211 - Building Fund - Measure I				
20-01088	EDISON FIRE PROTECTION INC.	Mokler Elementary School	Inspection services	\$1,800.00
20-01188	FLOOR TECH	Collins Elementary School	Installation of carpet and vinyl flooring in large classrooms (8)	\$67,390.68 *
671 - Worker's Comp - Self Ins Fund				
20-01123	STAPLES BUSINESS ADVANTAGE	Business Services	Annual: online ordering	\$3,500.00
20-01124	OFFICE DEPOT BUSINESS SERVICES DIV	Business Services	Annual: online ordering	\$3,500.00

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2019/2020

Purchase Orders To Be Ratified and Authorized

December 09, 2019

PURCHASE ORDER SUMMARY BY FUND

164 Purchase orders for a total of **\$506,217.18**

010 - General Fund	To Be Authorized	\$168,691.90
	To Be Ratified Over \$1,500	\$59,806.32
	To Be Ratified Under \$1,500	\$32,692.23
	Fund Total	\$261,190.45
010 - General Fund - LCAP	To Be Authorized	\$52,990.19
	To Be Ratified Over \$1,500	\$83,560.80
	To Be Ratified Under \$1,500	\$15,973.22
	Fund Total	\$152,524.21
110 - Adult Education Fund	To Be Authorized	\$14,000.00
	To Be Ratified Under \$1,500	\$1,545.21
	Fund Total	\$15,545.21
211 - Building Fund - Measure I	To Be Authorized	\$67,390.68
	To Be Ratified Over \$1,500	\$1,800.00
	To Be Ratified Under \$1,500	\$98.65
	Fund Total	\$69,289.33
671 - Worker's Comp - Self Ins Fund	To Be Ratified Over \$1,500	\$7,000.00
	To Be Ratified Under \$1,500	\$667.98
	Fund Total	\$7,667.98

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent - Business Services
DATE: December 9, 2019
SUBJECT: Warrants for the Month of November 2019

BACKGROUND INFORMATION

The following warrants were issued during the month of November:

FUNDS	REGISTER NO.		AMOUNT
<u>GENERAL FUND (01)</u>			
Certificated Salaries	C1D/316	\$	7,865,459.06
Classified Salaries	303/H1I	\$	3,520,726.54
Commercial Warrants	20033138/20042436	\$	1,870,575.00
TOTAL GENERAL FUND		\$	<u>13,256,760.60</u>
<u>ADULT EDUCATION FUND (11)</u>			
Certificated Salaries	C1D/316	\$	146,385.76
Classified Salaries	E4H/H1I	\$	45,568.81
Commercial Warrants	20033138/20042436	\$	13,485.72
TOTAL ADULT EDUCATION FUND		\$	<u>205,440.29</u>
<u>CHILD DEVELOPMENT FUND (12)</u>			
Certificated Salaries	C1D/C5D	\$	40,234.33
Classified Salaries	E4H/H1I	\$	61,265.07
Commercial Warrants	20033138/20042436	\$	1,067.00
TOTAL CHILD DEVELOPMENT FUND		\$	<u>102,566.40</u>
<u>CAFETERIA FUND (13)</u>			
Classified Salaries	303/H1I	\$	288,583.62
Commercial Warrants	20033138/20042436	\$	313,774.80
TOTAL CAFETERIA FUND		\$	<u>602,358.42</u>
<u>DEFERRED MAINTENANCE FUND (14)</u>			
Classified	E4H	\$	9,578.00
Commercial Warrants	20033138/20042436	\$	43,751.03
TOTAL DEFERRED MAINTENANCE FUND		\$	<u>53,329.03</u>

CONSENT ITEM: 4.2-C

BUILDING FUND (21.0)

Commercial Warrants	20033138/20042436	\$	0.00
TOTAL BUILDING (BOND) FUND		\$	<u>0.00</u>

BUILDING MEASURE I FUND (21.1)

Commercial Warrants	20033138/20042436	\$	232,107.71
TOTAL BUILDING (BOND) FUND		\$	<u>232,107.71</u>

CAPITAL FACILITIES FUND (25)

Certificated Salaries	C1D	\$	6,714.54
Classified Salaries	E4H	\$	6,691.52
Commercial Warrants	20033138/20042436	\$	8.00
TOTAL CAPITAL FACILITIES FUND		\$	<u>13,414.06</u>

COUNTY SCHOOL FACILITIES FUND (35)

Commercial Warrants	20033138/20042436	\$	0.00
TOTAL COUNTY FACILITIES FUND		\$	<u>0.00</u>

SELF-INSURANCE FUND - H & W (67.0)

Commercial Warrants	20033138/20042436	\$	86,637.84
TOTAL SELF-INSURANCE FUND - H & W		\$	<u>86,637.84</u>

SELF-INSURANCE FUND - Workers' Comp (67.1)

Commercial Warrants	20033138/20042436	\$	5,784.74
TOTAL SELF-INSURANCE FUND - Workers' Comp		\$	<u>5,784.74</u>

SELF-INSURANCE FUND - Early Retirees (67.2)

Commercial Warrants	20033138/20042436	\$	6,561.42
TOTAL SELF-INSURANCE FUND - Early Retirees		\$	<u>6,561.42</u>

REVOLVING CASH FUND

Commercial Warrants	10659/10670	\$	2,501.64
TOTAL REVOLVING CASH FUND		\$	<u>2,501.64</u>

TOTAL WARRANTS ALL FUNDS \$ 14,567,462.15

POLICY/ISSUE:

Education Code, Section 42643 - Keeping a Register of Warrants Open to Public
Board Policy 3326.1 - Inspection Required
Warrants

FISCAL IMPACT:

As shown above

STAFF RECOMMENDATION:

Approve warrants for all funds through November with a total of \$ 14,567,462.15

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services

Patricia Tu, Director – Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent – Business Services
DATE: December 9, 2019
SUBJECT: Professional Activities Report 19-04

BACKGROUND INFORMATION:

The California Educational Technology Professionals Association (CETPA) has offered to sponsor the Director of Technology, Jim Wolff to attend the out of state Amazon Web Services (AWS) Re:Invent conference. CETPA will cover all of the hotel, conference registration, meals and materials costs. The conference will take place in Las Vegas, NV from Monday, December 2, 2019 through Thursday, December 5, 2019.

The goal of the District attending is to review this service as it relates with our current information needs, application deployments and district wide technology services.

POLICY/ISSUE:

Board Policy 4231.1 – Conferences
Board Policy 4233 – Travel; Reimbursement

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Ratify the out-of-state conference request for Jim Wolff to attend the AWS Re:Invent Conference on December 2-5, 2019 in Las Vegas, NV.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Jim Wolff, Director – Technology

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 4: Technology will be used as a tool for enhancing, personalizing, and improving learning

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: December 9, 2019
SUBJECT: Revised Board Bylaw 9270 – Conflict of Interest Code

BACKGROUND INFORMATION:

Board Bylaw 9270 – Conflict of Interest Code is being submitted for second reading. The Bylaw is being revised in response to a notification received from the Los Angeles County Board of Supervisors informing the District of an opportunity to make changes by means of the Biannual Review Certification.

After a review of the District's code, it was determined that titles for two positions needed to be updated and a need to add a position to the District's code with corresponding disclosure categories. Deletions are referenced with strikethroughs and additions are underlined.

Changes recommended by the District:

- Exhibit B – Title of Director of Secondary Education changed to **Director-Secondary Education, CTE & Instructional Technology**.
- Exhibit B – Title of Director of Student Nutrition Services changed to **Director-Nutrition Services**.
- Exhibit B – the position of Director-Facilities & Project Development was added with corresponding disclosure categories.

Changes recommended by the Los Angeles County Board of Supervisors Conflict of Interest/Lobbyist Division:

- Exhibit A - Category 6 is being removed. It is believed that the amended footnote at the end of the Exhibit "B" is sufficient to advise the reader of the disclosure requirements for Consultants/New Positions.

POLICY/ISSUE:

Legal Reference: Government Code
87300, et.seq. Conflict of Interest Codes
81008, 87100 General Prohibitions

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept for second reading and adopt revised Board Bylaw 9270 – Conflict of Interest Code revised in compliance with a request from the Los Angeles County Board of Supervisors.

ACTION ITEM: 1.1-A

PREPARED BY:

Ruth Pérez, Superintendent

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 4: Parent and Community Partnerships

- Establish and maintain meaningful, regular, and open two-way communication with all stakeholders.

CURRENT BYLAW

Bylaws of the Board

9270

Conflict of Interest Code

The PARAMOUNT UNIFIED SCHOOL DISTRICT (herein agency) of the County of Los Angeles hereby adopts this Conflict of Interest and Disclosure Code. The provisions of this Code are pursuant to Government Code Section 87100, Government Code Section 18730 and other laws pertaining to conflicts of interest. Regulation 18730 and Exhibits A and B, designating officials and employees and establishing economic disclosure categories, shall constitute the Conflict of Interest Code of this agency.

Legal Reference:

Government Code

87300 et. Seq.

87100

Conflict of Interest Codes

General Prohibitions

Bylaw adopted

By the Board: 1-25-83

Revised: 10-08-02

Revised: 10-14-09

Revised: 1-22-14

Revised: 12-9-15

Revised: 9-25-17

PARAMOUNT UNIFIED SCHOOL DISTRICT

CURRENT BYLAW

Conflict of Interest Code Of the

9270

PARAMOUNT UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designing officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statement of Economic Interest

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copies, shall be available for public inspection and reproduction (Gov. Code Section 81008).

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Paramount Unified School District employee, any representative or association of such employee; and business positions or income from an entity owned or controlled by such employees or his/her spouse or other financial dependent.

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall under the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent. (See Exhibit B footnote for clarification)

CURRENT BYLAW

PARAMOUNT UNIFIED SCHOOL DISTRICT EXHIBIT "B"

9270

<u>Designated Positions</u>	<u>Disclosure Categories</u>
1. Governing Board Member	1, 2, 3
2. Superintendent	1, 2, 3
3. Assistant Superintendent-Business Services	1, 2, 3
4. Assistant Superintendent-Educational Services	2, 3
5. Assistant Superintendent-Human Resources	4, 5
6. Assistant Superintendent-Secondary Educational Services	2, 3
7. Assistant Director of Fiscal Services	4
8. Buyer	4
9. Director-Special Education	4
10. Director-K-5 School Support & Innovative Programs	4
11. Director-Secondary Education	4
12. Director-Student Services	4
13. Director of Fiscal Services	1, 4
14. Director of Operations	4
15. Director of Personnel	4, 5
16. Director of Student Nutrition Services	4
17. Director of Technology	4
18. Consultant/New Positions*	6

CURRENT BYLAW

PARAMOUNT UNIFIED SCHOOL DISTRICT

9270

EXHIBIT "B" (Cont'd)

*Consultant/New Position are included in the list designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent, or his or her designee, may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent, or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008).

PROPOSED BYLAW

Bylaws of the Board

9270

Conflict of Interest Code

The PARAMOUNT UNIFIED SCHOOL DISTRICT (herein agency) of the County of Los Angeles hereby adopts this Conflict of Interest and Disclosure Code. The provisions of this Code are pursuant to Government Code Section 87100, Government Code Section 18730 and other laws pertaining to conflicts of interest. Regulation 18730 and Exhibits A and B, designating officials and employees and establishing economic disclosure categories, shall constitute the Conflict of Interest Code of this agency.

Legal Reference:

Government Code

87300 et. Seq.

87100

Conflict of Interest Codes

General Prohibitions

Bylaw adopted
By the Board: 1-25-83
Revised: 10-08-02
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Revised: 9-25-17
Revised:

PARAMOUNT UNIFIED SCHOOL DISTRICT

PROPOSED BYLAW

Conflict of Interest Code Of the

9270

PARAMOUNT UNIFIED SCHOOL DISTRICT

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Place of Filing of Statement of Economic Interest

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copies, shall be available for public inspection and reproduction (Gov. Code Section 81008).

PROPOSED BYLAW
PARAMOUNT UNIFIED SCHOOL DISTRICT

9270

EXHIBIT "A"

CATEGORY 1

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Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Paramount Unified School District employee, any representative or association of such employee; and business positions or income from an entity owned or controlled by such employees or his/her spouse or other financial dependent.

CATEGORY 6

~~Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.~~

~~In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall under the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent. (See Exhibit B footnote for clarification)~~

PROPOSED BYLAW

PARAMOUNT UNIFIED SCHOOL DISTRICT
EXHIBIT "B"

9270

<u>Designated Positions</u>	<u>Disclosure Categories</u>
1. Governing Board Member	1, 2, 3
2. Superintendent	1, 2, 3
3. Assistant Superintendent-Business Services	1, 2, 3
4. Assistant Superintendent-Educational Services	2, 3
5. Assistant Superintendent-Human Resources	4, 5
6. Assistant Superintendent-Secondary Educational Services	2, 3
7. Assistant Director of Fiscal Services	4
8. Buyer	4
9. Director-Special Education	4
10. Director-K-5 School Support & Innovative Programs	4
11. Director-Secondary Education <u>Director-Secondary Education, CTE & Instructional Technology</u>	4
12. Director-Student Services	4
13. Director of Fiscal Services	1, 4
<u>14. Director Facilities & Project Development</u>	<u>1, 4</u>
15. Director of Operations	4
16. Director of Personnel	4, 5
17. Director of Student Nutrition Services Director of Nutrition Services	4
18. Director of Technology	4
19. Consultant/New Positions*	6

PROPOSED BYLAW

PARAMOUNT UNIFIED SCHOOL DISTRICT

9270

EXHIBIT "B" (Cont'd)

*Consultant/New Position are included in the list designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent, or his or her designee, may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent, or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008).

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: December 9, 2019
SUBJECT: Selection of Board Member Representatives to District Committees 2019-2020

BACKGROUND INFORMATION:

The District currently has various committees in which District stakeholders serve on. The same opportunity is afforded to Board of Education members to serve on District committees each year. Committees are listed below.

Ad Hoc – City of Paramount	_____	_____
Benefits	_____	_____
Environmental	_____	_____
Facilities	_____	_____
LCAP	_____	_____
Safety	_____	_____
Wellness	_____	_____

POLICY/ISSUE:

Education Code 35166, Powers of Unified School District Governing Board

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Select up to two (2) Board of Education members to serve as representatives to each District committee for 2019-2020.

PREPARED BY:

Ruth Pérez, Superintendent

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership.

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement

ACTION ITEM: 1.2-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent-Human Resources
DATE: December 9, 2019
SUBJECT: Directed Teaching Agreement with Pepperdine University

BACKGROUND INFORMATION:

Periodically, the District enters into student teaching agreements with accredited universities and colleges to provide practice teaching for students enrolled in the teacher credential program of such institutions. Pepperdine University has requested that the District participate in such an agreement. The agreement, if approved, would commence January 1, 2020 and terminate in three years.

The District has participated in numerous student teaching programs, which have proven to be of definite benefit to the students, as well as the university students.

POLICY/ISSUE:

Board Policy 4122 – Student Teachers

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the agreement with Pepperdine University for participation in the student teaching program.

PREPARED BY:

Myrna Morales, Assistant Superintendent-Human Resources

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards.

ACTION ITEM: 2.1-A

DIRECTED TEACHING AGREEMENT

This Agreement is made between Pepperdine University ("Pepperdine") on behalf of Pepperdine Teacher Preparation Programs and the hereinafter mentioned school district ("District").

RECITALS

- A. Pepperdine has established an approved program (the "Program") of directed teaching for training education students of the University;
- B. Directed teaching experiences are a required and integral part of the Program;
- C. Pepperdine desires the cooperation of **Paramount Unified School District** in the training of students through the directed teaching experiences; and
- D. Pursuant to the provisions of Section 44320 of the California Education Code, the governing board of a District is authorized to enter into agreements with any university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through directed teaching to students enrolled in teacher education curricula of such institution; and
- E. Any such agreement may provide for the payment in money or services for the services rendered by the District in an amount not to exceed the actual cost to the District of the services rendered by the District.

Now, therefore, it is mutually agreed between the parties hereto as follows:

SPECIAL PROVISIONS

DATE: **October 30, 2019**

PARTIES: Pepperdine University and **Paramount Unified School District**

TERM: From January 1, 2020 to January 1, 2023.
(This contract is effective for a 3-year term)

SERVICES: Not to exceed three Clinical Experiences per year, per mentor.

RATE AND AMOUNT: \$150 Master Teaching Stipend per student, per session of Clinical Observation.
\$150 Master Teaching Stipend per student teacher, per session of directed mentoring for Clinical Experience.

METHOD OF PAYMENT: Check one.

Stipend is to be paid directly to the District.

Stipend is to be paid directly to the District Employee.

GENERAL TERMS

1. Directed Teaching

- A. The District shall provide teaching experience through directed teaching to schools and classes of the District, not to exceed the number of directed teaching assignments set forth in the special provisions. Such directed teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and Pepperdine through their duly authorized representatives may agree upon.
- B. The District may, for good cause, refuse to accept for directed teaching any student of Pepperdine assigned to directed teaching in the District. In such event, Pepperdine shall terminate the assignment of such student to the directed teaching program in the District.
- C. The term “directed teaching” as used herein and elsewhere in this Agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District who hold valid clear teaching credentials issued by the California Commission on Teacher Credentialing authorizing them to serve as classroom teachers in the schools or classes in which the direct teaching is provided, and who have completed a minimum of three years successful teaching experience.
- D. Pepperdine student teachers without emergency or substitute credentials may not be asked by the school districts to serve and be paid for substitute teaching. Such students are not regarded as properly certified and require full-time supervision. Those holding substitute or emergency credentials may substitute only for their district employee when s/he is out ill; when it is determined by the principal that such substitution is in the best interest of the student teacher and the students in the classroom; only after the first four weeks of that student’s first student teaching assignment; the student teacher is paid by the District; and the number of days is kept to a minimum.
- E. Pepperdine will pay for the performance by the District of all services required to be performed by the District under this Agreement at the aforesaid rates for each session of part-time directed teaching or full-time directed teaching provided by the District pursuant to this Agreement.
- F. The term “session of directed teaching” as used herein and elsewhere in this Agreement is considered to be a full day of directed teaching daily for five (5) days a week for a minimum of eight (8) weeks for elementary credential candidates (for this, the elementary credential candidates receives four (4) semester units of practice teaching credit) and six (6) periods a day for five (5) days a week for a minimum of eight (8) weeks for secondary credential candidates (for this, the secondary credential candidates receive four (4) semester units of practice teaching credit). The credential candidate must complete two (2) sessions for a minimum total of sixteen (16) weeks.

- G. An assignment of a Pepperdine student to directed teaching in classes of schools of the District shall be for one (1), two (2), or three (3) sessions as mutually agreed between Pepperdine and the District.
- H. An assignment of a Pepperdine student to directed teaching in the District shall be deemed to be effective for the purposes of this Agreement as of the date the student presents to the proper authorities of the District the assignment papers or other documents provided by Pepperdine affecting such assignment, but no earlier than the date of such assignment as shown on such card or other documents.
- I. In the event the assignment of a Pepperdine student to directed teaching is terminated by Pepperdine for any reason after the student has been in directed teaching and has been at the assignment for a minimum of two weeks, the District shall receive payment for the assignment on account of such student as though there had been no termination of the assignment. Said payment to exceed no more than four (4) units per session of terminated assignment.
- J. If applicable, within a reasonable time following the close of each session of Pepperdine, the District shall submit an invoice in triplicate, to Pepperdine for payment, at the rate provided herein, for all directed teaching provided by the District under and in accordance with this Agreement during said session. This process may be altered in writing according to individual district procedures as to how the invoicing will proceed.
- K. Notwithstanding any other provision of this Agreement, Pepperdine shall not be obligated by this Agreement to pay the District any amount in excess of the total sum set forth in the section on Special Provisions.
- L. In accordance with California Education Code Section 44320(b), each credential candidate, prior to assignment to District, must obtain at his or her sole expense a "Certificate of Clearance", which includes a complete Live Scan Service. The University will ensure that students receive a Certificate prior to beginning their assignment in the district.
- M. In accordance with California Education Code Section 49406, each credential candidate prior to assignment to District must obtain at his or her sole expense an examination by a licensed physician or surgeon within the past 60 days to determine that he or she is free of active tuberculosis, or provide a current certificate that shows s/he is free of communicable tuberculosis prior to beginning their assignment in the District.

1. Minimum Insurance Requirements

- A. District. The District shall maintain insurance in full force and effect, at its sole expense, the following minimum insurance coverage or comparable program of self-insurance:
 - i. Commercial General Liability (Minimum Requirement):
\$1,000,000 Combined Single Limit

- ii. Coverage:
 - Premises/Operations
 - Liability Medical Payments
 - Liability
 - Personal Injury Liability
- iii. The District shall maintain in full force and effect, at its sole expense, Workers' Compensation and Employers Liability Insurance in a form and amount covering District's full liability under the Workers' Compensation Insurance and Safety Act of the State of California as amended from time to time. Coverage:
 - 1. Statutory limits per State of California
 - 2. Employers Liability
 - \$1,000,000 Each Accident
 - \$1,000,000 Each EmployeeDistrict shall provide University with 30 days written notice before cancellation, or any reduction or material change in coverage.

B. University shall maintain insurance in full force and effect, at its sole expense:

- i. Commercial General Liability (Minimum Requirement):
 - \$2,000,000 General Aggregate
 - \$1,000,000 Combined Single Limits
- ii. Coverage:
 - Premises/Operations Liability Medical
 - Payments Liability Contractual Liability
 - Personal Injury Liability
 - Independent Contractors
- iii. The University will maintain in full force and effect, at its sole expense Workers' Compensation and Employers Liability Insurance in a form and amount covering University's full liability under the Workers' Compensation Insurance and Safety Act of the State of California as amended from time to time. Coverage:
 - 1. Statutory limits per State of California
 - 2. Employers Liability
 - \$1,000,000 Each Accident
 - \$1,000,000 Each Employee

Student teachers shall be covered under the workers' compensation insurance policy maintained by Pepperdine University and as such the parties agree that such coverage shall be the exclusive remedy of student teachers in the event an injury or illness should arise under the duration of this contract.

A certificate of general liability insurance with the District named as an additional insured shall be provided by Pepperdine University' Legal Counsel to the District 30 days in advance of the commencement of this agreement.

The District will require 30 days written notice before cancellation, or any reduction or material change in coverage.

3. Indemnity

District shall defend, indemnify and hold Pepperdine, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, agents, or employees.

Pepperdine shall defend, indemnify and hold the District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Pepperdine, its officers, agents or employees.

4. Miscellaneous

- A. Termination. Either party may terminate this Agreement with or without cause by providing written notice to the other party. Termination will be effective at the end of the school year during which the notice is issued. The notice required under this paragraph shall be sent by registered mail.
- B. Any notice required to be given pursuant to this Agreement shall be in writing and shall be served by personal service or first class mail. When served by first class mail, service shall be conclusively deemed effective three (3) days after deposit thereof in the United States mail, postage prepaid, addressed to the party to whom such notice is to be given as herein provided:

Notice to Pepperdine:

Pepperdine University
Graduate School of Education and Psychology
6100 Center Drive, 5th Floor
Los Angeles, CA 90045
ATTN: Teacher Preparation Program Director

Notice to District: Myrna Morales. Paramount Unified School District
15110 California Ave.
Paramount, CA 90723
(562) 602-6000

- C. District and Pepperdine agree that neither will unlawfully discriminate against any individual on the basis of age, sex, race, creed, color, religious belief, national origin, and disability, status as a disabled veteran, or veteran of the Vietnam era.
- D. Neither party shall use the other's name or any corporate or business name which is reasonably likely to suggest that the two are related without first obtaining the written consent of the other party.
- E. The Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof and may be modified only by a writing signed by both parties.
- F. The parties hereto shall not have either the power or the right to assign this Agreement or any part thereof to any person or party for any reason, and any attempt to do so shall be void and of no legal effect.
- G. This Agreement shall be governed by and construed under the laws of the State of California, which shall be the forum for any lawsuit arising from or incident to this Agreement.
- H. Should either party reasonably retain an attorney to enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs including fees and costs of corporate staff and counsel.
- I. In the event that any provision of this Agreement shall be held void, voidable, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

In witness thereof, the parties hereto have caused this Agreement to be signed by its duly authorized representative.

School District
 Representative Ruben Frutos, Asst. Superintendent

Print Name

Signature

Date

Dr. Anthony Collatos,
 Interim Program Director

Print Name

Signature

Date

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: December 9, 2019
SUBJECT: Contract with Psych Lab Psychology, Inc.

BACKGROUND INFORMATION:

As part of Title IV requirements, the District provides funding for services to children from low-income families who attend private schools and reside in Paramount Unified School District's attendance areas. St. Pancratius School is a private school that serves District Title IV students. Psych Lab Psychology, Inc. provides school-based counseling services for students; this school-based program will support the emotional and intellectual needs of the students at St. Pancratius School in 2019-20.

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide Specialized Services

FISCAL IMPACT:

Not to exceed \$10,800 from Title IV funds

STAFF RECOMMENDATION:

Approve the Psych Lab Psychology, Inc. contract to provide counseling and support services to St. Pancratius School for the 2019-20 school year.

PREPARED BY:

Renée Jeffrey, Director – K-5 School Support and Innovative Programs

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership, and district leadership.

ACTION ITEM: 3.1-A



Psych Lab Psychology Center

Comprehensive mental health & wellness in Long Beach

Phone: (562) 684-1300

Fax: (562) 684-1301

<http://psychlab.us>

Proposal For In-School Counseling Services at St. Pancratius School

Psych Lab Psychology, Inc. ("Psych Lab") proposes to provide in-school counseling and psychological support services to St. Pancratius School at a weekly cost of \$300 for 36 weeks, totaling \$10,800.

These services are to include:

- An average of 2.5 weekly hours of in-school counseling services for students
- Quarterly schoolwide student and parent meetings to provide psychoeducation and encourage utilization of services

These services can begin as soon as November 18th, 2019.

David Godot, Psy.D.

Licensed Clinical Psychologist

CEO & Clinical Director, Psych Lab

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: December 9, 2019
SUBJECT: Nonpublic School Placement for Students with an Individualized Education Program 2019-20

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from residential treatment centers, nonpublic schools (NPS) and agencies which provide the necessary programs. The District contracts on an as needed basis for services based on needs identified in the Individual Education Plan (IEP) process.

A Paramount Unified School District high school student (2009003281) per their IEP, with an eligibility of emotional disturbance had an out of state residential treatment facility placement. The student made significant progress and the IEP team recommends placement in a less restrictive residential treatment center in California, The Help Group Project Six - The Commons and North Hills Prep in Van Nuys, CA. The residential treatment center placement includes tuition, room and board, and mental health services for the remainder of the 2019-20 school year. The estimated cost not to exceed \$118,000.

A Paramount Unified School District high school student (2010005011) per their IEP, with an eligibility of emotional disturbance was unsuccessful in another NPS placement. The IEP team recommends placement at Epiphany Academy with designated instructional services (DIS) counseling as the least restrictive environment for the 2019-20 school year. The estimated cost not to exceed \$25,500.

A Paramount Unified School District elementary school student (2015002539) per their IEP, with an eligibility of emotional disturbance was unsuccessful in a district placement. The IEP team recommends placement at Rossier Park Elementary with DIS counseling as the least restrictive environment for the 2019-20 school year. The estimated cost not to exceed \$38,500.

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

ACTION ITEM: 3.2-A

FISCAL IMPACT:

Estimated cost not to exceed \$23,500 from special education funds, \$15,000 from mental health funds and \$143,500 from previously allocated funds.

STAFF RECOMMENDATION:

Approve the placement for students in nonpublic schools as determined by the students' Individualized Education Program for the 2019-20 school year.

PREPARED BY:

Elida Garcia, Director – Special Education

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent - Educational Services
DATE: December 9, 2019
SUBJECT: Attorney Fees and Settlement Agreement for a Student with an Individualized Education Program

BACKGROUND INFORMATION:

On September 18, 2019, the District received notice from the parents of a student with special education services who filed a request for a due process hearing with the Office of Administrative Hearings, Case No. 2019090720. Through mediation, the District, parents and attorneys for both sides agreed on a tentative settlement. Payment of attorney fees finalizes the agreement and resolves all claims related to this case.

POLICY/ISSUE:

Board Policy 3330 – Payment of Judgment/Settlement of Claims

FISCAL IMPACT:

\$6,500 for attorney fees from Special Education funds

STAFF RECOMMENDATION:

Approve and authorize payment for attorney fees and settlement agreement for a student with an Individualized Education Program.

PREPARED BY:

Elida Garcia, Director – Special Education

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous.

ACTION ITEM: 3.3-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent - Educational Services
DATE: December 9, 2019
SUBJECT: Attorney Fees and Settlement Agreement for a Student with an Individualized Education Program

BACKGROUND INFORMATION:

On June 19, 2019, the District received notice from the parents of a student with special education services who filed a request for a due process hearing with the Office of Administrative Hearings, Case No. 2019060853. Through mediation, the District, parents and attorneys for both sides agreed on a tentative settlement. Payment of attorney fees finalizes the agreement and resolves all claims related to this case.

POLICY/ISSUE:

Board Policy 3330 – Payment of Judgment/Settlement of Claims

FISCAL IMPACT:

\$7,000 for attorney fees from Special Education funds

STAFF RECOMMENDATION:

Approve and authorize payment for attorney fees and settlement agreement for a student with an Individualized Education Program.

PREPARED BY:

Elida Garcia, Director – Special Education

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 2: High Quality Teaching and Learning

- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous.

ACTION ITEM: 3.4-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: December 9, 2019
SUBJECT: Memorandum of Understanding between the Network For Teaching Entrepreneurship, Paramount High School and The Michaelson 20MM Foundation

BACKGROUND INFORMATION:

The Michaelson 20MM Foundation is an organization that looks to close the intellectual property education gap by providing instructors, students and creators with first-of-a kind resources about patents, copyrights, trademarks and more at no cost. They seek to partner with the Network For Teaching Entrepreneurship (NFTE) and Paramount High School (PHS) in order to provide curriculum, materials and lessons on intellectual property to help protect the innovations and creative work of the CTE Entrepreneurship 2 students in January 2020.

The curriculum will include lessons on the following topics:

- Patents-How do exclusive rights to your inventions benefit you and society?
- Copyrights-Can you protect a wide variety of artistic and intellectual works?
- Trade secrets-Why are distinctive words, names and symbols valuable?
- Trademarks-Do you have to publicly disclose your creation to gain legal protection?

This Memorandum of Understanding is entered between the Network For Teaching Entrepreneurship, Michaelson 20MM Foundation and PHS:

The Michaelson 20MM Foundation will provide:

- Intellectual property curriculum access including interactive ebooks, power points, instructional videos and assessment materials including select copies of The Intangible Advantage

PHS will provide:

- Two class sessions for intellectual property curriculum delivery in January 2020
- Administering and sharing pre/post program assessment data
- Participation in all program meetings, in person and virtual with NFTE and Michelson 20MM

ACTION ITEM: 3.5-A

NFTE will provide:

- Co-development of intellectual property curriculum and pre/post assessments
- The facilitation of check-in calls with PHS Entrepreneurship 2 teacher
- Compensation to the PHS Entrepreneurship 2 teacher with a stipend of \$500

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

Board Policy 3322 – Contracts

Board Policy 1210 – Community Relations

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with the Network For Teaching Entrepreneurship and The Michaelson 20MM Foundation to provide instruction on intellectual property to CTE Entrepreneurship 2 students at Paramount High School in January 2020.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement.
- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries.
- Goal 4: Establish and maintain meaningful, regular and open two-way communication with all stakeholders.



THE MICHELSON 20MM
FOUNDATION

**MEMORANDUM OF UNDERSTANDING
BETWEEN
NETWORK FOR TEACHING ENTREPRENEURSHIP,
PARAMOUNT HIGH SCHOOL,
AND
THE MICHELSON 20MM FOUNDATION**

I. PARTIES

This document constitutes an Agreement between Network for Teaching Entrepreneurship (“NFTE”), located at 201 N Brand Blvd., Suite 200, Glendale, CA 91203; Paramount High School (“Paramount High School”), located at 14429 Downey Ave, Paramount, CA 90723; and the Michelson 20MM Foundation (“Michelson 20MM”), a 501(c)3 non-profit organization, located at 811 W 7th St., Los Angeles CA 90017. Pursuant to this Agreement the parties agree to collaborate on the development of intellectual property curriculum for deployment at Paramount High School.

II. PURPOSE AND PROJECT DESCRIPTION

This agreement outlines expectations and responsibilities of the respective parties. Michelson 20MM, NFTE, and Paramount High School will partner on a program to incorporate intellectual property (IP) content into NFTE curricula, with NFTE and Paramount High School spearheading design, development, and adaptation of Michelson Institute for Intellectual Property (Michelson IP) material.

Michelson 20MM will provide the Paramount High School teacher with curated, grade level appropriate IP educational curriculum that will be incorporated into the NFTE Entrepreneurship 2 Program, and will consist of the following:

- A short, pre-program assessment designed to assess students' current knowledge, understanding, learning gaps, and attitudes regarding the fundamentals of intellectual property and the role of IP in promoting innovation;
- A minimum of two class sessions during which students will cover teacher selected curriculum on intellectual property topics. The teacher will have access to the full Michelson IP educator portal, with supplemental assessments and discussion questions for each section;
- Access to a Michelson IP guest speaker who can share practical lessons and tips on the real-world application of IP.
- A post-program assessment to measure students' knowledge, understanding, learning gaps, and attitudes on the topic of IP fundamentals; and
- A teacher satisfaction survey that provides a rating of the program and course materials.

NFTE Los Angeles and Paramount High School teacher will lead the deployment of an IP education pilot for the NFTE Entrepreneurship 2 Program. The selected Paramount High School teacher will commit to adopting and/or adapting Michelson IP materials for their respective class(es) and receive implementation support from NFTE and Michelson 20MM.

III. MUTUAL INTERESTS OF THE PARTIES

For the past 8 years, Michelson 20MM has worked at the leading edge of education technology and workforce development – supporting the nation’s most innovative startups, models, and initiatives with the potential to improve equity, access, and efficacy in postsecondary education, including higher education, workforce development, and lifelong learning. Since 2016, Michelson 20MM has focused its expertise, resources, and network on addressing critical gaps in the world of IP education by launching the Michelson Institute for Intellectual Property (Michelson IP). Within that inaugural year, Michelson 20MM created the core products in the Michelson IP portfolio: The Intangible Advantage (a fully interactive IP textbook for lay audiences), the Michelson IP Website, a self-paced Udemy Course comprising 38 modules on IP, and a Basics of IP Youtube video series.

IP comprises an astonishing 38 percent of total U.S. GDP today, and represents 80 percent of the market value of all publicly traded companies in the U.S. As a result, any young person today who does not understand the basics of intellectual property – and its value and role in science, business, and arts professions – will find him or herself at a distinct disadvantage in the world of tomorrow. Collectively, Michelson IP’s education portfolio materials are intended to empower

educators with the tools they need to bring IP education into undergraduate and K-12 classrooms.

NFTE is equally committed to preparing young people for the innovation economy through innovation and entrepreneurship education. Since 1987, NFTE has reached more than 500,000 young people across the country and around the world, helping them build entrepreneurial creativity and skills through a unique combination of high-impact student programs with exceptional teacher training and support. NFTE believes that teaching entrepreneurship changes mindsets, changes lives, and changes the world, and aims to equip young people with an innovator's eye and a founder's grit – skills necessary to excel in an innovation economy.

The vision of Paramount High School is to ensure the academic, social and personal growth of individuals within a student-centered environment that encourages students to become critical thinkers with a global perspective who are prepared for college and career pathways.

Through this partnership, Michelson 20MM, NFTE, and Paramount High School aim to advance awareness and adoption of IP education into K-12 entrepreneurship curriculum. We believe a unified spirit and commitment on all levels will ensure the success of this pilot partnership. This collaboration is of mutual interest as all parties seek to increase invention, innovation and prosperity.

IV. RESPONSIBILITIES OF THE PARTIES

NFTE agrees to perform the following activities and resources in support of the project:

1. Co-develop, design, and adapt Michelson IP's flagship online course, 'Intellectual Property: Inventors, Entrepreneurs, Creators' into a curated, grade level appropriate IP educational curriculum titled 'Fundamentals of IP for Young Entrepreneurs' and ensure course is deployed;
2. Co-develop pre and post program assessments and teacher satisfaction survey;
3. Serve as Project Lead, leading the development of project scope and timeline including managing all communications with Paramount High School lead teacher; This includes a project plan with timeline deliverables to be submitted to Michelson 20MM no later than September 27, 2019;
4. Lead and record notes for check-in conference calls (as needed, minimum of 4 calls (pre and post)) with Michelson 20MM and Paramount High School;
5. Collaborate with Michelson 20MM to select priority impact metrics and methods for

- collecting usage data;
6. Collect usage data from Paramount High School teacher for final impact reporting to Michelson 20MM;
 7. Author final report inclusive of best practices and noting recommendations to support scaling the initiative;
 8. Develop a preliminary plan for scaling Michelson 20MM partnership across additional NFTE sites. Plan to be shared in writing with Michelson 20MM no later than 30 days after the conclusion of the pilot term;
 9. Collect and share anecdotal observations with Michelson 20MM, including student success stories, that may be used in promotional materials; and
 10. Co-brand the initiative with Michelson 20MM, and promote the collaboration and partnership with Michelson 20MM and its Michelson IP initiative through various media sources.

Paramount High School teacher agrees to perform the following activities and resources in support of the project:

1. Lead the adaptation of Michelson IP's flagship online course, 'Intellectual Property: Inventors, Entrepreneurs, Creators' and other materials into a curated, grade level appropriate IP educational curriculum;
2. Co-develop and administer pre and post program assessments and satisfaction surveys;
3. Share assessment and survey response data with NFTE and Michelson 20MM;
4. Participate in all program meetings, in-person and virtual, with NFTE and Michelson 20MM;
5. Collaborate with NFTE and Michelson 20MM to identify pathways, opportunities, and best practices for scaling IP education amongst additional teachers and participating schools.

Michelson 20MM agrees to perform the following activities and provide the following resources in support of the project:

1. Provide access to modular IP curriculum, inclusive of 'Intellectual Property: Inventors, Entrepreneurs, Creators' video series, ebook, PowerPoints, video

- transcripts, LMS discussion board topics and questions, course assessment materials, and Basics of IP video series;
2. Co-develop pre and post program assessments and satisfaction survey;
 3. Provide a select number of printed copies of The Intangible Advantage to NFTE leadership and Paramount High School at no cost;
 4. Assist with the development of project scope, including proposed line item budget and timeline;
 5. Participate in check-in conference calls with NFTE and Paramount High School;
 6. Secure a Michelson IP guest speaker if requested/needed;
 7. Connect NFTE with, and inform NFTE about, other communities of practice formed around adoption and usage of Michelson IP resources;
 8. Using approved NFTE and Paramount High School logos and branding, create and disseminate marketing materials to promote partnership;
 9. Co-brand the initiative with NFTE, and promote the collaboration and partnership with NFTE through various media sources; and
 10. Fund pilot and manage deployment of approved \$3,000 budget as follows:
 - a. A \$500 stipend to compensate the Paramount High School teacher for fulfilling pilot responsibilities and satisfactorily implementing the Michelson IP education program;
 - b. A \$2,000 stipend to NFTE for implementing the pilot; and
 - c. A \$500 stipend to reimburse NFTE staff and/or Paramount High School teacher for pre-approved materials used during the pilot period.

V. APPORTIONMENT OF COSTS

Each party will bear their own costs; no funds will change hands between the parties.

VI. CONTACTS

Michelson 20MM:
 Phil Kim
 President
 phil@20mm.org
 (626) 396-7071

NFTE:
 Kim Small
 Director
 kim.s@nfte.com
 (213) 241-9011

Paramount Unified School District
 Dr. Gregoire Francois
 Director, Secondary Ed.
 gfrancois@paramount.k12.ca.us
 562-602-6014

The parties agree that if there is a change regarding the information in this section, the party making the change will notify the other party in writing of such change.

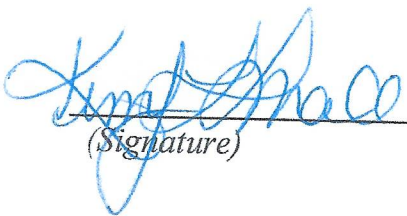
VII. LIMITATION, PERIOD, AND MODIFICATION/TERMINATION OF AGREEMENT

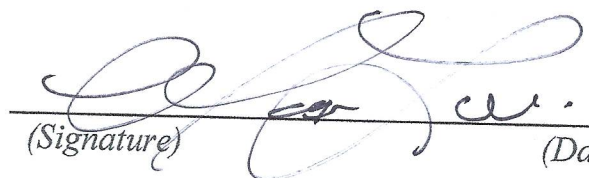
This Agreement shall become effective upon the last date of signature. The Agreement shall remain in force for one year from the date of execution, but may optionally be extended on an annual basis for 2 additional years. Additionally, this agreement may be amended at any time by mutual consent of the parties through formal, written amendment. Any such amendment must proceed through OCE formal review and clearance process.

Any party may terminate this Agreement by providing 60 days written notice to the other party. In the event this Agreement is terminated, each party shall remain solely responsible for the payment of any expenses it has incurred.

VIII. APPROVALS

(Signature) (Date)


(Signature) 9/11/2019
(Date)


(Signature) 11/5/2019
(Date)

Mayra Lombera
Vice President, Operations
Michelson 20MM Foundation

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VII. LIMITATION, PERIOD, AND MODIFICATION/TERMINATION OF AGREEMENT

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VIII. APPROVALS

(Signature) (Date)

 9/11/2019
(Signature) (Date)

(Signature) (Date)

Mayra Lombera
Vice President, Operations
Michelson 20MM Foundation

THE MICHELSON INSTITUTE FOR INTELLECTUAL PROPERTY

Your Partner for IP Education



Protecting innovations and creative work is more crucial than ever in today's knowledge economy.

What is The Michelson Institute for Intellectual Property?

The Michelson Institute for Intellectual Property (Michelson IP) designs, tests, and shares a comprehensive collection of education offerings for the next generation of inventors, innovators, and entrepreneurs.

With insights from leading intellectual property specialists, our team develops world-class foundational resources on patents, copyrights, trademarks, and more – all at no cost.

What materials are available?



Interactive Ebook



Online Course



Video Series



And more!

OUR REACH

200+

Colleges and Universities

9,700+

Learners on Udemy Course

25,000+

Students Across Campuses

Learn more at michelsonip.com!

THE MICHELSON INSTITUTE FOR INTELLECTUAL PROPERTY

MICHELSON IP: RESOURCES AND CURRICULUM OUTLINE

Materials and Resources



Interactive Ebook



Online Course on Udemy



Animated Video Series



Class PowerPoints



Modules for Canvas LMS



Assessment Bank

Curriculum Outline

PATENTS

- The Foundations of Patent Protection
- America's Uniquely-Democratic Patent System
- The Patent System and Economic Growth
- Criteria for Patenting
- The Debate Over Software Patents
- Applying for a Patent
- Enforcing Patent Rights
- The Rise of Patent Trolls

TRADE SECRETS

- Trade Secrets and Protection
- Criteria for Trade Secrets
- The Secrecy Requirement
- Identifying and Proving Misappropriation
- Remedies for Misappropriation

COPYRIGHTS

- Problems With Early Copyright Systems
- Copyright in the Courts
- Works Eligible for Copyright
- Work for Hire, First-Sale, and Moral Rights
- Copyright Law Adapts to New Technology
- Digital Works and Copyright Challenges
- Alternatives to Traditional Copyright

TRADEMARKS

- The Economic and Legal Value of Trademarks
- Types of Trademarks
- Spectrum of Distinctiveness
- Bars to Trademark Registration
- Infringement and Remedies
- Fair Use and Trademarks

Access all resources for free at michelsonip.com

Closing the IP education gap with world-class, foundational resources on patents, copyrights, trademarks, and more.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Secondary Educational Services
DATE: December 9, 2019
SUBJECT: New CTE Course: Cybersecurity (PLTW)

BACKGROUND INFORMATION:

The Cybersecurity Project Lead The Way (PLTW) course will serve as the third course in the Career Technical Education (CTE) Software and Systems Development Pathway at Paramount High School in 2020-21. The design of the year-long course exposes high school students to the field of cybersecurity. Students accomplish this through problem-based learning, where students role-play as cybersecurity experts and train as cybersecurity experts do. During the course, students identify cybersecurity threats and learn how to protect against them. It gives students a broad exposure to the many aspects of digital and information security, while encouraging socially responsible choices and ethical behavior. It inspires algorithmic thinking, computational thinking, and especially, “outside-the-box” thinking. Students will get a chance to explore many educational and career paths available to cybersecurity experts, as well as other careers that comprise the field of information security.

The following is a list of the units of study in the course:

- Unit 1: Personal Security
- Unit 2: System Security
- Unit 3: Network Security
- Unit 4: Applied Cybersecurity

Once approved, this course will be submitted for UC A-G approval. Although a textbook is not required for this course, students will access the PLTW curriculum online. The identified teacher will participate in a two-week long PLTW training this summer.

A copy of the course outline is attached under separate cover.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

\$ 10,000 from CTE Incentive Grants Funds

ACTION ITEM: 3.6-A

STAFF RECOMMENDATION:

Approve the adoption of the Cybersecurity (PLTW) course, professional development costs, site registration fees, curriculum access and related materials/equipment for the 2020-21 school year.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 1: College and Career Ready Graduates

- Goal 3: All students will possess the skills necessary to be successful in any career path.

Focus Area 2: High Quality Teaching and Learning

- Goal 1: All students will be held to high expectations for achievement and will meet or exceed the standards.
- Goal 3: Instruction will be standards-based, relevant, personalized, and rigorous.
- Goal 4: Technology will be used as a tool for enhancing, personalizing, and improving learning.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: December 9, 2019
SUBJECT: Memorandum of Understanding with The University of California Irvine Early Academic Outreach Program

BACKGROUND INFORMATION:

The University of California Irvine (UCI) Early Academic Outreach Program (EAOP) partners with select high schools to increase the number of underserved students who have the opportunity to achieve a postsecondary education. EAOP prepares students, including those who are first-generation and/or socioeconomically disadvantaged, for the opportunity to make college possible by working with families, educators, schools and communities to promote and cultivate a college-going culture.

Through a series of collaborative strategies that includes academic enrichment programs, academic advising, test preparation and parent engagement, it is the mission of UCI EAOP to increase the academic preparation, competitive eligibility and college going rates of the students and schools it serves.

This Memorandum of Understanding is entered between The University of California Irvine Early Academic Outreach Program and Paramount High School (PHS).

The University of California Irvine Early Academic Outreach Program will provide the following:

- Academic advising
- College knowledge workshops for students and parents by regional coordinators
- Entrance exam support with SAT and ACT

PHS will provide the following:

- Promotion of the program
- Assist in identifying and recruiting 50 program participants per grade level (maximum of 200 students) that meet an agreed upon criteria
- Mid-year and final transcripts and standardized test scores for all EAOP students
- Support with scheduling classroom presentations

POLICY/ISSUE:

Board Policy 3322 – Contracts

Board Policy 1210 – Community Relations

ACTION ITEM: 3.7-A

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding with The University of California Early Academic Outreach Program to provide college outreach services to students at Paramount High School for the 2019-20 school year.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 1: College and Career Ready Graduates

- Goal 1: All students will graduate on time.
- Goal 2: All students will be eligible to attend a four-year college or university without the need for remediation.

Focus Area 4: Parent and Community Partnerships

- Goal 2: Expand community outreach efforts and increase opportunities for involvement.
- Goal 3: Establish, expand, and maintain partnerships with community based organizations, colleges and universities, and businesses and industries.
- Goal 4: Establish and maintain meaningful, regular and open two-way communication with all stakeholders.

**High School Service Memorandum of Understanding
2019 - 2020**

School Name Paramount High School

The University of California (UC) Early Academic Outreach Program (EAOP) partners with select high schools to increase the number of underserved students who have the opportunity to achieve a postsecondary education. EAOP is an academic preparation program that prepares students, including those who are first-generation and/or socioeconomically disadvantaged, for the opportunity to make college possible by working with families, educators, schools and communities to promote and cultivate a college-going culture.

Through a series of collaborative strategies that includes academic enrichment programs, academic advising, test preparation, and parent engagement, it is the mission of UCI EAOP to increase the academic preparation, competitive eligibility and college going rates of the students and schools it serves.

Below are the terms of the Agreement that UC Irvine EAOP seeks to establish with your school.

UC Irvine's Early Academic Outreach Program (EAOP) agrees to provide the following services to participating school site:

EAOP will work with school site partners to identify 50 students per grade level (maximum of 200 students per site, per year) to participate in the program. Students recruitment will take place during the fall and continue till all 50 spots per grade level are filled. Student selection criteria will be based on number of applications received, student commitment to the program, and program availability. Program enrollment will be reviewed on an annual basis and applications will be open to each grade level based on availability.

Student Participant Support

1) Academic Advising

- a) EAOP staff will meet with each program participant at least twice per year to monitor their academic progress and provide college preparation advisement.
- b) Assist students with developing a 4-year Individualized Academic Plan (IAP) for entrance to the UC or CSU. A-G course requirements will be reviewed and IAP will be updated on an annual basis.
- c) Individual records of transcripts, coursework, test scores, extracurricular activities, IAP and program participant information will be maintained for each student by EAOP in a secured hard-copy file as well as on our database system.
 - i) Participants' records may be shared with the school counselor and students' parents upon request and approval from EAOP professional staff.

2) College Knowledge

- a) Invitation to college preparation workshops held at school site for both students and parents, covering topics such as UC Application, UC Personal Insight Questions, Four Systems of Higher Education, Financial Aid, Time Management, etc.

- b) Invitation to select supplemental academic preparation activities (i.e. Presidential Pre-College Scholars, Achieve UC events, summer programs, campus visits, etc.) as funding permits.

3) Entrance Exams

- a) Assistance with registration for SAT, ACT, and other college preparation related tests.
- b) Linkage to test preparation tools and support.
- c) Assistance with understanding test results.

4) Academic Enrichment

- a) Access to UC Scout A-G approved online courses and other supplementary education opportunities as funding permits.

Student Participation Guidelines

1) Grounds for assigning students “probationary” or “inactive” status

- a) A student may be assigned “probationary” status if they are:
 - i) performing below expectations with a GPA of 2.0 or lower in A-G courses for two consecutive semesters
 - ii) consistent absence (only 1 contact) from EAOP services and events for an entire academic year.
- b) A student may be assigned “inactive” status and dropped from the program if they:
 - i) maintain lower than a 2.0 GPA for more than one academic year
 - ii) absence (no contact) from EAOP services and events for an entire academic year
 - iii) moved to a non-EAOP partnership school site
 - iv) student requests removal from program

2) Data Collection Requirements and Authorization

- a) EAOP will acquire Parent Authorization Form (PAF) and University Waiver for all active program participants, allowing the students to participate in EAOP activities and staff to view, request, and/or collect student grades and test scores from school site partners.

School Site Partner Support

1) EAOP Staff Support

- a) Regional Coordinator
 - i) Full service schools will be assigned one regional coordinator that will coordinate and facilitate all EAOP services and activities at the school site and within their assigned region.
 - ii) Serve as supervisor and provide training to EAOP student coordinators.
 - iii) Conduct workshops and presentations at school sites, participate in school site and district college preparation meetings, and provide support to school/district college preparation initiatives (based on staff availability).
- b) Student Coordinators
 - i) Full service schools will be assigned a minimum of one student coordinator who is a current UC Irvine undergraduate student. Student coordinators will assist with the implementation of EAOP service at the school site on a weekly basis, including but not limited to, academic advising sessions with EAOP participants individually and in small groups.

2) Staff Expectations

- a) All EAOP staff complete TB testing, Department of Justice criminal background and national sex offender registry checks, and thorough training in college preparation information.

- b) Regional Coordinators will provide college preparation workshop support to program participants and school sites (please see attached Workshop Menu for available presentation topics).
 - i) Students who participate in an EAOP facilitated workshop will be asked to complete an EAOP Interest Form to be invited to future EAOP sponsored events and activities.
- c) EAOP staff will make a good faith effort to actively participate in larger school/district initiatives as it relates to college preparation and planning, as well as promote select school/district-wide events and initiatives directly to EAOP participants to encourage participation.

To support the success of EAOP and its efforts, the participating school site agrees to the following:

School Site Responsibilities

1) School Site Contact

- a) Designate a school site contact to serve as liaison between the school site and EAOP and to assist in the implementation of the objectives of this agreement. Expectations of the school site contact include:
 - i) Help identify and recruit potential EAOP participants by providing lists of eligible students based on agreed upon criteria.
 - ii) Supply the EAOP regional coordinator with mid-year and final transcripts for all EAOP students for completion of transcript evaluation.
 - iii) Assist with coordination of EAOP event logistics at school site, such as scheduling classrooms for presentations, arranging audio/visual equipment, etc.
 - iv) Assist with promotion of EAOP events by enabling EAOP staff to utilize school school-wide announcement system, and/or other standard means of mass communication.
- b) Assist EAOP staff with access to appropriate school site equipment and resources to enable the smooth implementation of the objectives outlined in this agreement, including but not limited to the following:
 - i) Provide EAOP staff access to internet and the school site database information (i.e. class schedules, contact information, queries, transcripts, student-level SAT and Educational Testing Service information, etc.) as needed throughout the year.
 - ii) Provide a permanent school-site location where EAOP staff can meet with program participants to conduct academic advising sessions and facilitate workshops.
- c) Collaboration and Cross-promotion
 - i) Coordinate a meeting with counseling staff and other staff involved in college preparation activities to review EAOP strategies and resources available for the academic year.
 - ii) Invite EAOP regional coordinator to academic department meetings, teacher in-service, counselor meetings, and other college preparation meetings to share information regarding EAOP, college preparation, and provide other UC related training opportunities.

2) Data Collection Requirements and Authorization

- a) High school will provide EAOP staff access to EAOP active participants' first and second semester grades via transcript printouts or PDF, as well as access to their standardized tests score results, which shall include, but is not limited to: Educational Testing Service results, such as PSAT, SAT, Advanced Placement, as well as results from ACT, and Transcript Evaluation Service (if a subscriber).

I support and agree to the EAOP services that are outlined in this High School Service MOU for 2019-2020 academic school year.

High School Principal (Signature)

Date

High School Site Contact (Signature)

Date

EAOP Regional Coordinator (Signature)

Date

EAOP Director (Signature)

Date

A copy of this signed agreement should be kept for your records and the original should be returned to UC Irvine EAOP at the UCI Center for Educational Partnerships:

University of California, Irvine
Early Academic Outreach Program
120 Theory, Suite 150
Irvine, CA 92617

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent – Business Services
DATE: December 9, 2019
SUBJECT: First Interim Report 2019-2020

BACKGROUND INFORMATION:

The California Department of Education requires each school district's Governing Board to review the current General Fund Interim Report. Based upon this review, the Board of Education shall determine whether or not the school district can meet its financial obligations for the remainder of the fiscal year.

Two specific reporting periods are required: The First Interim Report is due on or before December 15, 2019 and covers the period July 1, 2019 through October 31, 2019. The Second Interim Report is due on or before March 15, 2020 and covers the period July 1, 2019 through January 31, 2020.

Staff will present a review of the First Interim Report, which has been provided to the Board under separate cover.

POLICY/ISSUE:

California Education Code 42130 – District Interim Reports
Board Policy 3430 – Periodic Financial Reports

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the First Interim Report with a positive certification.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Patricia Tu, Director – Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and district leadership

ACTION ITEM: 4.1-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent – Business Services
DATE: December 9, 2019
SUBJECT: Notice of Completion – Field Service Contract

BACKGROUND INFORMATION:

At the meeting of May 13, 2019, the Board of Education authorized the renewal of field service contracts. Individual projects over \$15,000 require formal notice of completion and a five (5%) percent retention for each contract be held until the Board has accepted completion of the project.

The following project is complete:

Vendor	Project Description	Contract Amount	5% Retention Amount
Mear Construction	Jefferson: exterior painting (Bid #2-17-18) P. O. 19-01288	\$ 158,000.00	\$ 7,900.00

Once the project is deemed complete, it is the responsibility of the District’s Board to formally accept the project, file a Notice of Completion and authorize payment to all contracted parties as allowed by contract.

POLICY/ISSUE:

Board Policy 7430 – Acceptance of Completed Projects

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Accept as completed the Field Service Contract as listed above and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Cindy DiPaola, Director – Operations

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environment Conducive to Learning

- Goal 4: All school facilities will be clean, orderly, well maintained, and modern

ACTION ITEM: 4.2-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent – Business Services
DATE: December 9, 2019
SUBJECT: Resolutions 19-17 through 19-26, Signature Authorizations

BACKGROUND INFORMATION:

The Governing Board of each school district shall be responsible for filing, or causing to be filed with the County Superintendent of Schools, the verified signature of each person, including members of the Governing Board, authorized to sign notices of employment, contracts and orders in its name. The Los Angeles County Office of Education requires an annual renewal of authorized signatures following the reorganization of the Board of Education each December. Resolutions 19-17 through 19-26 designate those persons who are authorized to sign documents on behalf of the District.

POLICY/ISSUE:

Board Policy 3326.3 – Signatures/Facsimiles

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolutions 19-17 through 19-26, Signature Authorizations through December 08, 2020.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 4: All school facilities will be clean, orderly, well maintained and modern

ACTION ITEM: 4.3-A

**PARAMOUNT UNIFIED SCHOOL DISTRICT
SIGNATURE AUTHORIZATIONS
BOARD TERM – 2019-2020**

RESOLUTION 19-17

The Board of Education of the Paramount Unified School District hereby resolves that Ruth Pérez, Superintendent; and/or Ruben P. Frutos, Assistant Superintendent-Business Services; and/or Deborah Stark, Assistant Superintendent-Educational Services K-8; and/or Ryan D. Smith, Assistant Superintendent-Secondary Educational Services; and/or Patricia Tu, Director of Fiscal Services, shall sign manually or by facsimile, the orders drawn on funds of the Paramount Unified School District for warrants, revolving cash checks, and orders for salary payments and cafeteria checks for the period beginning December 09, 2019, and ending December 08, 2020.

RESOLUTION 19-18

The Board of Education of the Paramount Unified School District hereby authorizes Ruth Pérez, Superintendent; and/or Ruben P. Frutos, Assistant Superintendent-Business Services; and/or Patricia Tu, Director of Fiscal Services; and/or Lucy Albera, Director of Nutrition Services, replacing Christopher Stamm, to sign all applications and reports connected with the Special School Milk Program and the National School Lunch Program for the period beginning December 09, 2019, and ending December 08, 2020.

RESOLUTION 19-19

The Board of Education of the Paramount Unified School District hereby authorizes Ruth Pérez, Superintendent; and/or Ruben P. Frutos, Assistant Superintendent-Business Services; and/or Deborah Stark, Assistant Superintendent-Educational Services K-8; and/or Ryan D. Smith, Assistant Superintendent-Secondary Educational Services; and/or Myrna Morales, Assistant Superintendent-Human Resources; and/or Beatriz Spelker-Levi, Director of Personnel; and/or Patricia Tu, Director of Fiscal Services, to sign manually or by facsimile, employment-related notices for District personnel whose employment status has been authorized or ratified by the Board of Education, and related documents for the period beginning December 09, 2019, and ending December 08, 2020.

RESOLUTION 19-20

The Board of Education of the Paramount Unified School District hereby designates Ruth Pérez, Superintendent; and/or Ruben P. Frutos, Assistant Superintendent-Business Services; and/or Deborah Stark, Assistant Superintendent-Educational Services K-8; Ryan D. Smith, Assistant Superintendent-Secondary Educational Services; and/or Renee Jeffrey, Director of K-5 Schools and Innovative Programs; and/or Manuel San Miguel, Director of Student Services/ Alternative Education; and/or Gregoire Francois, Director of Secondary Education/CTE and Instructional Technology; and/or Elida Garcia, Director of

Special Education replacing David Daley; and/or Margarita Rodriguez, Director of Research and Evaluation, as authorized representatives for the purpose of furnishing information to the United States of America, and/or to the State of California, such information, data, documents as pertain to the application for funds under the provisions of any and all federal- and state-connected projects and subsequent amendments to such projects. Certified copies of this resolution shall be included as a part of any application for funds to be submitted to the United States of America or the State of California in connection with any and all federal and state projects for the period beginning December 09, 2019 and ending December 08, 2020.

RESOLUTION 19-21

The Board of Education of the Paramount Unified School District hereby authorizes the continuation of a Cash Clearing Account. The checks will be preprinted for payment to the Treasurer, County of Los Angeles. The authorized signatories of this account will be Ruth Pérez, Superintendent; and/or Ruben P. Frutos, Assistant Superintendent-Business Services; and/or Patricia Tu, Director of Fiscal Services, during the period beginning December 09, 2019, and ending December 08, 2020.

RESOLUTION 19-22

The Board of Education of the Paramount Unified School District hereby authorizes Ruth Pérez, Superintendent, and/or Ruben P. Frutos, Assistant Superintendent-Business Services, to invest surplus cash in U.S. Treasury Bills at their discretion. It is understood that a report will be made on interest rates of return on the investments as they mature and that an annual report will be presented to the Board of Education for the period beginning December 09, 2019 and ending December 08, 2020.

RESOLUTION 19-23

The Board of Education of the Paramount Unified School District hereby authorizes Ruth Pérez, Superintendent; and/or Ruben P. Frutos, Assistant Superintendent-Business Services; Cynthia A. DiPaola, Director of Operations; and/or Roger Ramirez, Assistant Director of Operations; adding Scott Law, Director of Facilities and Project Development, to sign manually or by facsimile, all purchase orders and/or documents relating to purchase orders, including the purchase of fuel through the Los Angeles Procurement Division, during the period beginning December 09, 2019, and ending December 08, 2020.

RESOLUTION 19-24

The Board of Education of the Paramount Unified School District hereby authorizes the reimbursement of the Cash Revolving Fund for awards, plaques, and certificates made to members of the staff of the Paramount Unified School District and students who participate as an advisory group to the Board of Education during the period beginning December 09, 2019, and ending December 08, 2020.

RESOLUTION 19-25

The Board of Education of the Paramount Unified School District hereby authorizes Ruben P. Frutos, Assistant Superintendent-Business Services; and/or Patricia Tu, Director of Fiscal Services; and/or Yolanda Calderon, Assistant Director of Fiscal Services, to approve vendor payments through the PeopleSoft and SmartE Finance systems during the period beginning December 09, 2019, and ending December 08, 2020.

RESOLUTION 19-26

The Board of Education of the Paramount Unified School District hereby resolves that in the out-of-district absence of the Superintendent from December 09, 2019, through December 08, 2020, the Assistant Superintendent-Educational Services K-8 shall act as Superintendent. The Board further resolves that in the out-of-district absence of both the Superintendent and the Assistant Superintendent-Educational Services K-8, the Assistant Superintendent-Human Resources shall act as Superintendent. The Board further resolves that in the out-of-district absences of the Superintendent, the Assistant Superintendent-Educational Services K-8, and the Assistant Superintendent-Human Resources, the Assistant Superintendent-Business Services shall act as Superintendent. The Board further resolves that in the out-of-district absences of the Superintendent, the Assistant Superintendent-Educational Services K-8, the Assistant Superintendent-Human Resources, and the Assistant Superintendent-Business Services, the Assistant Superintendent-Secondary Educational Services shall act as Superintendent.

BE IT, THEREFORE, RESOLVED, that this Governing Board is hereby establishing the District Signature Authorizations for the 2019-2020 Board term year.

ADOPTED this 9th day of December, 2019.

President of the Board

Vice President of the Board

Member of the Board

Member of the Board

Member of the Board

Ruth Pérez, Secretary to the Board

Paramount Unified School District

DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 09, 2019 to December 08, 2020

In accordance with governing board approval dated December 09, 2020.

Signature _____
Clerk (Secretary) of the Board

Typed Name _____
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
Ruth Pérez	
TITLE Superintendent	
SIGNATURE	INITIALS
TYPED NAME	
Ruben Frutos	
TITLE Assistant Superintendent-Business Services	
SIGNATURE	INITIALS
TYPED NAME	
Myrna Morales	
TITLE Assistant Superintendent-Human Resources	
SIGNATURE	INITIALS
TYPED NAME	
Ryan Smith	
TITLE Assistant Superintendent-Educational Services Secondary	
SIGNATURE	INITIALS
TYPED NAME	
Deborah Stark	
TITLE Assistant Superintendent-Educational Service K-8	
SIGNATURE	INITIALS
TYPED NAME	
Lucy Albera	
TITLE Director-Nutrition Services	
SIGNATURE	INITIALS
TYPED NAME	
Cynthia DiPaola	
TITLE Director-Operations	
Number of Signatures required:	
ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

Paramount Unified School District

DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 09, 2019 to December 08, 2020

In accordance with governing board approval dated December 09, 20 19.

Signature _____
Clerk (Secretary) of the Board

Typed Name _____
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
Scott Law	
TITLE Director-Facilities and Project Development	
SIGNATURE	INITIALS
TYPED NAME	
Patricia Tu	
TITLE Director-Fiscal Services	
SIGNATURE	INITIALS
TYPED NAME	
Roger Ramirez	
TITLE Assistant Director-Operations	
SIGNATURE	INITIALS
TYPED NAME	
Yolanda Calderon	
TITLE Assistant Director-Fiscal Services	
SIGNATURE	INITIALS
TYPED NAME	
Beatriz Spelker-Levi	
TITLE Director-Personnel	
SIGNATURE	INITIALS
TYPED NAME	
Gregoire Francios	
TITLE Director-Secondary Education/CTE & Inst. Technology	
SIGNATURE	INITIALS
TYPED NAME	
Margarita Rodriguez	
TITLE Director-Research, Assessment & Student Services	
Number of Signatures required:	
ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

Paramount Unified School District

DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 09, 2019 to December 08, 2020

In accordance with governing board approval dated December 09, 2019.

Signature _____
Clerk (Secretary) of the Board

Typed Name _____
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
Manuel San Miguel	
TITLE Director-Student Services/Alternative Education	
SIGNATURE	INITIALS
TYPED NAME	
Elida Garcia	
TITLE Director-Special Education	
SIGNATURE	INITIALS
TYPED NAME	
Renée Jeffrey	
TITLE Director-K-5 Schools & Innovative Programs	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent – Business Services
DATE: December 9, 2019
SUBJECT: Sale, Disposal or Recycle of Surplus Property

BACKGROUND INFORMATION:

The District is in possession of equipment, furniture, and machinery that are obsolete and not in use. The sale or disposal of surplus property would give the District much-needed storage space at the warehouse. Some electronic equipment may be recycled, which may possibly generate income. The attached list of surplus property includes furniture, fixtures, and electronic equipment. Items may be sold direct if the technology has useful life.

The sale will be conducted on a date to be determined. The public will be notified of the sale through local newspaper seven days prior to the event.

Upon completion of the sale at the warehouse site, these items will be purged from the equipment inventory of the District for insurance and auditing purposes.

POLICY/ISSUE:

Board Policy 3260 – Sale and Disposal of Books, Equipment and Supplies

FISCAL IMPACT:

Income to be determined after sale.

STAFF RECOMMENDATION:

Authorize staff to identify surplus or obsolete property, and further authorize the Superintendent or designee to arrange for the sale or disposal of District surplus property in accordance with Board Policy and the requirements of State law.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Cindy DiPaola, Director – Operations

STRATGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 4: All school facilities will be clean, orderly, well maintained, and and modern

ACTION ITEM: 4.4-A

**OBSELETE AND/OR UNUSABLE FURNITURE/EQUIPMENT ITEMS
FOR SURPLUS PICKUP**

PUSD TAG #	DESCRIPTION	SERIAL #	PUSD TAG #	DESCRIPTION	SERIAL #
207613	CHROMEBOOK	N/A	39682	HP PROBOOK 6470b	CNU318B02P
NO BARCODE	CHROMEBOOK	N/A	39731	HP PROBOOK 6470b	CNU3189ZYL
N/A	IPAD CART	N/A	N/A	31 KEYBOARDS	N/A
N/A	ELMO	4885500622755	N/A	2 BOXES OF CABLES	N/A
N/A	CABLES/SM. BOX	N/A	41728	PEVO DOC. READER	N/A
35811	IPAD	N/A	29990	DUKANE DC152	DC0613821
35807	IPAD	N/A	27818	DUKANE DC152	DC5103879
35817	IPAD	N/A	27820	DUKANE DC152	DC5103894
35814	IPAD	N/A	33032	DUKANE DC152	DC0613895
35815	IPAD	N/A	29989	PANASONIC TV	D4AA41256
35805	IPAD	N/A	34321	"ELMO" TT-02 RX	478536
35806	IPAD	N/A	34316	"ELMO" TT-02 RX	478450
35798	IPAD	N/A	27748	"SHARP" PG-MB56X	611911699
35816	IPAD	N/A	27749	"SHARP"PG-MB56X	611911178
35803	IPAD	N/A	33170	DUKANE DC152	DC0613594
35810	IPAD	N/A	34859	HP 6530b LAPTOP	CNU029012D
35813	IPAD	N/A	34839	HP 6530b LAPTOP	CNU02900YC
35809	IPAD	N/A	34851	HP 6530b LAPTOP	CNU02900H9
35812	IPAD	N/A	34521	HP 6530b LAPTOP	CNU0204475
35820	IPAD	N/A	29962	KIS PC	N/A
43569	ASUS H100T TABLET	E2NOBC08600208B	29968	KIS PC	N/A
43566	ASUS H100T TABLET	E2NOBC11667008G	33164	KIS PC	N/A
43564	ASUS H100T TABLET	E2NOBC116692088	N/A	TELART LT17A MONITOR	M17A62CAZ000273
43574	ASUS H100T TABLET	E2NOBC086513087	N/A	TELART LT17A MONITOR	M17A62CAZ000278
43563	ASUS H100T TABLET	E2NOBC11595508E	N/A	TELART LT17A MONITOR	M7A54CAZ000422
43562	ASUS H100T TABLET	E2NOBC116334085	N/A	MICROSOFT K/B 1.0A	6968200262115
43571	ASUS H100T TABLET	E2NOBC086011088	N/A	MICROSOFT K/B 1.0A	6968200262009
43568	ASUS H100T TABLET	E2NOBC085993084	N/A	MICROSOFT K/B 1.0A	6968200262113
43570	ASUS H100T TABLET	E2NOBC086010088	N/A	HP NC8230 LAPTOP	CNU5351HC2
43572	ASUS H100T TABLET	E2NOBC0860B08G	N/A	POTRANS CHARGER	PT10D0351002256
43565	ASUS H100T TABLET	E2NOBCRROYT137	35183	DPC-8080-DN SCANNER	N/A
43576	ASUS H100T TABLET	E2NOBC116705089	N/A	HIPRO BATTERY CHARGER	F3-0205000190
43573	ASUS H100T TABLET	E2NOBC086706085	N/A	SAN HUA BATT. CHARGER	8871684
43567	ASUS H100T TABLET	E2NOBC085341086	N/A	ACCEL SCAN ADAPTER	N/A
43575	ASUS H100T TABLET	E2NOBC11668608G	N/A	HP BATTERY CHARGER	65AW99B06F5
47880	HP PROBOOK640 G1	5CG6117ROR	N/A	HP BATTERY CHARGER	WCNXADC7Y3Z1DH
47846	HP PROBOOK640 G1	5CG6117JSD	N/A	HP BATTERY CHARGER	WCNXCOANR4KG55
47860	HP PROBOOK640 G1	5CG6117JST	N/A	WEARNES BATT. CHARGER	0506520369
47862	HP PROBOOK640 G1	5CG6117K52	N/A	WEARNES BATT. CHARGER	0502576816
47876	HP PROBOOK640 G1	5CG6117JXV	N/A	WEARNES BATT. CHARGER	0506518397
47877	HP PROBOOK640 G1	5CG6117K03	N/A	POTRANS BATT. CHARGER	PT10D0351008793
47848	HP PROBOOK640 G1	5CG6117JRX	N/A	POTRANS BATT. CHARGER	PT10D0351008720
42963	HP PROBOOK640 G1	5CG5483W17	N/A	POTRANS BATT. CHARGER	PT10D0351008794
47871	HP PROBOOK640 G1	5CG6117K15	N/A	HP BATTERY (2)	N/A
47865	HP PROBOOK640 G1	5CG6117JPT	N/A	MICROSOFT KEYBOARD	6968200262507
47853	HP PROBOOK640 G1	5CG6117JWS	N/A	6X GREEN ADAPTERS	N/A
47851	HP PROBOOK640 G1	5CG6117JQV	N/A	MICROSOFT MOUSE (2)	N/A
39678	HP PROBOOK6470b	CNU3189Z2L	N/A	HP KEYBOARD	N/A
39693	HP PROBOOK6470b	CNU318B028	N/A	BROTHER ADS-2000	U63287G4G249245
39692	HP PROBOOK 6470b	CNU318B01D	45435	EPSON H353A PROJECTOR	MSUF028518L
39697	HP PROBOOK 6470b	CNU318B01J	32565	EPSON H353A PROJECTOR	MSUF020751L
39691	HP PROBOOK6470b	CNU318B025	32634	EPSON H353A PROJECTOR	MSUF028526L
39725	HP PROBOOK 6470B	CNU318B012	32635	EPSON H353A PROJECTOR	MSUF028522L
39694	HP PROBOOK 6470b	CNV318B016	40519	CHROMEBOOK	N/A
39700	HP PROBOOK 6470b	CNV318B002	40506	CHROMEBOOK	N/A
43813	HP ELITE ONE 800G1	N/A	40501	CHROMEBOOK	N/A
17938	ALPHA SMART 3000 K/B	AS3000B-0301-11278-AQ	40480	CHROMEBOOK	N/A
17429	ALPHA SMART 3000 K/B	AS3000B-0301-14505-AQ	40437	CHROMEBOOK	N/A
37269	DUKANE	DC0613767	40523	CHROMEBOOK	N/A
30099	DUKANE	DC0613601	40420	CHROMEBOOK	N/A
33165	DUKANE	DC0613531	40534	CHROMEBOOK	N/A
27819	DUKANE	DC5103805	40535	CHROMEBOOK	N/A
N/A	PANASONIC RX-D20	WQ3LA001019	47615	CHROMEBOOK	N/A
38201	EPSON H583A PROJECTOR	U53F3Y0816L	47671	CHROMEBOOK	N/A
39638	EPSON H387A PROJECTOR	PAAK3200411	47679	CHROMEBOOK	N/A
33163	DUKANE ELMO	DC0613818	47669	CHROMEBOOK	N/A

PUSD TAG #	DESCRIPTION	SERIAL #	PUSD TAG #	DESCRIPTION	SERIAL #
30083	COMPUTER TOWER	N/A	47676	CHROMEBOOK	N/A
N/A	TATUNG LT17A MONITOR	M17A62CAZ000213	47666	CHROMEBOOK	N/A
40029	HP ALL IN ONE 8300	MXL3260ZKP	47675	CHROMEBOOK	N/A
29973	ELMO HV-5100XG	551609	N/A	HP DESKJET 895CXI	MY929190QJ
N/A	3M PROJECTOR	18118704	N/A	HP DESKJET 6122	MY2AG291QG
N/A	YELLOW TONER CARTRIDGE	181031178	N/A	HP DESKJET 6122	MY51D3B175
N/A	CYAN TONER CARTRIDGE	1810311086	N/A	HP DESKJET 6122	MY51D3B135
N/A	BLACK TONER CARTRIDGE (2)	1810314797	N/A	HP DESKJET 6122	MY2A5290WJ
34855	HP 65306 LAPTOP	CNV02900SH	N/A	HP DESKJET 6122	MY2A52913M
39704	HP PROBOOK 6470b	CNV3189Z42	N/A	HP DESKJET 6122	MY2A12B2D7
39698	HP PROBOOK 6470b	CNV318B02Q	35024	COMPUTER	N/A
39720	HP PROBOOK 6470b	CNV318B01X	35023	COMPUTER	N/A
39717	HP PROBOOK 6470b	CNV318922F	35359	COMPUTER	N/A
39696	HP PROBOOK 6470b	CNV3189Z27	35332	COMPUTER	N/A
39705	HP PROBOOK 6470b	CNV318B02W	N/A	MONITOR	510624703048
39726	HP PROBOOK 6470b	CNV318B032	N/A	MONITOR	510624700222
45399	ASUS TABLET CHARGING CART	N/A	N/A	MONITOR	510624700119
N/A	MICROSOFT MOUSE (2)	N/A	N/A	MONITOR	510624702941
40043	HP ALL IN ONE 8300	MXL3260ZKS	N/A	KEYBOARDS (4)	N/A
35420	TATUNG MONITOR	N/A	N/A	HEADSET (1)	N/A
N/A	CD PLAYER	N/A	N/A	WIRES	N/A
N/A	BROTHER PRINTER DCP-808DN	N/A	33495	COMPUTER	N/A
N/A	HEADPHONES-20	N/A	35394	MONITOR	N/A
36161	COMPUTER TOWER	N/A	32038	MONITOR	N/A
30395	COMPUTER TOWER	N/A	35393	MONITOR	N/A
36394	MONITOR	N/A	35582	TOWER	N/A
36388	HP OFFICEJET 6000 PRINTER	N/A	35448	TOWER	N/A
40495	CHROMEBOOK	N/A	35582	TOWER	N/A
40431	CHROMEBOOK	N/A	34637	TOWER	N/A
40513	CHROMEBOOK	N/A	34647	TOWER	N/A
40430	CHROMEBOOK	N/A	19646	HP 4050 TN	N/A
40442	CHROMEBOOK	N/A	36345	HP OFFICEJET 6000	CN18C1F02X
N/A	BLACK TOWER	N/A	29176	XP-D12WHITE TOWER	N/A
N/A	HP OFFICEJET 6500A	CN15B2217R	N/A	AUDIO GENERATOR 27A	9030799
32416	HP LASERJET CP3525dn	CNCC97J04K	N/A	LEXMARK X1185	28221796051
N/A	DELL PRINTER 3100CN	N/A	01179	APPLE MONITOR Iie	T501896
01182	APPLE MONITOR Iie	T501894	N/A	HP DESKJET 6980	N/A
N/A	SANKYO STD-1510 DECK	55817248	N/A	HP PHOTOSMART C5280	N/A
34714	ASUS MONITOR	A3LMTF163792	N/A	ALPHA SMART 2000	ALF2000-0498-06392
19799	SCANJET 5300C	TWOCB20722	N/A	TAPE RECORDER 3279A	N/A
N/A	PANASONIC VCR PV-4451	I45A51379	N/A	TOSHIBA DVD SD-V295RU	BCD920363307
N/A	HP DESKJET 6122	MY4CL3B22G	N/A	HP DESKJET 6122	MY2AT2BIW5
N/A	TRIVIEW MONITOR	5046704012259	34711	ASUS MONITOR	A3LMTF163796
N/A	EIKI PROJECTOR	4257020	N/A	HP MONITOR	CNB42104RD
N/A	ZENITH VCR	78027328	21909	MGC MONITOR	61D1504102132
N/A	LCD MONITOR	M9B49CKZ000311	21855	MGC TECHNOLOGY MONITOR	61D204410194
35480	LCD MONITOR	5021K03130170	25929	TATUNG LCD MONITOR	M7A5ICA2000246
N/A	TATUNG LCD MONITOR	510624700523	39318	VIEWSONIC MONITOR	SG8120521221
LT17A	TATUNG TFT LCD MONITOR	5026917660068	N/A	TRIVIEW MONITOR	5046704012257
39262	TATUNG LCD MONITOR	5100K02710466	N/A	TATUNG LCD MONITOR	M7A54CAZ000414
39258	VIEWSONIC MONITOR	SC8123660100	N/A	TATUNG MONITOR	61A136410120
25804	HP SERIES PP2190	2VA507OCV7	28546	HP SERIES PP2060	3JI6FTBZ7GC2
25828	HP SERIES PP2190	2VA5070CTG	26225	HP SERIES PP2190	2UA5160G3P
N/A	YELLOW LAMP / FLASHLIGHT	N/A	N/A	STROBOSCOPE TACHOMETER	K041462
N/A	STROBOSCOPE TACHOMETER	K043794	N/A	DIGISTROBE III MO. #1965	B0989018
N/A	STROBOSCOPE TACHOMETER	K041357	N/A	STROBOSCOPE TACHOMETER	K041409
N/A	STROBOSCOPE TACHOMETER	K041362	N/A	STROBOSCOPE TACHOMETER	K041496
N/A	STROBOSCOPE TACHOMETER	K041437	N/A	STROBOSCOPE TACHOMETER	K041460
28788	GRAY DUKANE	DC0613526	29142	GRAY DUKANE	DC0613760
31152	RED DUKANE	DC5407275	27882	SHARP PROJECTOR	N/A
N/A	HP PRINTER 6988	N/A	27889	SHARP PROJECTOR	N/A
27880	SHARP PROJECTOR	N/A	N/A	HP DESKJET 6122	MY52E3BOBC
N/A	HP DESKJET 6122	MY29A2B17G	N/A	HP DESKJET 6122	MY52E3BOB6
29778	COMPUTER XP-D12	N/A	N/A	TATUNG MONITOR LT17A	M17A62CAZ000233
N/A	HP DESKJET 6122	MY52E3B05M	N/A	HP DESKJET 6122	MY52E3BOB4
N/A	HP DESKJET 6122	MY5103BB028	N/A	HP DESKJET 6122	MY52E3B02P
N/A	HP DESKJET 6980	MY75Q9ROHT	N/A	HP DESKJET 6980	MY61P7R2F4
N/A	HP DESKJET 6980	MY61P7R2B3	29767	XP-D12 COMPUTER	N/A
34547	XP-D17-8 COMPUTER	N/A	29547	XP-D10 COMPUTER	N/A
N/A	TATUNG LT17A MONITOR	M17A62CAZ000261	N/A	TATUNG 7005L MONITOR	S1062R700122
N/A	TATUNG LT17A MONITOR	M17A62ZCAZ000258	30715	HP XP PRO LAPTOP/CHARGER	CNU7130ZBC

PUSD TAG #	DESCRIPTION	SERIAL #	PUSD TAG #	DESCRIPTION	SERIAL #
31468	HP LASERJET 420N PRINTER	N/A	03691	IBM TYPEWRITER	N/A
36167	INTE DESKTOP	BT21000AVP	27977	INTEL DESKTOP	00045614630017
27967	INTEL DESKTOP	0004561460003	27968	INTEL DESKTOP	00045614630012
36102	INTEL DESKTOP	BTCL21000AY7	27963	INTEL DESKTOP	00045639943154
27962	INTEL DESKTOP	00045614360512	27961	INTEL DESKTOP	00045614630010
27960	INTEL DESKTOP	00045614630016	27959	INTEL DESKTOP	00045614630001
27965	INTEL DESKTOP	00045614630008	36165	INTEL DESKTOP	BTLC21000ALG
27979	INTEL DESKTOP	00045614630004	36104	INTEL DESKTOP	BTCL2090025C
27969	INTEL DESKTOP	00045614630005	27970	INTEL DESKTOP	00045614630011
27976	INTEL DESKTOP	00045614630000	27974	INTEL DESKTOP	N/A
36103	INTEL DESKTOP	BTCL21000AXG	36162	INTEL DESKTOP	BTCL21000ADO
36164	INTEL DESKTOP	BTCL21000B2Q	27971	INTEL DESKTOP	00045614360511
N/A	TATUNG MONITOR	M17A62CAZ000614	N/A	TATUNG MONITOR	M17A62CAZ000569
26599	TATUNG MONITOR	M7A54CAZ000297	N/A	TATUNG MONITOR	M17A62CAZ000590
N/A	TATUNG MONITOR	M17A62CAZ000572	N/A	TATUNG MONITOR	M17A62CAZ000196
N/A	TATUNG MONITOR	M17A62CAZ000579	N/A	TATUNG MONITOR	M7A54CAZ000041
N/A	TATUNG MONITOR	M17A62CAZ000581	N/A	TATUNG MONITOR	M17A62CAZ000573
N/A	TATUNG MONITOR	M17A62CAZ000607	N/A	TATUNG MONITOR	M17A62CAZ000592
N/A	TATUNG MONITOR	M17A62CAZ000568	N/A	TATUNG MONITOR	M17A62CAZ000609
N/A	TATUNG MONITOR	M17A62CAZ000574	N/A	TATUNG MONITOR	M17A62CAZ000582
36377	VIEWSONIC MONITOR	SC1211300155	36373	VIEWSONIC MONITOR	SC8121300173
36376	VIEWSONIC MONITOR	SC8121300168	36375	VIEWSONIC MONITOR	SC8121300160
34381	HP 3525 PRINTER	N/A	34339	HP 3525 PRINTER	N/A
31756	TATUNG MONITOR	N/A	25388	TATUNG MONITOR LT17A	N/A
24641	SVA MONITOR	N/A	N/A	TATUNG MONITOR	S10624700031
N/A	TATUNG MONITOR	S10624702319	N/A	TRIVIEW MONITOR	SD46704012214
32122	TATUNG MONITOR	N/A	43607	HP AIO	N/A
32625	ELMO	N/A	N/A	ATLAS CLOCK SPEAKER	U36510913316000
N/A	ATLAS CLOCK SPEAKER	282008143094	N/A	ATLAS CLOCK SPEAKER	U36510913316000
N/A	ATLAS CLOCK SPEAKER	282001843100	N/A	TATUNG MONITOR	L19CMATB-U32
34464	TATUNG MONITOR	N/A	N/A	TATUNG MONITOR	M17A58CAZ006995
N/A	TATUNG MONITOR	CUD6162B0667	N/A	ATLAS CLOCK SPEAKER	50200144747
N/A	ATLAS CLOCK SPEAKER	SNU364817234110	N/A	ATLAS CLOCK SPEAKER	SNU365109133160
N/A	ATLAS CLOCK SPEAKER	SNU365109133160	N/A	CLOCK SPEAKER	362101339
N/A	CLOCK SPEAKER	00119000324D	32186	BLACK TOWER	N/A
34651	BLACK TOWER	N/A	35204	BLACK TOWER	N/A
34236	BLACK TOWER	N/A	30202	BLACK TOWER	N/A
39028	BLACK TOWER	N/A	35287	BLACK TOWER	N/A
35222	BLACK TOWER	N/A	35075	BLACK TOWER	N/A
35233	BLACK TOWER	N/A	N/A	HP4050 PRINTER	N/A
32382	HP 6530B LAPTOP	N/A	35316	HP 3450B LAPTOP	N/A
30653	HP NX7400 LAPTOP	N/A	35161	HP 6450B LAPTOP	N/A
35163	HP 6450B LAPTOP	N/A	30120	HP T60M283	N/A
31315	HP 6710B LAPTOP	N/A	25034	HP T60M283 LAPTOP	N/A
42368	HP 215 LAPTOP	N/A	40649	HP 215 LAPTOP	N/A
41173	HP 215 LAPTOP	N/A	N/A	BOX OF HARD DRIVES	N/A
N/A	BROKEN COMPUTER PARTS-BX	N/A	38579	IPAD MINI	N/A
29598	HP COMPAQ NC 8000	2UA416P1XQ	24280	HP COMPAC NC 8000	2UA906PQBJ
24197	HP COMPAQ NC 8000	2UA4Q5P06M	24751	HP COMPAQ NC8000	2UA406PQCB
24268	HP COMPAQ NC 8000	2UA406PQBP	29617	HP COMPAQ NC 8000	2UA416PIX9
24195	HP COMPAQ NC 8000	2UA405P05T	24218	HP COMPAQ NC 8000	2UA405P055
33059	HP COMPAQ NC 8000	2UA420P110	24264	HP COMPAQ NC 8000	2UA406POC1
24222	HP COMPAQ NC 8000	2UA405P054	24187	HP COMPAQ NC 8000	2UA405PQ68
24224	HP COMPAQ NC 8000	2UA405PQ61	24192	HP COMPAQ NC 8000	2UA405PQ65
29594	HP COMPAQ NC 8000	2UA416P1XQ	36340	PROBOOK 6460b	BCAEG100B0BBOB
39665	HP PROBOOK 6470b	BCA66100A4CCNOADHZ	39663	HP PROBOOK 6470b	CWU318B00W
31192	HP COMPAQ 6710b	CWU747ZOWZ	27126	HP COMPAQ NC 8230	CWU6070QOC
22140	HP COMPAQ NC 8230	CWU61105HQ	27179	HP COMPAQ NC 8230	CWU61407N6
27127	HP COMPAQ NC 8230	CWU6081PZD	34528	HP LAPTOP 6530b	CWU0204YS3
200165	CHROMEBOOK	N/A	41191	HP 210 CHROMEBOOK	N/A
40700	HP 210 CHROMEBOOK	N/A	40683	HP CHROMEBOOK 210	N/A
39378	HP PROBOOK 6470b	N/A	39686	HP PROBOOK 6470b	N/A
N/A	CISCO 1242	FTX1151B0UF	N/A	CISCO 1242	FTX1151b0VN
N/A	CISCO 1242	FTX1042B7N1	N/A	CISCO 1242	FTX1151B0TA
N/A	CISCO 1242	FTX1151B0TK	N/A	CISCO 1252	FTX1504900H
N/A	CISCO 1252	FTX135390ZG	N/A	CISCO 1252	FTX1413912E
N/A	CISCO 1252	FTX1524908Y	N/A	CISCO CP-7960 PHONE (2)	N/A
N/A	CISCO 7905 PHONE	N/A	N/A	ANALOG PHONE	N/A
30829	FUJITSU SCANNER	N/A	N/A	BROTHER 2480 FAX MACHINE	U63274F3J429225
N/A	COMPAQ KVM	ETMA2503	N/A	IBM TYPEWRITER	N/A
N/A	SONY DVD PLAYER (3)	N/A	N/A	STEREO SPEAKER SETS (3)	N/A

PUSD TAG #	DESCRIPTION	SERIAL #	PUSD TAG #	DESCRIPTION	SERIAL #
N/A	COMPUTER TOWER	N/A	N/A	DUKANE DIGITAL PRESENTER	N/A
35048	COMPUTER TOWER XP	BTHC117002MW	35062	COMPUTER TOWER XP	BTHC117002DZ
35053	COMPUTER TOWER XP	BTHC117002HP	N/A	WHITE COMPUTER TOWER	N/A
28734	DUKANE	N/A	26499	DUKANE	4855501912614
N/A	HP DESKJET 6122	MY3852BZYQ	N/A	HP DESKJET 6122	MY3C52B112
N/A	HP ENVY 4500	CW46H132M5	N/A	HP DESKJET 3000	CWOC525HRG
N/A	SANYO VCR	VHR-5428	27980	SHARP P6-MB56X	703913627
28767	SHARP XG-MB55X	601911544	27537	SHARP XG-MB55X	601911158
N/A	HP DESKJET 3000	CWOC525HRP	N/A	MICROSOFT KEYBOARD	6968200263983
N/A	NE 02	NE02-AA-0709-00166-FO	N/A	ADVANTAGE 1200	S16753
26535	DUKANE	DC0504311	32884	EPSON POWERLITE 905	PAAF1414452
32535	EPSON POWERLITE 84t	MSUF0309432	N/A	TELART SCREEN	M17A62CA2000541
N/A	MICROSOFT KEYBOARD	6968201850012	N/A	HP DESKJET 6122	MY46E2B11V
N/A	TATUNG SCREEN	510624702913	32805	EPSON POWERLITE 84t	MSUFOYO301L
26542	DUKANE	DC0504294	26530	DUKANE	DC0504290
26554	DUKANE	DC0504340	26551	DUKANE	DC0504350
26552	DUKANE	DC0504362	30820	DUKANE	DC5404341
26546	DUKANE	DC0504267	N/A	MICROSOFT KEYBOARD	5167712540321
11766	MAGNAVOX VCR	53198727	N/A	HP DESKJET 3000	CW12L216HM
N/A	HP DESKJET 6122	MY38T2BQMQ	N/A	HP DESKJET 6122	MY3852B2YS
N/A	HP PHOTOSMART 8150	MY48IM1W3	36438R	HP ALL IN ONE STUDENT	4C821607FN
43456R	HP 8300AIO	W7-A02-AD2013	36437	HP ALL IN ONE STUDENT	4C52160V22
22165	HP COMPAQ 2000 LAPTOP	485500190805-9	31223	COMPAQ 67106 LAPTOP	ENU74720MM
N/A	IPEVO DOCUMENT CAMERA	N/A	22175	COMPAQ 2000 LAPTOP	48555001908224
23502	COMPAQ 2000 LAPTOP	00019-104-735-452	35478	TATUNG MONITOR	50211L03130009
20806	HP LAPTOP WINDOWS XP	CNU53300H9	35049	WINDOWS XP HARD DRIVE	BTHC11703MI
25362	WINDOWS XP LAPTOP	2UA42BRN9	N/A	TELE ART ALPHASMART (3)	N/A

OBSOLETE AND/OR UNUSABLE MISCELLANEOUS EQUIPMENT ITEMS FOR SURPLUS PICKUP

DESCRIPTION	SERIAL NUMBER
1 LARGE CUBBIE SHELVING UNIT (RM 25)	N/A
4 PLASTIC TUBS OF WOODEN INSTRUCTIONAL BLOCKS/PLASTIC MATERIALS (RM 25)	N/A
6 MONITOR STANDS	N/A
1X POWER DISTRIBUTION UNIT	N/A
90 COUNT HEADPHONES	N/A
CONFERENCE TABLE	N/A
ROLLING WHITE BOARD	N/A
PAPER CUTTING MACHINE	N/A
FORKLIFT CHARGER	N/A
WHEELCHAIRS (3)	N/A
BROKEN PALLET JACKS (4)	N/A
RISERS (6)	N/A
PIANO	N/A
AIR DOORS (6)	N/A
AUDIO CONTROL TOWERS (3)	N/A
WELDING MACHINE	N/A
PARKING LOT LIGHTS (36)	N/A
SPEED SCRUBBERS (10)	N/A
LAPTOP CARTS (13)	N/A
PRINTERS (3)	N/A
OUTDOOR SPEAKERS (2)	N/A
TECHNOLOGY SWITCH EQUIPMENT (BLACK CASE) (44)	N/A
TECHNOLOGY SWITCH EQUIPMENT (BLUE CASE) (292)	N/A
TABLE SAW	N/A
PLANER	N/A
BAND SAW	N/A
DRILL PRESS	N/A
JOINTER	N/A
DISC SANDER COMBO	N/A
EXTRACTOR	N/A
PARKING LOT VACUUM	N/A
PRESSURE WASHER (3)	N/A

OBSOLETE AND/OR UNUSABLE VEHICLES

PUSD TAG #	DESCRIPTION	VIN#
C-2	1997 GMC 3500 VAN LICENSE PLATE #1282105	1GJHG39R7V1054813
C-4	1999 FORD E350 XL VAN LICENSE PLATE # 1021817	1FBSS31L7XHA22042
M-58	2003 CHEVY SILVERADO LICENSE PLATE #1433515	1GCEC14V33Z278366

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent – Business Services
DATE: December 9, 2019
SUBJECT: Budget Adjustments as of First Interim Report 2019-2020

BACKGROUND INFORMATION:

Requests for budget adjustments are submitted for Board approval for various funds. The budget adjustments are self-balancing.

GENERAL FUND (01.0) - UNRESTRICTED - TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 2,011,781
2000-2999	Classified Salaries	31,141
3000-3999	Employee Benefits	544,951
6000-6999	Capital Outlay	3,592
7300-7399	Indirect Costs	127,206
8010-8099	Revenue Limit Sources	268,863
	Total Transfer From:	\$ 2,987,534

GENERAL FUND (01.0) - UNRESTRICTED - TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
4000-4999	Books and Supplies	\$ 185,320
5000-5999	Services, Other Operating Expenses	71,583
8100-8299	Federal Revenues	52,820
8300-8599	Other State Revenues	5,000
8980-8999	Contributions to Res. Programs	442,233
9790	Reserves	2,230,578
	Total Transfer To:	\$ 2,987,534

ACTION ITEM: 4.5-A

GENERAL FUND (01.0) - RESTRICTED - TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
2000-2999	Classified Salaries	\$ 233,289
8100-8299	Federal Revenues	2,238,806
8300-8599	Other State Revenues	1,561
8600-8799	Other Local Revenues	5,250,479
8980-8999	Contributions to Res. Programs	442,233
9790	Reserves	690,115
	Total Transfer From:	\$ 8,856,483

GENERAL FUND (01.0) - RESTRICTED - TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 1,023,268
3000-3999	Employee Benefits	96,399
4000-4999	Books and Supplies	449,526
5000-5999	Services, Other Operating Expenses	1,208,985
6000-6999	Capital Outlay	270,908
7300-7399	Indirect Costs	127,189
8010-8099	Revenue Limit Sources	5,680,208
	Total Transfer To:	\$ 8,856,483

ADULT EDUCATION FUND (11.0) - TRANSFER FROM

<u>Object</u>	<u>Description</u>	<u>Amount</u>
1000-1999	Certificated Salaries	\$ 437
2000-2999	Classified Salaries	64,079
3000-3999	Employee Benefits	50,801
8300-8599	Other State Revenues	346
8600-8799	Other Local Revenues	2,604
	Total Transfer From:	\$ 118,267

ADULT EDUCATION FUND (11.0) - TRANSFER TO

<u>Object</u>	<u>Description</u>	<u>Amount</u>
4000-4999	Books and Supplies	\$ 72,951
5000-5999	Services, Other Operating Expenses	45,299
7300-7399	Indirect Costs	17
	Total Transfer To:	\$ 118,267

CHILD DEVELOPMENT FUND (12.0) - TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	500
9790	Reserves		127,043
	Total Transfer From:	\$	127,543

CHILD DEVELOPMENT FUND (12.0) - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
1000-1999	Certificated Salaries	\$	10,000
2000-2999	Classified Salaries		94,242
3000-3999	Employee Benefits		14,340
5000-5999	Services, Other Operating Expenses		8,961
	Total Transfer To:	\$	127,543

CAFETERIA FUND (13.0) - TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
5000-5999	Services, Other Operating Expenses	\$	2,100
	Total Transfer From:	\$	2,100

CAFETERIA FUND (13.0) - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
9790	Reserves	\$	2,100
	Total Transfer To:	\$	2,100

BUILDING FUND - MEASURE I (21.1) - TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
6000-6999	Capital Outlay	\$	15,149
	Total Transfer From:	\$	15,149

BUILDING FUND – MEASURE I (21.1) - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	4,959
5000-5999	Services, Other Operating Expenses		10,190
	Total Transfer To:	\$	15,149

SPECIAL RESERVE FUND (40.0) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
7400-7499	Debt Service	\$	62,046
	Total Transfer From:	\$	62,046

SPECIAL RESERVE FUND (40.0) - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
9790	Reserves	\$	62,046
	Total Transfer To:	\$	62,046

WORKERS' COMP (67.1) – TRANSFER FROM

<u>Object</u>	<u>Description</u>		<u>Amount</u>
9790	Reserves	\$	5,000
	Total Transfer From:	\$	5,000

WORKERS' COMP (67.1) - TRANSFER TO

<u>Object</u>	<u>Description</u>		<u>Amount</u>
4000-4999	Books and Supplies	\$	5,000
	Total Transfer To:	\$	5,000

POLICY/ISSUE:

Board Policy 3150 - Budget as Spending Plan

FISCAL IMPACT:

As reflected in the 2019-20 Revised Budget as shown above.

STAFF RECOMMENDATION:

Approve the 2019-2020 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Cafeteria Fund, Measure I Fund, Special Reserve Fund and Workers Comp Fund.

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Patricia Tu, Director – Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

PARAMOUNT UNIFIED SCHOOL DISTRICT
UNRESTRICTED GENERAL FUND (01)
BUDGET REVISIONS
2019-2020

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/9/19	07/01 - 08/31 Board Date 10/14/19	09/01 - 09/30 Board Date 11/12/19	1st Interim Board Date 12/09/19	11/01 - 11/30 Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	170,955,105				268,863								\$ 17,223,988
4	Federal Revenues	8100-8299	52,820				(52,820)								\$ -
5	Other State Revenues	8300-8599	2,896,636				(5,000)								\$ 2,891,636
6	Other Local Revenues	8600-8799	647,399			2,176									\$ 649,575
7	A.Total Revenues		\$ 174,551,960	\$ -	\$ -	\$ 2,176	\$ 211,043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 174,765,179
8	Expenditures:														
9	Certified Salaries	1000-1999	77,184,286		619,949	37,013	(2,011,781)								\$ 75,829,467
10	Classified Salaries	2000-2999	17,841,007		415,306	47,072	(31,141)								\$ 18,272,244
11	Employee Benefits	3000-3999	37,231,439		281,470	(10,135)	(544,951)								\$ 36,967,823
12	Books and Supplies	4000-4999	14,272,813		(1,772,886)	(1,052,121)	186,320								\$ 11,633,126
13	Services, Other Operating Expenses	5000-5999	16,042,347		1,279,765	1,097,968	71,583								\$ 18,431,663
14	Capital Outlay	6000-6999	2,384,000		34,304	(24,000)	(3,592)								\$ 2,390,712
15	Other Outlay	7000-7299	88,000												\$ 88,000
16	Indirect Costs	7300-7399	(891,976)			(41,225)	(127,206)								\$ (1,060,407)
17	B.Total Expenditures		\$ 164,151,916	\$ -	\$ 857,908	\$ (5,428)	\$ (2,461,769)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162,542,628
18	C. Excess (Deficiency) of Revenues		\$ 10,400,044	\$ -	\$ (857,908)	\$ 7,604	\$ 2,672,811	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,222,551
19	Over Expenditures														
20	Other Financing Sources/Uses														
21	D. Transfers In	8910-8929													\$ -
22	E. Transfers Out	7610-7629	\$ 5,750,148			153,000									\$ 5,903,148
23	F. Financing Sources	8930-8979													\$ -
24	G. Financing Uses	7630-7699													\$ -
25	H. Flexibility Transfers	8997													\$ -
26	I. Flexibility Transfers	8998													\$ -
27	J. Contributions to Res. Programs	8980-8999	(26,819,633)				(442,233)								\$ (27,261,866)
28	K.Total, Other Sources/Uses		\$ (32,569,781)	\$ -	\$ -	\$ (153,000)	\$ (442,233)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (21,368,718)
29	Net Increase (Decrease) in Fund Balance		\$ (22,169,737)	\$ -	\$ (857,908)	\$ (145,396)	\$ 2,230,578	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (20,942,463)
30	Beginning Balance		\$ 50,227,221	\$ 52,093,310	\$ 52,093,310	\$ 52,093,310	\$ 52,093,310	\$ 52,093,310	\$ 52,093,310	\$ 52,093,310	\$ 52,093,310	\$ 52,093,310	\$ 52,093,310	\$ 52,093,310	\$ 52,093,310
31	Ending Balance		\$ 28,057,484	\$ 29,923,573	\$ 29,065,665	\$ 28,920,269	\$ 31,150,847	\$ 31,150,847	\$ 31,150,847	\$ 31,150,847	\$ 31,150,847	\$ 31,150,847	\$ 31,150,847	\$ 31,150,847	\$ 31,150,847
32															
33															
34															
35															
36															
37															
38															
39															

PARAMOUNT UNIFIED SCHOOL DISTRICT
RESTRICTED GENERAL FUND (01)
 BUDGET REVISIONS
 2019-2020

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/9/19	07/01 - 08/31 Board Date 10/14/19	09/01 - 09/30 Board Date 11/12/19	1st Interim Board Date 12/09/19	11/01 - 11/30 Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2															
3			Revenue Limit Sources	8010-8099 \$ 5,660,206			(5,660,206)								\$ -
4			Federal Revenues	8100-8299 8,966,317	172,442		2,238,806								\$ 11,377,565
5			Other State Revenues	8300-8599 1,738,059	390,297		1,561								\$ 2,129,917
6			Other Local Revenues	8600-8799 1,934,708			5,250,479								\$ 7,185,187
7			A. Total Revenues	\$ 18,319,292	\$ 562,739	\$ -	\$ 1,810,638	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,692,669
8			Expenditures:												
10			Certificated Salaries	1000-1999 14,672,966	492,450		1,023,268								\$ 16,188,684
11			Classified Salaries	2000-2999 10,386,244	12,964	9,500	(233,289)								\$ 10,175,419
12			Employee Benefits	3000-3899 9,319,704	123,458	(699)	96,399								\$ 9,538,962
13			Books and Supplies	4000-4999 4,546,278	(1,094,414)	(49,272)	449,526								\$ 3,852,118
14			Services, Other Operating Expenses	5000-5999 5,330,337	723,033	42,171	1,208,985								\$ 7,304,526
15			Capital Outlay	6000-6999 -	400,000		270,908								\$ 670,908
16			Other Outgo	7100-7299 -											\$ -
17			Indirect Costs	7300-7399 697,845	27,409		127,189								\$ 852,443
18			B. Total Expenditures	\$ 44,953,374	\$ 684,900	\$ 1,800	\$ 2,942,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,583,060
19															
20			C. Excess (Deficiency) of Revenues	\$ (26,634,082)	\$ (122,161)	\$ (1,800)	\$ (1,132,348)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (27,890,391)
21			Over Expenditures												
22															
23			Other Financing Sources/Uses												
24			D. Transfers In	8910-8929 -											\$ -
25			E. Transfers Out	7610-7629 -											\$ -
26			F. Financing Sources	8930-8979 -											\$ -
27			G. Financing Uses	7630-7699 -											\$ -
28			H. Flexibility Transfers	8997 -											\$ -
29			I. Flexibility Transfers	8998 -											\$ -
30			J. Contributions to Res. Programs	8980-8999 26,819,633			442,233								\$ 27,261,866
31			K. Total, Other Sources/Uses	\$ 26,819,633	\$ -	\$ -	\$ 442,233	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,261,866
32															
33			Net Increase (Decrease) in Fund Balance	\$ 185,551	\$ (122,161)	\$ (1,800)	\$ (690,115)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (628,529)
34															
35															
36			Beginning Balance	\$ 4,140,386	\$ 4,093,415	\$ 4,093,415	\$ 4,093,415	\$ 4,093,415	\$ 4,093,415	\$ 4,093,415	\$ 4,093,415	\$ 4,093,415	\$ 4,093,415	\$ 4,093,415	\$ 4,093,415
37			Ending Balance	\$ 4,325,937	\$ 4,278,966	\$ 4,156,805	\$ 4,155,005	\$ 3,464,890	\$ 3,464,890	\$ 3,464,890	\$ 3,464,890	\$ 3,464,890	\$ 3,464,890	\$ 3,464,890	\$ 3,464,890
38															

PARAMOUNT UNIFIED SCHOOL DISTRICT
ADULT EDUCATION FUND (11)
 BUDGET REVISIONS
 2019-2020

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/9/19	07/01 - 08/31 Board Date 10/14/19	09/01 - 09/30 Board Date 11/12/19	12/09/19	11/01 - 11/30 Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	-												
4	Federal Revenues	8100-8299	730,868		5,545										736,413
5	Other State Revenues	8300-8599	6,290,497		85,841	346									6,376,684
6	Other Local Revenues	8600-8799	141,050		2,604										143,654
7	A.Total Revenues		\$ 7,162,415	\$ -	\$ 91,386	\$ 2,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,256,751
8	Expenditures:														
9	Certified Salaries	1000-1999	1,487,722	(78,815)	57,526	(437)									1,465,996
10	Classified Salaries	2000-2999	580,238	5,300	5,212	(64,079)									526,671
11	Employee Benefits	3000-3999	749,587	(5,926)	(6,328)	(50,801)									684,532
12	Books and Supplies	4000-4999	214,531	43,055	258,921	72,951									589,458
13	Services, Other Operating Expenses	5000-5999	4,365,743	82,819	122,030	45,239									4,615,891
14	Capital Outlay	6000-6999	-												-
15	Other Outgo	7100-7299	110,271		22,161	17									132,449
16	Indirect Costs	7300-7399													
17	B.Total Expenditures		\$ 7,508,092	\$ -	\$ 46,433	\$ 457,522	\$ 2,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,014,997
18	C. Excess (Deficiency) of Revenues		\$ (345,677)	\$ -	\$ (46,433)	\$ (366,136)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (758,246)
19	Over Expenditures														
20	Other Financing Sources/Uses														
21	D. Transfers In	8910-8929													
22	E. Transfers Out	7610-7629													
23	F. Financing Sources	8930-8979													
24	G. Financing Uses	7630-7699													
25	H. Contributions to Res. Programs	8980-8999													
26	I.Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	Net Increase (Decrease) in Fund Balance		\$ (345,677)	\$ -	\$ (46,433)	\$ (366,136)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (758,246)
28	Beginning Balance		\$ 1,594,765	\$ 1,788,824	\$ 1,788,824	\$ 1,788,824	\$ 1,788,824	\$ 1,788,824	\$ 1,788,824	\$ 1,788,824	\$ 1,788,824	\$ 1,788,824	\$ 1,788,824	\$ 1,788,824	\$ 1,788,824
29	Ending Balance		\$ 1,249,088	\$ 1,443,147	\$ 1,396,714	\$ 1,030,578	\$ 1,030,578	\$ 1,030,578	\$ 1,030,578	\$ 1,030,578	\$ 1,030,578	\$ 1,030,578	\$ 1,030,578	\$ 1,030,578	\$ 1,030,578

PARAMOUNT UNIFIED SCHOOL DISTRICT
CHILD DEVELOPMENT FUND (12)
 BUDGET REVISIONS
 2019-2020

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
				Unaudited Actuals Board Date 9/9/19	07/01 - 08/31 Board Date 10/14/19	09/01 - 09/30 Board Date 11/12/19	1st Interim Board Date 12/09/19	11/01 - 11/30 Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:		Adopted Budget												
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	\$ 119,000			(119,000)									\$ -
5	Other State Revenues	8300-8599	\$ 1,550,406												\$ 1,550,406
6	Other Local Revenues	8600-8799	\$ 12,000												\$ 12,000
7	A.Total Revenues		\$ 1,681,406	\$ -	\$ -	\$ (119,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,562,406
8	Expenditures:														
9	Certified Salaries	1000-1999	\$ 464,032				10,000								\$ 474,032
10	Classified Salaries	2000-2999	\$ 576,062				94,242								\$ 670,304
12	Employee Benefits	3000-3999	\$ 427,852				14,340								\$ 442,192
13	Books and Supplies	4000-4999	\$ 15,047		1,799	(9,977)	(500)								\$ 6,369
14	Services, Other Operating Expenses	5000-5999	\$ 154,875		242	(153,000)	8,961								\$ 11,078
15	Capital Outlay	6000-6999	\$ -												\$ -
16	Other Outgo	7100-7299	\$ -												\$ -
17	Indirect Costs	7300-7399	\$ 83,860			(8,345)									\$ 75,515
18	B.Total Expenditures		\$ 1,721,728	\$ -	\$ 2,041	\$ (171,322)	\$ 127,043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,679,490
19															
20	C. Excess (Deficiency) of Revenues		\$ (40,322)	\$ -	\$ (2,041)	\$ 52,322	\$ (127,043)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (117,084)
21	Over Expenditures														
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929	\$ -												\$ -
25	E. Transfers Out	7610-7629	\$ -												\$ -
26	F. Financing Sources	8930-8979	\$ -												\$ -
27	G. Financing Uses	7630-7699	\$ -												\$ -
28	H. Contributions to Res. Programs	8980-8999	\$ -												\$ -
29	I.Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30															
31	Net Increase (Decrease) in Fund Balance		\$ (40,322)	\$ -	\$ (2,041)	\$ 52,322	\$ (127,043)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (117,084)
32															
33															
34	Beginning Balance		\$ 711,015	\$ 763,459	\$ 763,459	\$ 763,459	\$ 763,459	\$ 763,459	\$ 763,459	\$ 763,459	\$ 763,459	\$ 763,459	\$ 763,459	\$ 763,459	\$ 763,459
35	Ending Balance		\$ 670,693	\$ 723,137	\$ 721,096	\$ 773,418	\$ 646,375	\$ 646,375	\$ 646,375	\$ 646,375	\$ 646,375	\$ 646,375	\$ 646,375	\$ 646,375	\$ 646,375

PARAMOUNT UNIFIED SCHOOL DISTRICT
CAFETERIA FUND (13)
BUDGET REVISIONS
2019-2020

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/9/19	07/01 - 08/31 Board Date 10/14/19	09/01 - 09/30 Board Date 11/12/19	1st Interim Board Date 12/09/19	11/01 - 11/30 Board Date	12/01 - 12/31 Board Date	1/1 - 1/31 Board Date	2nd Interim Board Date	3/1 - 3/31 Board Date	04/01 - 04/31 Board Date	5/1 - 5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	\$ 7,744,000												\$ 7,744,000
5	Other State Revenues	8300-8599	\$ 626,000												\$ 626,000
6	Other Local Revenues	8600-8799	\$ 10,000												\$ 10,000
7	A. Total Revenues		\$ 8,380,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,380,000
8	Expenditures:														
9	Certificated Salaries	1000-1999	\$ -												\$ -
10	Certificated Salaries	2000-2999	\$ 3,380,175			(5,160)									\$ 3,375,015
11	Classified Salaries	3000-3999	\$ 1,631,856			(19,484)									\$ 1,612,372
12	Employee Benefits	4000-4999	\$ 3,238,090		131,270	22,043									\$ 3,391,403
13	Books and Supplies	5000-5999	\$ 36,666			146,966	(2,100)								\$ 181,532
14	Services, Other Operating Expenses	6000-6999	\$ 50,000												\$ 50,000
15	Capital Outlay	7000-7299	\$ -												\$ -
16	Other Outgo	7300-7399	\$ -												\$ -
17	Indirect Costs		\$ -												\$ -
18	B. Total Expenditures		\$ 8,336,787	\$ -	\$ 131,270	\$ 144,365	\$ (2,100)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,610,322
19															
20	C. Excess (Deficiency) of Revenues		\$ 43,213	\$ -	\$ (131,270)	\$ (144,365)	\$ 2,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (230,322)
21	Over Expenditures														
22															
23	Other Financing Sources/Uses														
24	D. Transfers In	8910-8929	\$ -												\$ -
25	E. Transfers Out	7610-7629	\$ -												\$ -
26	F. Financing Sources	7930-8979	\$ -												\$ -
27	G. Financing Uses	7630-7699	\$ -												\$ -
28	H. Contributions to Res. Programs	8980-8999	\$ -			153,000									\$ 153,000
29	I. Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ 153,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,000
30															
31	Net Increase (Decrease) in Fund Balance		\$ 43,213	\$ -	\$ (131,270)	\$ 8,635	\$ 2,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (77,322)
32															
33															
34	Beginning Balance		\$ -	\$ 79,423	\$ 79,423	\$ 79,423	\$ 79,423	\$ 79,423	\$ 79,423	\$ 79,423	\$ 79,423	\$ 79,423	\$ 79,423	\$ 79,423	\$ 79,423
35	Ending Balance		\$ 43,214	\$ 122,636	\$ (6,634)	\$ 1	\$ 2,101	\$ 2,101	\$ 2,101	\$ 2,101	\$ 2,101	\$ 2,101	\$ 2,101	\$ 2,101	\$ 2,101

PARAMOUNT UNIFIED SCHOOL DISTRICT
BUILDING MEASURE I FUND (21.1)
 BUDGET REVISIONS
 2019-2020

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/9/19	07/01 - 08/31 Board Date 10/14/19	09/01 - 09/30 Board Date 11/12/19	1st Interim Board Date 12/09/19	11/01 - 11/30 Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2. Revenues:															
3. Revenue Limit Sources		8010-8099	\$ -												\$ -
4. Federal Revenues		8100-8299	\$ -												\$ -
5. Other State Revenues		8300-8599	\$ -												\$ -
6. Other Local Revenues		8600-8799	\$ 300,000												\$ 300,000
7. A.Total Revenues			\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
8. Expenditures:															
10. Certificated Salaries		1000-1999	\$ -												\$ -
11. Classified Salaries		2000-2999	\$ -												\$ -
12. Employee Benefits		3000-3999	\$ -												\$ -
13. Books and Supplies		4000-4999	\$ 250,000		34,990	3,300	4,959								\$ 293,249
14. Services, Other Operating Expenses		5000-5999	\$ -	1,734,008	(16,000)	10,190									\$ 1,728,198
15. Capital Outlay		6000-6999	\$ 29,750,000		(1,768,998)	7,642,244	(15,149)								\$ 35,608,097
16. Other Outgo		7100-7299	\$ -												\$ -
17. Indirect Costs		7300-7399	\$ -												\$ -
18. Debt Service		7400-7499	\$ -												\$ -
19. B.Total Expenditures			\$ 30,000,000	\$ -	\$ -	\$ 7,629,544	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,629,544
20. C. Excess (Deficiency) of Revenues Over Expenditures			\$ (29,700,000)	\$ -	\$ -	\$ (7,629,544)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (37,329,544)
21. Other Financing Sources/Uses															
24. D. Transfers In		8910-8929	\$ -												\$ -
26. E. Transfers Out		7610-7629	\$ -												\$ -
27. F. Financing Sources		8930-8979	\$ -												\$ -
28. G. Financing Uses		7630-7699	\$ -												\$ -
29. H. Contributions to Res. Programs		8980-8999	\$ -												\$ -
30. I.Total, Other Sources/Uses			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31. Net Increase (Decrease) in Fund Balance			\$ (29,700,000)	\$ -	\$ -	\$ (7,629,544)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (37,329,544)
32. Beginning Balance			\$ 13,689,064	\$ 38,323,936	\$ 38,323,936	\$ 38,323,936	\$ 38,323,936	\$ 38,323,936	\$ 38,323,936	\$ 38,323,936	\$ 38,323,936	\$ 38,323,936	\$ 38,323,936	\$ 38,323,936	\$ 38,323,936
33. Ending Balance			\$ (16,010,936)	\$ 8,623,936	\$ 8,623,936	\$ 994,392	\$ 994,392	\$ 994,392	\$ 994,392	\$ 994,392	\$ 994,392	\$ 994,392	\$ 994,392	\$ 994,392	\$ 994,392

PARAMOUNT UNIFIED SCHOOL DISTRICT
SP RES-CAPITAL OUTLAY FUND (40)
 BUDGET REVISIONS
 2018-2019

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
				Unaudited Actuals Board Date 9/9/19	07/01 - 08/31 Board Date 10/14/19	09/01 - 09/30 Board Date 11/12/19	1st Interim Board Date 12/09/19	11/01 - 11/30 Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:		Adopted Budget												
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	\$ -												\$ -
5	Other State Revenues	8300-8599	\$ -												\$ -
6	Other Local Revenues	8600-8799	\$ 10,000												\$ 10,000
7	A. Total Revenues		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
8															
9	Expenditures:														
10	Certificated Salaries	1000-1999	\$ -												\$ -
11	Classified Salaries	2000-2999	\$ -												\$ -
12	Employee Benefits	3000-3999	\$ -												\$ -
13	Books and Supplies	4000-4999	\$ -												\$ -
14	Services, Other Operating Expenses	5000-5999	\$ -												\$ -
15	Capital Outlay	6000-6999	\$ -												\$ -
16	Other Outgo	7100-7299	\$ -												\$ -
17	Indirect Costs	7300-7399	\$ -												\$ -
18	Debt Service	7400-7499	\$ 1,000,148				(62,046)								\$ 938,102
19	B. Total Expenditures		\$ 1,000,148	\$ -	\$ -	\$ -	\$ (62,046)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 938,102
20															
21	C. Excess (Deficiency) of Revenues		\$ (990,148)	\$ -	\$ -	\$ -	\$ 62,046	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (928,102)
22	Over Expenditures														
23															
24	Other Financing Sources/Uses														
25	D. Transfers In	8910-8929	\$ 1,000,148												\$ 1,000,148
26	E. Transfers Out	7610-7629	\$ -												\$ -
27	F. Financing Sources	8930-8979	\$ -												\$ -
28	G. Financing Uses	7630-7699	\$ -												\$ -
29	H. Contributions to Res. Programs	8980-8999	\$ -												\$ -
30	I. Total, Other Sources/Uses		\$ 1,000,148	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,148
31															
32	Net Increase (Decrease) in Fund Balance		\$ 10,000	\$ -	\$ -	\$ -	\$ 62,046	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,046
33															
34															
35	Beginning Balance		\$ 289,503	\$ 286,305	\$ 286,305	\$ 286,305	\$ 286,305	\$ 286,305	\$ 286,305	\$ 286,305	\$ 286,305	\$ 286,305	\$ 286,305	\$ 286,305	\$ 286,305
36	Ending Balance		\$ 299,503	\$ 296,305	\$ 296,305	\$ 358,351	\$ 358,351	\$ 358,351	\$ 358,351	\$ 358,351	\$ 358,351	\$ 358,351	\$ 358,351	\$ 358,351	\$ 358,351

PARAMOUNT UNIFIED SCHOOL DISTRICT
SELF INSURANCE WORKERS COMP FUND (67.1)
 BUDGET REVISIONS
 2018-2019

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
			Adopted Budget	Unaudited Actuals Board Date 9/9/19	07/01 - 08/31 Board Date 10/14/19	09/01 - 09/30 Board Date 11/12/19	1st Interim Board Date 12/09/19	11/01 - 11/30 Board Date	12/01-12/31 Board Date	1/1-1/31 Board Date	2nd Interim Board Date	3/1-3/31 Board Date	04/01 - 04/31 Board Date	5/1-5/31 Board Date	Final Budget
2	Revenues:														
3	Revenue Limit Sources	8010-8099	\$ -												\$ -
4	Federal Revenues	8100-8299	\$ -												\$ -
5	Other State Revenues	8300-8599	\$ -												\$ -
6	Other Local Revenues	8600-8799	\$ 2,210,000												\$ 2,210,000
7	A. Total Revenues		\$ 2,210,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,210,000
8	Expenditures:														
9	Certified Salaries	1000-1999	\$ -												\$ -
10	Classified Salaries	2000-2999	\$ -												\$ -
11	Employee Benefits	3000-3999	\$ -												\$ -
12	Books and Supplies	4000-4999	\$ -		5,000	5,000	5,000								10,000
13	Services, Other Operating Expenses	5000-5999	\$ 2,210,000												\$ 2,210,000
14	Capital Outlay	6000-6999	\$ -												\$ -
15	Other Outgo	7100-7299	\$ -												\$ -
16	Indirect Costs	7300-7399	\$ -												\$ -
17	B. Total Expenditures		\$ 2,210,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,220,000
18	C. Excess (Deficiency) of Revenues		\$ -	\$ -	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,000)
19	Over Expenditures														
20	Other Financing Sources/Uses														
21	D. Transfers In	8910-8929	\$ -												\$ -
22	E. Transfers Out	7610-7629	\$ -												\$ -
23	F. Financing Sources	8930-8979	\$ -												\$ -
24	G. Financing Uses	7630-7699	\$ -												\$ -
25	H. Contributions to Res. Programs	8980-8999	\$ -												\$ -
26	I. Total, Other Sources/Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	Net Increase (Decrease) in Fund Balance		\$ -	\$ -	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,000)
28	Beginning Balance		\$ 5,015,762	\$ 5,015,762	\$ 5,015,762	\$ 5,015,762	\$ 5,015,762	\$ 5,015,762	\$ 5,015,762	\$ 5,015,762	\$ 5,015,762	\$ 5,015,762	\$ 5,015,762	\$ 5,015,762	\$ 5,015,762
29	Ending Balance		\$ 5,015,762	\$ 5,015,762	\$ 5,010,762	\$ 5,005,762	\$ 5,000,762	\$ 5,005,762	\$ 5,005,762	\$ 5,005,762	\$ 5,005,762	\$ 5,005,762	\$ 5,005,762	\$ 5,005,762	\$ 5,005,762

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: December 9, 2019
SUBJECT: Monthly Financial Statements, October 2019

BACKGROUND INFORMATION:

Business Services provides a financial statement each month. Staff has prepared a financial statement for each fund in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, Expenditures through October 31, 2019 and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

HIGHLIGHTS

Fund 01 – General Fund Revenues

- Received revenue of \$12,080,100 for 19-20 October Advance Apportionment – LCFE State Aide
- Received revenue of \$1,544,305 Fifth Apportionment for 18-19 Title I NCLB Grant
- Received revenue of \$138,859 for 18-19 Career Tech/Carl Perkins account
- Received revenue of \$365,348 for 17-18 and 18-19 Title III Limited English Proficient Student Program
- Received revenue of \$386,393 for 18-19 Career Tech Ed Incentive Grant

Fund 11 – Adult Education Fund Revenues

- Received revenue of \$111,468 for 18-19 Career Tech/Carl Perkins account

Fund 12 – Child Development Fund Revenues

- No highlights to report

Fund 13 – Cafeteria Fund Revenues

- No highlights to report

**Fund 21 – Building Fund
Revenues**

- No highlights to report

**Fund 21.1 – Building Fund Measure I
Revenues**

- No highlights to report

**Fund 25 – Capital Facilities Fund
Revenues**

- No highlights to report

**Fund 35 – County School Facilities Fund
Revenues**

- No highlights to report

**Fund 40 – Special Reserve Fund for Capital Outlay Projects
Revenues**

- No highlights to report

**Fund 67.1 – Worker’s Compensation Fund
Revenues**

- Received revenue of \$165,113 from District contributions for Worker’s Compensation

**Fund 67.2 – Early Retirees Health and Welfare Fund
Revenues**

- Received revenue of \$356,240 from Early Retirees and the District for Health and Welfare premium contributions

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Patricia Tu, Director – Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 3: Create a safe and civil learning environment for all stakeholders that incorporates restorative practices

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019
(01) General Fund
 (Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	176,635,313.00	171,223,968.00	43,904,527.17	74.36
8100-8299 Federal Revenue	9,019,137.00	11,377,565.00	4,025,952.53	64.62
8300-8599 Other State Revenue	4,634,695.00	5,091,702.00	913,539.02	82.06
8600-8799 Other Local Revenue	2,582,107.00	7,834,762.00	1,102,500.31	85.93
Total YTD Revenues	192,871,252.00	195,527,997.00	49,946,519.03	74.46
Expenditures				
1000 Certificated Salaries	91,857,252.00	92,018,151.00	17,034,231.84	81.49
2000 Classified Salaries	28,227,251.00	28,447,663.00	5,976,633.15	78.99
3000 Employee Benefits	46,551,143.00	46,496,785.00	7,289,683.91	84.32
4000 Books and Supplies	18,819,091.00	15,485,244.00	3,796,115.60	75.49
5000 Other Services and Operations	21,372,684.00	25,736,189.00	6,396,286.98	75.15
6000 Capital Outlay	2,384,000.00	3,061,620.00	2,231,964.27	27.10
7100-7199 Tuition	88,000.00	88,000.00	-	100.00
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	(194,131.00)	(207,964.00)	-	100.00
7400-7499 Debt Service	-	-	-	-
Total Expenditures	209,105,290.00	211,125,688.00	42,724,915.75	79.76
Excess(Deficiency) of Revenues Over Expenses	(16,234,038.00)	(15,597,691.00)	7,221,603.28	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	5,750,148.00	5,903,148.00	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	-	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	(5,750,148.00)	(5,903,148.00)	-	
Net Increase(Decrease) in Fund Balance	(21,984,186.00)	(21,500,839.00)	7,221,603.28	
Adjustments for Restatements	-	-	-	
Total Ending Balances	34,202,539.13	34,685,886.13	63,408,328.41	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019
(12) Child Development Fund
 (Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	119,000.00	-	-	-
8300-8599 Other State Revenue	1,550,406.00	1,550,406.00	60,457.00	96.10
8600-8799 Other Local Revenue	12,000.00	12,000.00	0.03	100.00
Total YTD Revenues	1,681,406.00	1,562,406.00	60,457.03	96.13
Expenditures				
1000 Certificated Salaries	464,032.00	474,032.00	80,707.59	82.97
2000 Classified Salaries	576,062.00	670,304.00	124,574.19	81.42
3000 Employee Benefits	427,852.00	442,192.00	66,390.00	84.99
4000 Books and Supplies	15,047.00	6,369.00	1,848.22	70.98
5000 Other Services and Operations	154,875.00	11,078.00	3,067.33	72.31
6000 Capital Outlay	-	-	-	-
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	83,860.00	75,515.00	-	100.00
7400-7499 Debt Service	-	-	-	-
Total Expenditures	1,721,728.00	1,679,490.00	276,587.33	83.53
Excess(Deficiency) of Revenues Over Expenses	(40,322.00)	(117,084.00)	(216,130.30)	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	-	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	-	-	-	
Net Increase(Decrease) in Fund Balance	(40,322.00)	(117,084.00)	(216,130.30)	
Adjustments for Restatements	-	-	-	
Total Ending Balances	723,137.16	646,375.16	547,328.86	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019

(11) Adult Education Fund

(Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	730,868.00	736,413.00	-	100.00
8300-8599 Other State Revenue	6,290,497.00	6,376,684.00	98,345.50	98.46
8600-8799 Other Local Revenue	141,050.00	143,654.00	36,484.96	74.60
Total YTD Revenues	7,162,415.00	7,256,751.00	134,830.46	98.14
Expenditures				
1000 Certificated Salaries	1,487,722.00	1,465,996.00	202,786.32	86.17
2000 Classified Salaries	580,238.00	526,671.00	128,500.17	75.60
3000 Employee Benefits	749,587.00	684,532.00	108,282.94	84.18
4000 Books and Supplies	214,531.00	589,458.00	32,196.16	94.54
5000 Other Services and Operations	4,365,743.00	4,615,891.00	121,180.16	97.37
6000 Capital Outlay	-	-	-	-
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	110,271.00	132,449.00	-	100.00
7400-7499 Debt Service	-	-	-	-
Total Expenditures	7,508,092.00	8,014,997.00	592,945.75	92.60
Excess(Deficiency) of Revenues Over Expenses	(345,677.00)	(758,246.00)	(458,115.29)	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	-	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	-	-	-	
Net Increase(Decrease) in Fund Balance	(345,677.00)	(758,246.00)	(458,115.29)	
Adjustments for Restatements	-	-	-	
Total Ending Balances	1,443,147.49	1,030,578.49	1,330,709.20	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019
(14) Deferred Maintenance Fund
(Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	-	-	-	-
8300-8599 Other State Revenue	-	-	-	-
8600-8799 Other Local Revenue	-	-	-	-
Total YTD Revenues	-	-	-	0.00
Expenditures				
1000 Certificated Salaries	-	-	-	-
2000 Classified Salaries	285,932.00	285,932.00	44,917.77	84.29
3000 Employee Benefits	114,751.00	112,728.00	17,880.65	84.14
4000 Books and Supplies	289,935.00	288,475.00	27,015.35	90.64
5000 Other Services and Operations	2,210,012.00	1,887,830.00	262,651.55	86.09
6000 Capital Outlay	1,099,370.00	1,425,035.00	827,485.20	41.93
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	-	-	-	-
7400-7499 Debt Service	-	-	-	-
Total Expenditures	4,000,000.00	4,000,000.00	1,179,950.52	70.50
Excess(Deficiency) of Revenues Over Expenses	(4,000,000.00)	(4,000,000.00)	(1,179,950.52)	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	4,000,000.00	4,000,000.00	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	4,000,000.00	4,000,000.00	-	
Net Increase(Decrease) in Fund Balance	-	-	(1,179,950.52)	
Adjustments for Restatements	-	-	-	
Total Ending Balances	2,710,770.72	2,710,770.72	1,530,820.20	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019

(13) Cafeteria Fund

(Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	7,744,000.00	7,744,000.00	86,120.00	98.89
8300-8599 Other State Revenue	626,000.00	626,000.00	7,312.02	98.83
8600-8799 Other Local Revenue	10,000.00	10,000.00	(1,525.15)	115.25
Total YTD Revenues	8,380,000.00	8,380,000.00	91,906.87	98.90
Expenditures				
1000 Certificated Salaries	-	-	-	-
2000 Classified Salaries	3,380,175.00	3,375,015.00	679,149.07	79.88
3000 Employee Benefits	1,631,856.00	1,612,372.00	267,795.36	83.39
4000 Books and Supplies	3,238,090.00	3,391,403.00	635,847.71	81.25
5000 Other Services and Operations	36,666.00	181,532.00	78,155.57	56.95
6000 Capital Outlay	50,000.00	50,000.00	18,266.00	63.47
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	-	-	-	-
7400-7499 Debt Service	-	-	-	-
Total Expenditures	8,336,787.00	8,610,322.00	1,679,213.71	80.50
Excess(Deficiency) of Revenues Over Expenses	43,213.00	(230,322.00)	(1,587,306.84)	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	153,000.00	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	-	153,000.00	-	
Net Increase(Decrease) in Fund Balance	43,213.00	(77,322.00)	(1,587,306.84)	
Adjustments for Restatements	-	-	-	
Total Ending Balances	122,635.82	2,100.82	(1,507,884.02)	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019

(21.0) Building Fund
 (Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	-	-	-	-
8300-8599 Other State Revenue	-	-	-	-
8600-8799 Other Local Revenue	60,000.00	60,000.00	0.06	100.00
Total YTD Revenues	60,000.00	60,000.00	0.06	100.00
Expenditures				
1000 Certificated Salaries	-	-	-	-
2000 Classified Salaries	-	-	-	-
3000 Employee Benefits	-	-	-	-
4000 Books and Supplies	-	-	-	-
5000 Other Services and Operations	1,000.00	1,000.00	3,000.00	-200.00
6000 Capital Outlay	-	-	-	-
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	-	-	-	-
7400-7499 Debt Service	-	-	-	-
Total Expenditures	1,000.00	1,000.00	3,000.00	-200.00
Excess(Deficiency) of Revenues Over Expenses	59,000.00	59,000.00	(2,999.94)	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	-	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	-	-	-	
Net Increase(Decrease) in Fund Balance	59,000.00	59,000.00	(2,999.94)	
Adjustments for Restatements	-	-	-	
Total Ending Balances	1,687,284.55	1,687,284.55	1,625,284.61	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019
(21.1) Building Fund
 (Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	-	-	-	-
8300-8599 Other State Revenue	-	-	-	-
8600-8799 Other Local Revenue	300,000.00	300,000.00	1.18	100.00
Total YTD Revenues	300,000.00	300,000.00	1.18	100.00
Expenditures				
1000 Certificated Salaries	-	-	-	-
2000 Classified Salaries	-	-	-	-
3000 Employee Benefits	-	-	-	-
4000 Books and Supplies	250,000.00	293,249.00	168,562.42	42.52
5000 Other Services and Operations	-	1,728,198.00	280,019.32	83.80
6000 Capital Outlay	29,750,000.00	35,608,097.00	1,878,217.23	94.73
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	-	-	-	-
7400-7499 Debt Service	-	-	-	-
Total Expenditures	30,000,000.00	37,629,544.00	2,326,798.97	93.82
Excess(Deficiency) of Revenues Over Expenses	(29,700,000.00)	(37,329,544.00)	(2,326,797.79)	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	-	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	-	-	-	
Net Increase(Decrease) in Fund Balance	(29,700,000.00)	(37,329,544.00)	(2,326,797.79)	
Adjustments for Restatements	-	-	-	
Total Ending Balances	8,623,935.52	994,391.52	35,997,137.73	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019
(25) Capital Facilities Fund
 (Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	-	-	-	-
8300-8599 Other State Revenue	-	-	-	-
8600-8799 Other Local Revenue	260,000.00	260,000.00	20,340.47	92.18
Total YTD Revenues	260,000.00	260,000.00	20,340.47	92.18
Expenditures				
1000 Certificated Salaries	80,875.00	80,875.00	20,143.62	75.09
2000 Classified Salaries	71,912.00	71,912.00	22,304.00	68.98
3000 Employee Benefits	52,484.00	52,484.00	12,073.80	77.00
4000 Books and Supplies	-	-	-	-
5000 Other Services and Operations	100,000.00	100,000.00	23,390.66	76.61
6000 Capital Outlay	-	-	-	-
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	-	-	-	-
7400-7499 Debt Service	-	-	-	-
Total Expenditures	305,271.00	305,271.00	77,912.08	74.48
Excess(Deficiency) of Revenues Over Expenses	(45,271.00)	(45,271.00)	(57,571.61)	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	750,000.00	750,000.00	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	750,000.00	750,000.00	-	
Net Increase(Decrease) in Fund Balance	704,729.00	704,729.00	(57,571.61)	
Adjustments for Restatements	-	-	-	
Total Ending Balances	4,989,112.42	4,989,112.42	4,226,811.81	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019

(35) School Facilities Fund
(Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	-	-	-	-
8300-8599 Other State Revenue	-	-	-	-
8600-8799 Other Local Revenue	5,500.00	5,500.00	0.01	100.00
Total YTD Revenues	5,500.00	5,500.00	0.01	100.00
Expenditures				
1000 Certificated Salaries	-	-	-	-
2000 Classified Salaries	-	-	-	-
3000 Employee Benefits	-	-	-	-
4000 Books and Supplies	-	-	-	-
5000 Other Services and Operations	75,000.00	75,000.00	13,840.00	81.55
6000 Capital Outlay	-	-	-	-
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	-	-	-	-
7400-7499 Debt Service	-	-	-	-
Total Expenditures	75,000.00	75,000.00	13,840.00	81.55
Excess(Deficiency) of Revenues Over Expenses	(69,500.00)	(69,500.00)	(13,839.99)	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	-	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	-	-	-	
Net Increase(Decrease) in Fund Balance	(69,500.00)	(69,500.00)	(13,839.99)	
Adjustments for Restatements	-	-	-	
Total Ending Balances	190,624.46	190,624.46	246,284.47	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019
(40) Special Reserve Fund
 (Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	-	-	-	-
8300-8599 Other State Revenue	-	-	-	-
8600-8799 Other Local Revenue	10,000.00	10,000.00	0.01	100.00
Total YTD Revenues	10,000.00	10,000.00	0.01	100.00
Expenditures				
1000 Certificated Salaries	-	-	-	-
2000 Classified Salaries	-	-	-	-
3000 Employee Benefits	-	-	-	-
4000 Books and Supplies	-	-	-	-
5000 Other Services and Operations	-	-	-	-
6000 Capital Outlay	-	-	-	-
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	-	-	-	-
7400-7499 Debt Service	1,000,148.00	938,102.00	-	100.00
Total Expenditures	1,000,148.00	938,102.00	-	100.00
Excess(Deficiency) of Revenues Over Expenses	(990,148.00)	(928,102.00)	0.01	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	1,000,148.00	1,000,148.00	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	1,000,148.00	1,000,148.00	-	
Net Increase(Decrease) in Fund Balance	10,000.00	72,046.00	0.01	
Adjustments for Restatements	-	-	-	
Total Ending Balances	296,304.91	358,350.91	286,304.92	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019
(67.1) Self Insurance Fund - Workers Compensation
 (Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	-	-	-	-
8300-8599 Other State Revenue	-	-	-	-
8600-8799 Other Local Revenue	2,210,000.00	2,210,000.00	741,656.03	66.44
Total YTD Revenues	2,210,000.00	2,210,000.00	741,656.03	66.44
Expenditures				
1000 Certificated Salaries	-	-	-	-
2000 Classified Salaries	-	-	-	-
3000 Employee Benefits	-	-	-	-
4000 Books and Supplies	-	10,000.00	865.09	91.35
5000 Other Services and Operations	2,210,000.00	2,210,000.00	687,910.00	68.87
6000 Capital Outlay	-	-	-	-
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	-	-	-	-
7400-7499 Debt Service	-	-	-	-
Total Expenditures	2,210,000.00	2,220,000.00	688,775.09	68.97
Excess(Deficiency) of Revenues Over Expenses	-	(10,000.00)	52,880.94	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	-	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	-	-	-	
Net Increase(Decrease) in Fund Balance	-	(10,000.00)	52,880.94	
Adjustments for Restatements	-	-	-	
Total Ending Balances	5,028,960.93	5,018,960.93	5,081,841.87	

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019
(67.2) Self Insurance Fund - Early Retirees H&W
 (Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	-	-	-	-
8300-8599 Other State Revenue	-	-	-	-
8600-8799 Other Local Revenue	3,677,846.00	3,677,846.00	999,371.91	72.83
Total YTD Revenues	3,677,846.00	3,677,846.00	999,371.91	72.83
Expenditures				
1000 Certificated Salaries	-	-	-	-
2000 Classified Salaries	-	-	-	-
3000 Employee Benefits	-	-	-	-
4000 Books and Supplies	-	-	-	-
5000 Other Services and Operations	1,248,219.00	1,248,219.00	89,582.47	92.82
6000 Capital Outlay	-	-	-	-
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	-	-	-	-
7400-7499 Debt Service	-	-	-	-
Total Expenditures	1,248,219.00	1,248,219.00	89,582.47	92.82
Excess(Deficiency) of Revenues Over Expenses	2,429,627.00	2,429,627.00	909,789.44	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	-	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	-	-	-	
Net Increase(Decrease) in Fund Balance	2,429,627.00	2,429,627.00	909,789.44	
Adjustments for Restatements	-	-	-	
Total Ending Balances	15,907,182.02	15,907,182.02	14,387,344.46	

Paramount Unified School District

TO: Dr. Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent – Business Services
DATE: December 9, 2019
SUBJECT: Monthly Financial Statements, October 2019 – Special Education

BACKGROUND INFORMATION:

Per the Board's request Business Services is providing a financial statement each month for Special Education. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, Expenditures through October 31, 2019 and the percentage of the budget remaining.

HIGHLIGHTS

Fund 01 – General Fund – Special Education Revenues

- Received revenue of \$1,017,475 for 18-19 Special Ed Unreimbursed Program Costs

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Patricia Tu, Director – Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and District leadership

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019

(01) Special Education
 (Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	5,680,208.00	-	-	-
8100-8299 Federal Revenue	2,810,479.00	2,810,479.00	1,693,039.00	39.76
8300-8599 Other State Revenue	955,207.00	955,207.00	244,025.00	74.45
8600-8799 Other Local Revenue	1,459,708.00	6,697,683.00	1,017,475.00	84.81
Total YTD Revenues	10,905,602.00	10,463,369.00	2,954,539.00	71.76
Expenditures				
1000 Certificated Salaries	12,184,257.00	12,549,114.00	2,355,613.68	81.23
2000 Classified Salaries	7,322,748.00	7,044,073.00	1,317,338.78	81.30
3000 Employee Benefits	6,699,411.00	6,647,442.00	1,065,752.51	83.97
4000 Books and Supplies	84,666.00	69,587.00	16,913.19	75.69
5000 Other Services and Operations	4,657,768.00	5,161,672.00	927,118.60	82.04
6000 Capital Outlay	-	-	-	-
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	108,137.00	134,916.00	-	100.00
7400-7499 Debt Service	-	-	-	-
Total Expenditures	31,056,987.00	31,606,804.00	5,682,736.76	82.02
Excess(Deficiency) of Revenues Over Expenses	(20,151,385.00)	(21,143,435.00)	(2,728,197.76)	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	-	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	20,151,385.00	20,593,618.00	-	
Total Other Financing Sources/Uses	20,151,385.00	20,593,618.00	-	
Net Increase(Decrease) in Fund Balance	-	(549,817.00)	(2,728,197.76)	
Adjustments for Restatements	-	-	-	
Total Ending Balances	1,470,115.03	920,298.03	(1,258,082.73)	

Paramount Unified School District

TO: Dr. Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent – Business Services
DATE: December 9, 2019
SUBJECT: Monthly Financial Statements, October 2019 – Self-Insurance Fund
– Health and Welfare

BACKGROUND INFORMATION:

Per the Board's request Business Services is providing a financial statement each month for Fund 67.0. Staff has prepared a financial statement in the state-required J-200 format. The information provided includes the Adopted Budget, Revised Budget, Expenditures through October 31, 2019 and the percentage of the budget remaining. Highlights include revenues received in excess of \$100,000.

HIGHLIGHTS

Fund 67.0 – Self-Insurance Fund Revenues

- Received revenue of \$1,031,806 from Employee and the District for Health and Welfare Premium Contributions

PREPARED BY:

Ruben Frutos, Assistant Superintendent – Business Services
Patricia Tu, Director – Fiscal Services

STRATEGIC PLAN FOCUS AREAS AND GOALS:

Focus Area 3: Positive School Climate and Environments Conducive to Learning

- Goal 2: Create positive, supportive, and caring relationships between all students, teachers, site leadership and District leadership

Paramount Unified School District
Financial Summary for Period Ending: 10/31/2019
(67.0) Self Insurance Fund - Health & Welfare
 (Restricted and Unrestricted)

	Adopted Budget	Current Budget	Income / Expense	% Remaining
YTD Revenues				
8000-8099 Revenue Limit Sources	-	-	-	-
8100-8299 Federal Revenue	-	-	-	-
8300-8599 Other State Revenue	-	-	-	-
8600-8799 Other Local Revenue	23,594,203.00	23,594,203.00	2,240,968.18	90.50
Total YTD Revenues	23,594,203.00	23,594,203.00	2,240,968.18	90.50
Expenditures				
1000 Certificated Salaries	-	-	-	-
2000 Classified Salaries	-	-	-	-
3000 Employee Benefits	-	-	-	-
4000 Books and Supplies	-	-	-	-
5000 Other Services and Operations	23,594,203.00	23,594,203.00	1,908,325.99	91.91
6000 Capital Outlay	-	-	-	-
7100-7199 Tuition	-	-	-	-
7200-7299 Interagency Transfers	-	-	-	-
7300-7399 Transfers of Direct/Indirect	-	-	-	-
7400-7499 Debt Service	-	-	-	-
Total Expenditures	23,594,203.00	23,594,203.00	1,908,325.99	91.91
Excess(Deficiency) of Revenues Over Expenses	-	-	332,642.19	
Other Financing Sources/Uses				
7600-7629 Interfund Transfers Out	-	-	-	
7630-7699 Uses	-	-	-	
8900-8929 Interfund Transfers In	-	-	-	
8930-8979 Sources	-	-	-	
8980-8999 Contributions	-	-	-	
Total Other Financing Sources/Uses	-	-	-	
Net Increase(Decrease) in Fund Balance	-	-	332,642.19	
Adjustments for Restatements	-	-	-	
Total Ending Balances	473,851.26	473,851.26	806,493.45	